

Neptune City Board of Education

Board Meeting Agenda



Neptune City Board of Education

Science Room

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

August 17, 2023
6:00 p.m.

Board Meeting Agenda

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. OATH OF NEW BOARD MEMBER

On Thursday, July 20, 2023, the Neptune City Board of Education approved Bruce Wescott to fill the vacant school board member position.

Ms. Mindy Green, School Business Administrator/Board Secretary, will perform the Oath of Office and swear in the duly Elected School Board Member.

III. ROLL CALL

Mr. Calhoun _____ Ms. Lashley _____ Mrs. McGuigan _____

Mrs. Rummel _____ Mr. Wescott _____ Mrs. Zanni _____

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Mrs. Smith _____ Mr. Susino _____

Others Present: Dr. Boccuti _____ Ms. Green _____

IV. FLAG SALUTE

V. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- _____ Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- _____ Pending or Anticipated Contract Negotiations

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion to return to Public Session

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion to open to Public Session

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion by _____ Second by _____
All in Favor _____ Oppose _____

VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

VII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the July 20, 2023 Regular Board Meeting.

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Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

VIII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - SEPTEMBER 2023

90	Neptune High School
10	Poseidon
2	Allied Health
1	BioTechnology
0	High Tech
14	Red Bank
2	Wall Communications
10	Acelero PreK Center
17	Out of District Special Education
268	Neptune City - September 2023
414	Total Enrollment - September 2023

Monthly Requirements

Fire Drill - July 24, 2023

Shelter In Place Drill - July 12, 2023

In-School Student Suspensions - July 2023 - 0

Out of School Student Suspensions - July 2023 - 0

Harassment, Intimidation, and Bullying Report - July 2023 - 0

Missing Child Report - July 2023 - 0

Nurse's Monthly Report - June 2023

2023-2024 School Year NJDOE Requirements

1. Health Services Manual
2. Emergency Virtual or Remote Instruction Program
3. Comprehensive Equity Plan Statement of Assurance
4. Mentoring Plan
5. Professional Development Plan
6. Dr. Charlotte Danielson Observation, Evaluation Model

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

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Mr. Calhoun _____ Ms. Lashley _____ Mrs. McGuigan _____
Mrs. Rummel _____ Mr. Wescott _____ Mrs. Zanni _____
Mrs. Smith _____ Mr. Susino _____

IX. CORRESPONDENCE

- email from Board Member
- Senator Gopal Legislative Update Letter

X. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

XI. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Mrs. McCarthy, Ms. McGuigan, Mrs. Zanni

A. COMMITTEE REPORTS

XII. FINANCE AND OPERATIONS

Mr. Calhoun, Ms. Lashley, Mr. Susino

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following July amounts:

July 15, 2023	\$54,637.08
July 31, 2023	\$38,373.79

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the August 2023 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$499,571.49.
2. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with Collier Youth Services for the 2023-2024 at the tuition cost of \$65,700. The total contract amount including \$10,950 for ESY is \$76,650.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve budget appropriation transfers for July 2023.
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve June Zarra, LDTC, to provide services for the Child Study Team for 2023-2024 at the rate of \$375 per evaluation and \$70 per meeting as needed.

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5. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Monmouth-Ocean Educational Services for Instructional, Special Education and/or Non-Instructional Aides as needed at the rate of \$48,900 for Full-Time staff or \$30.00 an hour for Part-Time for the 2023-2024 school year.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-5 listed under Finance and Operations as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Calhoun _____ Ms. Lashley _____ Mrs. McGuigan _____
Mrs. Rummel _____ Mr. Wescott _____ Mrs. Zanni _____
Mrs. Smith _____ Mr. Susino _____

XIII. HUMAN RESOURCES - Mr. Susino, Chairperson Mr. Calhoun, Mrs. Rummel, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the following 2023-2024 school year Schedule B appointments and NCEA CBA stipends:
 - a. Arts and Crafts, Kevin Henry, \$1,157.42
 - b. Band, TBA, \$39.05 hourly rate
 - c. Breakfast Monitor, Barbara Reynolds, \$37.69 hourly rate
 - d. Creative Writing, Leigh White, \$1,157.42
 - e. Grade 8 Advisor, Carole Gunderson, \$1,157.42
 - f. Grade 8 Advisor, Tracy Whitt, \$1,157.42
 - g. National Junior Honor Society, Bethany O'Brien, \$1,289.00
 - h. NJSLA, Lisa Meyer, \$45.64 hourly rate
 - i. Pirate Press, Kathleen Porter, \$1,157.42
 - j. Yearbook, Tracy Whitt, \$1,920.03
 - k. Boys Soccer, Rafael Kassin, \$2,465.20
 - l. Girls Soccer, Brittany Cernak, \$2,465.20
 - m. Boys Basketball, Rafael Kassin, \$3,837.49
 - n. Girls Basketball, Brittany Cernak, \$3,837.49
 - o. Cheerleading, Devin Guthrie, \$3,837.49
 - p. Baseball, Rafael Kassin, \$2,465.20

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- q. Softball, Brittany Cernak, \$2,465.20
- 2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Angela Monaco to the position of PreK Teacher at the NCEA CBA 2023-2024 salary schedule BA, Step 1 salary \$53,676.
- 3. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Isabella Bulhoes to the position of Kindergarten Teacher at the NCEA CBA 2023-2024 salary schedule BA, Step 1 salary \$53,676.
- 4. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Lili Koblentz to the position of Kindergarten Teacher at the NCEA CBA 2023-2024 salary schedule BA, Step 1 salary \$53,676.
- 5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Daisha Abrams to the position of Paraprofessional at the NCEA CBA 2023-2024 salary \$21,056.
- 6. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Andrea McCollum to the position of Paraprofessional at the NCEA CBA 2023-2024 salary \$21,056.
- 7. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Nicole Richardson to the position of Paraprofessional at the NCEA CBA 2023-2024 salary \$21,056.
- 8. BE IT RESOLVED, by the Neptune City Board of Education, to approve the following 2023-2024 list of substitutes:
 - a. Kathleen Baird
 - b. Jess Chioelis
 - c. Sheryl Fordin
 - d. Erin McEvoy
 - e. Jennifer Neice
 - f. Megan Whitt
 - g. Faith Williams
 - h. N’Kiyah Jones, pending completion of new substitute teacher requirements.
- 9. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Chief School Administrator recommended, Board approved, Paraprofessional appointment declination by Marjorie Moore to accept a Paraprofessional position in another school district.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 9 listed under Human Resources as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Calhoun _____ Ms. Lashley _____ Mrs. McGuigan _____

Mrs. Rummel _____ Mr. Wescott _____ Mrs. Zanni _____

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Mrs. Smith _____ Mr. Susino _____

XIV. POLICY

A. BE IT RESOLVED, that the Neptune City Board of Education approve a first reading of:

1. Policy #8454 - Management of Pediculosis
2. Strauss Esmay Associates, LLP Policy Alert Packet #230
 - a. Policy #0144 - Board Member Orientation and Training - Revised and recommended
 - b. Policy and Regulation #2520 - Revised and mandatory
 - c. Policy #3217 - Use of Corporal Punishment - Revised and recommended
 - d. Policy #4217 - Use of Corporal Punishment - New and recommended
 - e. Policy #5305 - Health Services Personnel - Revised and mandated
 - f. Policy and Regulation #5308 - Student Health Records - Revised and mandated
 - g. Policy and Regulation #5310 - Health Services - Revised and mandated
 - h. Policy #6112 - Reimburse of Federal and Other Grant Expenditures - Revised and mandated
 - i. Regulation #6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs - New and mandated
 - j. Policy #6115.04 - Federal Funds - Duplication of Benefits - New and mandated
 - k. Policy #6311 - Contracts for Goods and Services Funded by Federal Grants - Revised and mandated
 - l. Policy #7440 - School District Security - Revised and mandated
 - m. Policy #9100 - Public Relations - Abolished
 - n. Policy #9140 - Citizens Advisory Committees - Revised and recommended
 - o. Regulation #9140 - Citizens Advisory Committees - Abolished

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 9 listed under Human Resources as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Calhoun _____ Ms. Lashley _____ Mrs. McGuigan _____

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Mrs. Rummel _____ Mr. Wescott _____ Mrs. Zanni _____

Mrs. Smith _____ Mr. Susino _____

*Preview for September 2023:

- Chapter 95 Policy and Regulation first reading
- Behavior Threat Assessment Team Policy first reading

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XVI. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. PUBLIC FORUM ON NON-AGENDA ITEMS

XX. ADJOURNMENT

Motion to Adjourn

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

At: _____ pm