

NEPTUNE CITY SCHOOL DISTRICT
CORONA VIRUS PANDEMIC PLAN

Submitted by: Dr Ralph P. Ferrie, Interim CSA

In preparation for the potential closing of school, the Neptune City School District worked throughout the week to ensure that the students are engaged in the learning process while at home. Throughout the week, the teachers prepared packets and electronic documents that were uploaded to Google Classroom. The teaching staff prepared these lessons during their PLC's throughout the week and during a previously scheduled Professional Development Day on Friday, March 13, 2020.

The following is a breakdown of this plan:

Students in Grades preK-3

Teacher prepared packets were made for two weeks of work and placed in student folders/envelopes by grade level. The parents/guardians were notified by email blast and on the District Website that they will be contacted over the weekend to inform them of a time to pick up the work at the school on Monday, March 16, 2020. The grade 3 teachers also prepared some electronic documents and the Supervisor of Curriculum shared several free access lessons and activities that the students could access during their absence. The teaching staff has been instructed to remain in contact with their students and their parents/guardians to ensure that any questions are answered and to ensure that the students are progressing toward the completion of the work.

Students in Grades 4-8

The students and their parents/guardians have been informed that they will be instructed regarding a time and location to pick up a District issued Chromebook on Monday, March 16, 2020. This device will be distributed to all grades 4 through 8 students and the students and parents/guardians will be required to sign off on responsibilities and procedures that must be followed when using Chromebooks at home. They must abide by the District's Acceptable Use Policy. Earlier in the week, the District surveyed all parents/guardians to determine Internet connectivity in the homes. It was determined that most, if not all, have this capability in their homes.

During the March 13, 2020 Professional Development Day, an outside consultant (paid through Title II), worked with these staff members to guide them through Google Classroom and to assist in uploading various electronic document and software. The Supervisor of Curriculum shared several free access resources and the middle school staff will guide the students to use Kahn Academy.

Again, these staff members were instructed to maintain ongoing communication with their students and parents/guardians to ensure that the students remain engaged and to answer any questions of concerns throughout the two week period.

Special Needs Students - IEP's Related Services

The Supervisor of Special Education will monitor the lost related services (Speech, OT, PT, Counseling) during the two week period and the District will ensure that compensatory services are provided when school returns into session following the crisis.

Free and Reduced Lunch Students

The District has remained in close contact with Maschio's Food Services to ensure that students are fed breakfast and lunch during the next two weeks. Maschio's will deliver "grab and go" breakfast and lunch to the District and it will be distributed to the students/parents/guardians at the entrance to the school's cafeteria. The parents/guardians will be notified via email blast and through the District's website regarding food services. The Neptune City Police Department will also provide assistance and supervision during the distribution of breakfast and lunch.

During these challenging times, the District's teaching staff and administration did its due diligence to ensure that, to the best of our ability, that students' educational needs are met while the school is closed. Since we are a small school district composed of 238 students, we will be able to monitor this process on an ongoing basis and adjust as necessary.