



Neptune City Board of Education

SCIENCE LAB

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

October 19, 2023
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. OATH OF NEW BOARD MEMBER

On Thursday, September 21, 2023, the Neptune City Board of Education approved Erica Connor to fill the vacant school board member position.

Ms. Mindy Green, School Business Administrator/Board Secretary, will perform the Oath of Office and swear in the duly Elected School Board Member.

III. ROLL CALL

Mr. Calhoun P Mrs. Connor P Ms. Lashley P

Mrs. McGuigan P Mrs. Rummel P Mr. Wescott P

Neptune City Board of Education

Board Meeting Minutes

Mrs. Zanni A Mrs. Smith P Mr. Susino P
Others Present: Dr. Boccuti P Ms. Green P

IV. FLAG SALUTE - President Susino led the Flag Salute

V. PRESENTATIONS

1. **Student Program Highlight** - Excellence and Equity Committee - Ms. Cernak, Ms. O'Brien, Students
2. **2022-2023 NJSLA Data** - Mr. Haynes, Ms. O'Brien

VI. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

 X Personnel Matters
 Student Matters
 X Matters of Attorney/Client Privilege
 Pending or Anticipated Contract Negotiations

Time: 6:17 pm

Motion by Ms. Lashley
All in Favor 8

Second by Mr. Wescott
Oppose 0

Motion to return to Public Session

Motion by Mrs. Rummel
All in Favor 8

Second by Ms. Lashley
Oppose 0

Motion to open to Public Session 6:43 pm

Motion by Ms. Lashley
All in Favor 8

Second by Mr. Wescott
Oppose 0

VII. PUBLIC FORUM ON AGENDA ITEMS - none

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Neptune City Board of Education

Board Meeting Minutes

VIII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the September 12, 2023 Special Board Meeting.

Motion by Ms. Lashley
All in Favor 8

Second by Mrs. Rummel
Oppose 0

MOTION, that the Neptune City Board of Education approve the Minutes of the September 21, 2023 Regular Board Meeting.

Motion by Mr. Calhoun
All in Favor 8

Second by Mr. Wescott
Oppose 0

IX. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - September 2023

86	Neptune High School
10	Poseidon
2	Allied Health
0	BioTechnology
0	High Tech
14	Red Bank
2	Wall Communications
11	Acelero PreK Center
18	Out of District Special Education
268	Neptune City - September 2023
411	Total Enrollment - September 2023

Monthly Requirements

Fire Drill - September 13, 2023
Shelter In Place Drill- September 25, 2023
In-School Student Suspensions - Sept 2023- 1
Out of School Student Suspensions -Sept 2023-9
Harassment, Intimidation, and Bullying Report - Sept 2023 - 0
Missing Child Report -Sept 2023 - 0
Nurse's Monthly Report - September 2023

NJDOE Requirement

BE IT RESOLVED, by the Neptune City Board of Education, approve the NJDOE Preschool Operational Plan Update A.

Neptune City Board of Education

Board Meeting Minutes

Neptune City Police Department Collaboration

New safety and security initiative following up from the Board Finance and Operations Committee Meeting discussion on September 19, 2023.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by Ms. Lashley

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Ms. Lashley	<u> X </u>
Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>	Mr. Wescott	<u> X </u>
Mrs. Zanni	<u> A </u>	Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>

X. CORRESPONDENCE - none

XI. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

Mr. Susino mentioned that he and others were invited to the Neptune Township HS Homecoming Parade.

Mr. Susino announced that the School Board Retreat is scheduled for November 14, 2023.

XII. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Ms. McGuigan, Mrs. Zanni

A. COMMITTEE REPORTS - none

XIII. FINANCE AND OPERATIONS - Mr. Calhoun, Ms. Lashley, Mr. Susino

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following September amounts:

September 15, 2023	\$174,185.54
September 30, 2023	\$177,174.34

B. RESOLUTIONS

Neptune City Board of Education

Board Meeting Minutes

1. BE IT RESOLVED, by the Neptune City Board of Education, that the October 2023 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$567,990.88
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve budget appropriation transfers for August 2023.
3. BE IT RESOLVED, by the Neptune City Board of Education, that the board will pay tuition for (1) student attending the MD program in the Neptune Township Board of Education schools for the 2023-2024 School Year as per the Tuition Contract Agreement for \$34,400.
4. BE IT RESOLVED, by the Neptune City Board of Education, that the board will approve an agreement with Brookfield Schools/Inspira Program for (1) student for home instruction at the rate of \$50 an hour for instruction.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Superintendent's application for Stabilization Aid in the amount of \$783,988 to the Commissioner of Education. The 2023-2024 budget adopted by the district board of education will require additional school aid to provide for one time, important needs that will provide long lasting value to our students' educational program for many years to come.
6. BE IT RESOLVED, by the Neptune City Board of Education, to void outstanding checks from Fiscal Year 2021-2022:
 - #19862 Quadient Finance \$218.82
 - #19895 College Achieve Charter \$47,278
7. BE IT RESOLVED, by the Neptune City Board of Education, to approve the submission of the Comprehensive Maintenance Plan and M-1 form

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Neptune City School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Neptune City School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Neptune City School district in compliance with Department of Education requirements.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-7 listed under Finance and Operations as presented.

Neptune City Board of Education

Board Meeting Minutes

Motion by Ms. Lashley

Second by Mrs. Rummel

DISCUSSION: none

Mr. Calhoun	<u>X</u>	Mrs. Connor	<u>X</u>	Ms. Lashley	<u>X</u>
Mrs. McGuigan	<u>X</u>	Mrs. Rummel	<u>X</u>	Mr. Wescott	<u>X</u>
Mrs. Zanni	<u>A</u>	Mrs. Smith	<u>X</u>	Mr. Susino	<u>X</u>

XIV. HUMAN RESOURCES - Mr. Susino, Chairperson

Mr. Calhoun, Mrs. Rummel, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the NCEA CBA Schedule B Band position appointment of Lili Koblentz at the 2023-2024 hourly rate of \$39.05.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Joanne Zurich to the position of full time Custodian at the salary of \$38,000 prorated to the start date and upon completion of all new hire requirements. ***MOTION TO STRIKE**
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve a salary adjustment for full time Custodian, Charles Edmonds, to \$38,000.
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve a salary adjustment for part time Custodian, Steven Reynolds, to \$26,070.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the NCEA CBA Schedule B Stipend Sidebar Agreement for after school supervision.
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve the NCEA CBA Schedule B Stipend Sidebar Agreement for an athletic coordinator position.

***MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education strike Resolution #2.

Motion by Mr. Susino

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun	<u>X</u>	Mrs. Connor	<u>X</u>	Ms. Lashley	<u>X</u>
Mrs. McGuigan	<u>X</u>	Mrs. Rummel	<u>X</u>	Mr. Wescott	<u>X</u>

Neptune City Board of Education

Board Meeting Minutes

Mrs. Zanni A Mrs. Smith X Mr. Susino X

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 and 3-6 listed under Human Resources as presented.

Motion by Mr. Wescott

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun X Mrs. Connor X Ms. Lashley X

Mrs. McGuigan X Mrs. Rummel X Mr. Wescott X

Mrs. Zanni A Mrs. Smith X #1, #3 #4 Mr. Susino X
Mrs. Smith Abstain #5#6

XV. POLICY

A. BE IT RESOLVED, that the Neptune City Board of Education approve a second reading and approval of:

1. Policy #1642.01 - Sick Leave - New and recommended
2. Regulation #1642.01 - Sick Leave - New and recommended
3. Policy #2419 - School Threat Assessment Teams - New and mandated
4. Regulation #2419 - School Threat Assessment Teams - New and mandated

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items A. 1. - 4. listed under Policy as presented.

Motion by Mr. Wescott

Second by Mrs. Smith

DISCUSSION: none

Mr. Calhoun X Mrs. Connor X Ms. Lashley X

Mrs. McGuigan X Mrs. Rummel X Mr. Wescott X

Mrs. Zanni A Mrs. Smith X Mr. Susino X

Neptune City Board of Education

Board Meeting Minutes

XVI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING - Ms. Lashley commented that the Juniors at the High School won the Homecoming Float competition. Additionally, Open House is on 10/26/23.

XVII. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING- none

XVIII. OLD BUSINESS

1. Community organization meeting request update -Dr. Boccuti gave an update on procedure for Facilities Use.

XIX. NEW BUSINESS - none

XX. PUBLIC FORUM ON NON-AGENDA ITEMS

- Tracy Brand, staff- Mrs. Brand asked where the funds are coming from to pay for the raises on the Agenda.
Ms. Green responded that she was not consulted on the Budget and that the salary increases aren't in the budget. However, since the Board has voted on and approved the increases, she will find the funds.
- Luann Chiotelis, staff- Mrs. Chiotelis read a statement to the Board on how the staff here is dedicated to the children of this school and she wants the board to consider raises for Paraprofessionals.

XXI. ADJOURNMENT

Motion to Adjourn

Motion by: Ms. Lashley Seconded by: Mr. Wescott

All in Favor: Aye Oppose: o

At: 7:13 pm

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary