



**Neptune City School District Board of Education
210 West Sylvania Avenue
Neptune City, NJ 07753**

Regulation 5111.2 – NON-RESIDENT TUITION STUDENTS APPLICATION PACKET

- _____ New non-resident tuition student application
_____ Returning non-resident tuition student application

Student's name –
Student's date of birth –

Admission

1. Complete and submit this application packet with a recommendation letter from an administrator, a recommendation letter from a teacher, and a non-refundable fee of \$150 made payable to the "Neptune City School District" to:

Chief School Administrator
Neptune City School District
210 West Sylvania Avenue
Neptune City, NJ 07753

Applications will be accepted and considered anytime throughout the year.

2. Admission as a non-resident tuition student shall be by recommendation of the CSA and approval by the Board of Education. It is recognized that, to a degree, these decisions are subjective.
3. Following a review of educational records, the student applicant will be interviewed by the CSA who may require additional interviews, assessments, or records.
4. Approved admissions are for the school year of application only.

Re-admission

1. Re-admission for the following school year is not automatic. If there remains room in the classes into which the student goes in the successor school year, the non-resident tuition student may apply for consideration of re-admission.

2. Non-resident tuition students who have not maintained an 80 academic average, based on all subjects with no failing grades, shall not be re-admitted. The CSA may waive the condition if in his/her judgement extenuating circumstances contributed to an academic average below 80.
3. Non-resident tuition students who have been suspended from school or who have demonstrated a need for repeated detentions for disciplinary reasons shall not be re-admitted for the following school year. Based on the severity of the disciplinary reasons, a non-resident tuition student may not be permitted to complete the school year.
4. If a tuition bill is outstanding, the non-resident tuition student will not be re-admitted until it is addressed to the satisfaction of the School Business Administrator/Board Secretary. This includes the assessment of late fees for delinquent payments.
5. Non-resident tuition students applying for re-admission shall be given priority over first time applicants for the same class.

Revocation

Attendance of non-resident tuition students is a privilege and not a right. The intention of the Non-resident tuition program is to enhance enrollment without increasing costs because of the needs of the non-resident tuition students. Non-resident tuition students are to be academically successful while also demonstrating excellent behavior.

1. A non-resident tuition student's status may be revoked at any time based on the opinion and recommendation of the CSA and approval of the Board of Education if such action is warranted.
2. The CSA may recommend revocation of non-resident tuition student status for the following reasons and other reasons that may present:
 - a. Possession of and/or distribution of controlled dangerous substances including alcohol.
 - b. An incident of excessive violence.
 - c. Possession of a weapon.
 - d. Serious misbehavior including, but not limited to, harassment, intimidation, and bullying.
 - e. Failure of non-resident tuition student and/or parent/guardian to respond to staff interventions intended to address academic or behavior issues.
 - f. Failure to pay tuition owed.
3. The CSA may, at his/her discretion, establish a "probationary" period prior to a recommendation for revocation of non-resident tuition student status. The terms and conditions of the probation shall be reduced to writing and presented to the student and his/her parent/guardian at a conference conducted for that purpose. Probation may be established for academic or behavioral reasons.
4. Revocation of non-resident tuition student status requires action by the Board of Education. Parents/guardians shall be notified that such an action has been recommended and they shall be invited to be present to discuss the recommendation with the Board prior to Board action.

Responsibilities

1. Within 10 days of written notification of acceptance of the non-resident tuition student application, a completed Acceptance Form, 5111.3, and a non-refundable fee of \$250 made payable to the “Neptune City School District” must be submitted to:

School Business Administrator/Board Secretary
Neptune City School District
210 West Sylvania Avenue
Neptune City, NJ 07753

*This fee will be applied toward the first tuition payment.

2. Annual tuition may be paid in full or in two equal installments due by September 1st and January 1st. Alternate payment plans due to individual circumstances may be requested and will be subject to the discretion of the School Business Administrator/Board Secretary.

3. Transportation of the student is the parent’s/guardian’s responsibility and costs are not reimbursable by the Neptune City School District or any other school district.

Parents/Guardians

I have read this non-resident tuition application form and agree to the provisions therein.

Parent’s/Guardian’s signature –

Date –

Student

As a Neptune City School District student:

1. I will do my best to obey all school district rules and the directions of staff members.
2. I will do my best to be academically successful while demonstrating excellent behavior
3. I will do my best to become involved in student activities.
4. I have reviewed this non-resident tuition application with my parents/guardians and agree to the provisions therein.

Student’s Signature –

Date -