



Neptune City Board of Education

SCIENCE LAB

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

January 4, 2024
6:00 p.m.

Reorganization Board Meeting Minutes

I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. OATH OF NEW BOARD MEMBERS

On Tuesday, November 7, 2023, the Board of County Canvassers of the County of Monmouth declared the following results for the Neptune City Board of Education:

Full Term

Sharon Dellett - 721

Anthony Susino- 571

Bruce Wescott - 553

One Year Unexpired Term

David Calhoun-760

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Ms. Mindy Green, School Business Administrator/Board Secretary, performed the Oath of Office and swore in the duly Elected School Board Members.

III. ROLL CALL

Mr. Calhoun	<u>P</u>	Mrs. Connor	<u>P</u>	Mrs. Dellett	<u>P</u>
Ms. Lashley	<u>P</u>	Mrs. McGuigan	<u>P</u>	Mrs. Rummel	<u>P</u>
Mr. Wescott	<u>P</u>	Mrs. Zanni	<u>P</u>	Mr. Susino	<u>P</u>
Others Present:		Dr. Boccuti	<u>P</u>	Ms. Green	<u>P</u>

IV. FLAG SALUTE - Board Secretary Mindy Green led the Flag Salute

V. ELECTION OF OFFICERS

- A.** Election of President of the Board of Education
Board Secretary will preside over the meeting for the purpose of conducting an election for the Office of Board President

Nominating Motions:

Mr. Anthony Susino nominated by Drisana Lashley

Consent of the Nominees:

Board Secretary shall ask for the consent of the nominees:

“Do you Anthony Susino consent to have your name placed in nomination for the office of Board President?”

Response: Yes

Closing of the Nominations

Request the nominations be closed.

Motion by Ms. Lashley

Second by Mr. Calhoun

Roll Call to Close Nominations

Mr. Calhoun	<u>X</u>	Mrs. Connor	<u>X</u>	Mrs. Dellett	<u>X</u>
Ms. Lashley	<u>X</u>	Mrs. McGuigan	<u>X</u>	Mrs. Rummel	<u>X</u>

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Mr. Wescott X Mrs. Zanni X Mr. Susino X

Vote on the Nominations

Resolve that Anthony Susino, having been properly nominated, be elected as President of the Neptune City Board of Education for the 2024-2025 school year.

Motion by Ms. Lashley

Second by Mr. Calhoun

Mr. Calhoun X Mrs. Connor X Mrs. Dellett X

Ms. Lashley X Mrs. McGuigan X Mrs. Rummel X

Mr. Wescott X Mrs. Zanni X Mr. Susino X

PRESENTATION OF THE GAVEL TO THE PRESIDENT

The Gravel is now turned over to Anthony Susino Board President.

B. Election of Vice President of the Board of Education

Nominating Motions:

Sheryl Zanni nominated by Anthony Susino

Drisana Lashley nominated by Michele McGuigan

Consent of the Nominees:

Board President asks for the consent of the nominees:

“Do you Sheryl Zanni consent to have your name placed in nomination
for the office of Board Vice President?”

Response: Yes

Board President asks for the consent of the nominees:

“Do you Drisana Lashley consent to have your name placed in nomination
for the office of Board Vice President?”

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Response: Yes

Closing of the Nominations

Request the nominations be closed.

Motion by Mr. Calhoun

Second by Ms. Rummel

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Mrs. Dellett	<u> X </u>
Ms. Lashley	<u> X </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mr. Wescott	<u> X </u>	Mrs. Zanni	<u> X </u>	Mr. Susino	<u> X </u>

Vote on the Nominations

Sheryl Zanni

Vote: Aye: 3 No: 6

Drisana Lashley

Vote: Aye: 7 No: 2

Resolve that Drisana Lashley, having been properly nominated, be elected as Vice President of the Neptune City Board of Education for the year 2024-2025.

Motion by Mrs. McGuigan

Second by Mrs. Rummel

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Mrs. Dellett	<u> X </u>
Ms. Lashley	<u> X </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mr. Wescott	<u> X </u>	Mrs. Zanni	<u> X </u>	Mr. Susino	<u> X </u>

VI. PUBLIC FORUM on AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VII. REQUEST APPROVAL OF THE FOLLOWING ORGANIZATIONAL

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ITEMS

1. Request approval of the Board of Education Agenda Format:

- I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)

- II. ROLL CALL

- III. SALUTE TO THE FLAG

- IV. PRESENTATIONS

- V. EXECUTIVE SESSION

- VI. PUBLIC FORUM ON AGENDA ITEMS

- VII. MINUTES

- VIII. ADMINISTRATION

- A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)

- B. CORRESPONDENCE (Document B)

- IX. PRESIDENT'S AND COMMITTEES REPORTS

- X. NEPTUNE CITY BOROUGH COUNCIL MEETING REPORT

- XI. OLD BUSINESS

- XII. NEW BUSINESS

- XIII. PUBLIC FORUM ON NON-AGENDA ITEMS

- XIV. ADJOURNMENT

2. Set Time and Dates of Regular Board Meetings

The following are dates and times of the scheduled Regular Board Meetings of the Neptune City Board of Education. Under Chapter 231, Public Law of 1975, Regular Board Meetings are open to the public:

Thursday	January 18, 2024	6:00 P.M.	Regular Meeting
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Thursday	February 15, 2024	6:00 P.M.	Regular Meeting
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Tuesday	March 19, 2024	6:00 P.M.	Regular Meeting
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Thursday	April 25, 2024	6:00 P.M.	Regular Meeting
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Thursday	May 16, 2024	6:00 P.M.	Regular Meeting
Thursday	June 20, 2024	6:00 P.M.	Regular Meeting
Thursday	July 18, 2024	6:00 P.M.	Regular Meeting
Thursday	August 15, 2024	6:00 P.M.	Regular Meeting
Thursday	September 19, 2024	6:00 P.M.	Regular Meeting
Thursday	October 17, 2024	6:00 P.M.	Regular Meeting
Thursday	November 21, 2024	6:00 P.M.	Regular Meeting
Thursday	December 19, 2024	6:00 P.M.	Regular Meeting
Thursday	January 2, 2025	6:00 P.M.	Reorganization Meeting

Unforeseen circumstances may force the canceling and/or rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act

Discussion: Board discussed the time and decided to change the meeting time to 7:00 pm if all agree.

BE IT RESOLVED, by the Neptune City Board of Education, that the Board approve a change to the time of the meetings from 6:00 pm to 7:00 pm.

Motion by Ms. Lashley

Second by Mrs. Rummel

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Mrs. Dellett	<u> X </u>
Ms. Lashley	<u> X </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mr. Wescott	<u> X </u>	Mrs. Zanni	<u> X </u>	Mr. Susino	<u> X </u>

Therefore, the revised schedule is as follows:

Thursday	January 18, 2024	7:00 P.M.	Regular Meeting
Thursday	February 15, 2024	7:00 P.M.	Regular Meeting

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Tuesday	March 19, 2024	7:00 P.M.	Regular Meeting
Thursday	April 25, 2024	7:00 P.M.	Regular Meeting
Thursday	May 16, 2024	7:00 P.M.	Regular Meeting
Thursday	June 20, 2024	7:00 P.M.	Regular Meeting
Thursday	July 18, 2024	7:00 P.M.	Regular Meeting
Thursday	August 15, 2024	7:00 P.M.	Regular Meeting
Thursday	September 19, 2024	7:00 P.M.	Regular Meeting
Thursday	October 17, 2024	7:00 P.M.	Regular Meeting
Thursday	November 21, 2024	7:00 P.M.	Regular Meeting
Thursday	December 12, 2024	7:00 P.M.	Regular Meeting
Thursday	January 2, 2025	7:00 P.M.	Reorganization Meeting

VIII. REQUEST THE FOLLOWING OPERATIONAL APPROVALS

The following Neptune City Board of Education items, terms and appointments are for the calendar year, January 1, 2024 through December 31, 2024.

1. BE IT RESOLVED, by the Neptune City Board of Education, that the Board of Education Committees will include Education, Finance & Operations, and Human Resources. In addition, authorize the Board President to appoint representatives and alternates to the following: Monmouth/Ocean Educational Services Commission, Monmouth County School Boards Association, New Jersey School Boards Association, Urban School Board.
2. BE IT RESOLVED, by the Neptune City Board of Education, to use of the following newspapers/Media:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger
 - NJSchoolJobs.com
3. BE IT RESOLVED, by the Neptune City Board of Education, for use of the following Bank Depository:

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- Kearny Savings Bank
 - New Jersey Cash Management Fund
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve existing Board of Education Policies and Administrative Regulations as currently revised.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the District's existing curriculums and textbooks subject to review and revision.
6. BE IT RESOLVED, by the Neptune City Board of Education to authorize the appointments of the following:
- Mindy Green, Board Secretary/ School Business Administrator
 - Mindy Green, NJSIG Representative
 - Mindy Green, Public Agency Compliance Officer
 - Michael Haynes, Affirmative Action/Gender Equity Officer/504 Officer
 - Michael Haynes, Officer for Disabled Students
 - Michael Haynes, ESEA contact person and Representative
 - Kevin Folk, Right To Know contact person
 - Kevin Folk, AHERA Representative
 - Kevin Folk, Indoor Air Quality Designated Person
 - Kevin Folk, Pest Management Coordinator
7. BE IT RESOLVED, by the Neptune City Board of Education, to appoint Dennis McKeever of Cornell, Merlino, McKeever and Osbourne, LLC, Board Attorney, at the rate of \$170.00 per hour.
8. BE IT RESOLVED, by the Neptune City Board of Education, to appoint Allen Shechter - Public School Accountant of Alvino & Shechter, CPAs, at the annual fee of \$16,000.
9. BE IT RESOLVED, by the Neptune City Board of Education, to authorize the Business Office to maintain a change account not to exceed \$50.00.
10. BE IT RESOLVED, by the Neptune City Board of Education, to authorize the Business Office to maintain a petty cash account not to exceed \$300.00.
11. BE IT RESOLVED, by the Neptune City Board of Education, to approve Strauss-Esmay Associates as the district Policy Advisors.

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12. BE IT RESOLVED, by the Neptune City Board of Education, to approve Board Member in-service training and conference sessions including the annual Fall Conference of the New Jersey School Board Association not exceed \$8,000.00.
13. BE IT RESOLVED, by the Neptune City Board of Education, to approve Siracusa, AXA Equitable, New York Life and Lincoln Financial as the providers of Tax Shelter Annuities.
14. BE IT RESOLVED, by the Neptune City Board of Education, to approve AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary employee paid supplemental insurance for all Neptune City School employees.
15. BE IT RESOLVED, by the Neptune City Board of Education, to approve of Treadstone Risk Management, LLC as the Health Insurance Consultant and Property & Casualty Coverage Provider from January 1 – December 31, 2024.
16. BE IT RESOLVED, by the Neptune City Board of Education, to approve Brown & Brown as Dental Insurance Consultant from January 1 – December 31, 2024.
17. BE IT RESOLVED, by the Neptune City Board of Education, to approve PANDA LLC to provide cash reconciliation services from January 1 – December 31, 2024.
18. BE IT RESOLVED, by the Neptune City Board of Education, to approve Settembrino Architects as school district architects.

IX. EARLY CHILDHOOD GRANT/ENTITLEMENT FUNDING

BE IT RESOLVED, upon recommendation of the Chief School Administrator, that the Board of Education approve the school district's submission of all annual requirements to the New Jersey Department of Education for continued Early Childhood Grant/Entitlement Funding.

Motion by Mr. Calhoun

Second by Mr. Wescott

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Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Mrs. Dellett	<u> X </u>
Ms. Lashley	<u> X </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mr. Wescott	<u> X </u>	Mrs. Zanni	<u> X </u>	Mr. Susino	<u> X </u>

X. PUBLIC FORUM on NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

XI. ADJOURNMENT

Motion to Adjourn

Motion by: Mr. Calhoun Seconded by: Ms. Lashley

All in Favor: Aye Oppose: o

At: 6:20 pm

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary