



Neptune City Board of Education

GYMNASIUM

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

July 20, 2023
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

As the Neptune City Board of Education continues to transition back to in-person Board meetings from the pandemic, it is important that everyone adhere to the following guidelines in the interests of maintaining health and safety:

- Board meetings will be held in the gymnasium with no access to the rest of the building.
- As per the Governor's lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the Gymnasium Door #13 is still required.
As you enter door #13, please sign in for the meeting.
- At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation with our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

| | | | | | |
|---------------|--------------|-------------|--------------|--------------|--------------|
| Mr. Calhoun | <u> P </u> | Ms. Lashley | <u> P </u> | Ms. McCarthy | <u> A </u> |
| Mrs. McGuigan | <u> P </u> | Mrs. Rummel | <u> A </u> | Mrs. Zanni | <u> P </u> |
| Mrs. Smith | <u> P </u> | Mr. Susino | <u> P </u> | | |

Neptune City Board of Education

Board Meeting Minutes

Others Present: Dr. Boccuti P Ms. Green P
Dennis McKeever, Attorney from Cornell, Merlino, McKeever, & Osborne, LLC

III. FLAG SALUTE - President Susino led the Flag Salute

IV. BOARD INTERVIEW OF APPLICANT(S) FOR THE VACANT BOARD OF EDUCATION POSITION - Mr. Bruce Wescott was interviewed by the Board Members.

V. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

X Personnel Matters
 Student Matters
X Matters of Attorney/Client Privilege
 Pending or Anticipated Contract Negotiations

Time: 6:04 pm

Motion by Mr. Calhoun

All in Favor 6

Second by Mrs. Smith

Oppose 0

Motion to return to Public Session

Motion by Ms. Lashley

All in Favor 6

Second by Mrs. Zanni

Oppose 0

Motion to open to Public Session

Motion by Ms. Lashley

All in Favor 6

Second by Mrs. McGuigan

Oppose 0

V. A. MOTION AFTER EXECUTIVE SESSION

Motion by Mr. Susino

Second by Mr. Calhoun

DISCUSSION: none

BE IT RESOLVED, by the Neptune City Board of Education, that Bruce Wescott fills the school board member vacancy available until December 31, 2023.

Mr. Calhoun X Ms. Lashley X Ms. McCarthy A

Minutes July 20, 2023

Neptune City Board of Education

Board Meeting Minutes

Mrs. McGuigan X Mrs. Rummel A Mrs. Zanni X
Mrs. Smith X Mr. Susino X

VI. PUBLIC FORUM ON AGENDA ITEMS

- Kathleen Salera, staff - Mrs. Salera commented in her disappointment of hiring a teacher on Step 10 that should be Step 6 in Neptune City. She related how she has been here 20 years and has had to work her way up the salary schedule. She asked when the teachers here will be made whole.
Mr. Susino commented that they aren't forgotten and reminded her that the Board opened the contract to give them an increase.
- Sherry Rotem, staff- Mrs. Rotem read a statement to the board. The focus of her statement centered around the issue of hiring a Step 10 teacher. She stated that there is a lack of respect from Administration when hires aren't in line with the current NCEA contract. She commented that she is demanding to appropriately place people on the guide.
- Susan Tonzola, staff- Mrs. Tonzola inquired if other new hires were available at a lower step than what was offered. She stated that you can't compare our school's guide to another district's guide to place people.

VII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the June 15, 2023 Regular Board Meeting.

Motion by Ms. Lashley
All in Favor 6

Second by Mrs. McGuigan
Oppose 0

MOTION, that the Neptune City Board of Education approve the Minutes of the June 22, 2023 Special Board Meeting.

Motion by Mr. Calhoun
All in Favor 6

Second by Mrs. Zanni
Oppose 0

VIII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - June 2023

103 Neptune High School

15 Poseidon

Neptune City Board of Education

Board Meeting Minutes

2 Allied Health
1 BioTechnology
0 High Tech
12 Red Bank
2 Wall Communications
15 Acelero PreK Center
17 Out of District Special Education
254 Neptune City - June 2023
421 Total Enrollment - June 2023

Monthly Requirements

Fire Drill - June 5, 2023

Shelter In Place Drill - June 13, 2023

In-School Student Suspensions - June 2023 - 0

Out of School Student Suspensions - June 2023 -1

Harassment, Intimidation, and Bullying Report - June 2023 - 0

Missing Child Report -June 2023 - 0

Nurse's Monthly Report - June 2023

2023-2024 Enrollment Update

Boosters - Erica Connor, Vice President, discussed a scholarship offered by Boosters.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by Mrs. Smith

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun X Ms. Lashley X Ms. McCarthy A

Mrs. McGuigan X Mrs. Rummel A Mrs. Zanni X

Mrs. Smith X Mr. Susino X

IX. CORRESPONDENCE - Emails from Board Candidates

X. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

Mr. Susino thanked the candidate for applying for the open seat.

Neptune City Board of Education

Board Meeting Minutes

XI. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Mrs. McCarthy, Ms. McGuigan, Mrs. Zanni

Mrs. Smith reported that at the last meeting, there were discussions regarding the WIN program, an update on the new website, and the LinkIt! program.

XII. FINANCE AND OPERATIONS

Mr. Calhoun, Ms. Lashley, Mr. Susino

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following June amounts:

| | |
|---------------|--------------|
| June 15, 2023 | \$196,303.07 |
| June 17, 2023 | \$115,046.11 |
| June 30, 2023 | \$39,900.33 |

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the June 2023 (List #2) claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$316,533.42
2. BE IT RESOLVED, by the Neptune City Board of Education, that the July 2023 (List #1) claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$934,707.83.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Professional Therapy Associates, LLC for OT, PT, ABA services at the rates per rate schedule as needed effective 7/1/23 - 6/30/24.
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with LinkIt! for data warehousing and assessment services for the 2023-2024 school year using ESSER funds in the amount of \$14,195.
5. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contracts with The Harbor School for the 2023-2024 School Year including Extended Year Program at the tuition cost of \$82,544.70.
6. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with Collier Youth Services for the 2023-2024 School Year Extended Year Program at the tuition cost of \$10,950.
7. BE IT RESOLVED, by the Neptune City Board of Education, to refuse 2023-2024 ESEA Title III funds in the amount of \$5,150.
8. BE IT RESOLVED, by the Neptune City Board of Education, to approve submission of the Individuals with Disabilities Education Act (IDEA) grant funds for the 2023-2024 school year:

Neptune City Board of Education

Board Meeting Minutes

- IDEA BASIC \$131,329
- IDEA PRESCHOOL \$ 6,049

9. *BE IT RESOLVED, by the Neptune City Board of Education, to approve a transfer of 2022-2023 unappropriated fund balance in the amount of \$55,332.20 for the additional cost of the 2024 IC Corp CE 54 Passenger School Bus. Transfer from Account 12-000-400-450-000-00 to 12-00-270-733-000. Original Budget for Stabilization Aid Appropriation \$81,978.00 New Appropriation for school bus after transfer \$136,310.20*

*-MOTION #9 REMOVED FROM AGENDA-
MOTION TO REMOVE ITEM #9 from the vote on finance resolutions.*

Motion by Mrs. Smith

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun X Ms. Lashley X Ms. McCarthy A

Mrs. McGuigan X Mrs. Rummel A Mrs. Zanni X

Mrs. Smith X Mr. Susino X

10. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve the proposal with Tri-State LED for lighting design, assessment and cost management, with access to incentive programs to transition to LED lighting technology in the amount of \$117,971.57.
BE IT ALSO RESOLVED, by the Neptune City Board of Education, that the board accept the Incentive Offer from JCP&L's Energy Solutions for Business Prescriptive/Custom Program in the amount of \$21,683.12.
BE IT FURTHER RESOLVED, by the Neptune City Board of Education, that the board approve a financing agreement with NEIF, Commercial Energy Finance, to finance the remaining \$96,288.45 (\$117,971.57-\$21,683.12) in the JCP&L Energy Solutions for Business.
11. BE IT RESOLVED, by the Neptune City Board of Education, to approve submission of the Alternate Method of Compliance pursuant to N.J.A.C. 6A:26-6.3(H)4ii for Pre-K and Kindergarten Toilet Facilities Accessibility for the 2023-2024 school year.
12. BE IT RESOLVED, by the Neptune City Board of Education, to approve submission of the Application for Dual Use of Educational Space for the 2023-2024 school year.
13. BE IT RESOLVED, by the Neptune City Board of Education, to approve a Delivery Service Agreement with Maschio's Trucking, LLC, for pick-up and delivery services including the pick and delivery of USDA Commodities for the 2023-2024 school year.

Neptune City Board of Education

Board Meeting Minutes

14. BE IT RESOLVED, by the Neptune City Board of Education, that the board will pay tuition for students attending programs in the Neptune Township Board of Education schools for the 2023-2024 School Year as per the per pupil tuition rates schedule approved by the Neptune Township Board of Education.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-8, 10-14 listed under Finance and Operations as presented.

Motion by Ms. Lashley

Second by Mrs. Smith

DISCUSSION: none

Mr. Calhoun X Ms. Lashley X Ms. McCarthy A

Mrs. McGuigan X Mrs. Rummel A Mrs. Zanni X

Mrs. Smith X Mr. Susino X

XII. HUMAN RESOURCES - Mr. Susino, Chairperson Mr. Calhoun, Mrs. Rummel, Mrs. Smith

A. COMMITTEE REPORTS

Dr. Boccuti provided an overview of hiring practices and getting the best candidates to Neptune City.

B. RESOLUTIONS (Following discussion and review of the Board Finance and Operations Committee and Human Resources Committee)

1. BE IT RESOLVED, that the Neptune City Board of Education approve the appointment of Jenna Cacio to the position of Kindergarten Teacher at the NCEA CBA 2023-2024 MA Step 10 salary of \$61,273 prorated to the start date and pending completion of all new employee requirements.

Motion by Mrs. Smith

Second by Mr. Calhoun

DISCUSSION: discussion from the board regarding the step placement

Mr. Calhoun yes Ms. Lashley no Ms. McCarthy A

Mrs. McGuigan no Mrs. Rummel A Mrs. Zanni no

Mrs. Smith yes Mr. Susino yes

Neptune City Board of Education

Board Meeting Minutes

3 votes yes 3 votes no
MOTION FAILED

2. BE IT RESOLVED, that the Neptune City Board of Education approve the appointment of Marjorie Moore to the position of Paraprofessional at the NCEA CBA 2023-2024 salary of \$21,056.

ADDENDUM:

2.2 BE IT RESOLVED, upon recommendation of the Chief School Administrator, to approve the appointment of Aqeedah Mujahid as full time Paraprofessional at the NCEA CBA 2023 salary of \$21,056.00 pending completion of all new employee requirements.

2.3 BE IT RESOLVED, upon recommendation of the Chief School Administrator, to approve the appointment of Ellen Quinn as full time Paraprofessional at the NCEA CBA 2023 salary of \$21,056.00 pending completion of all new employee requirements.

3. BE IT RESOLVED, upon recommendation of the Chief School Administrator, to approve the appointment of Rachel Katz as Long Term Substitute Special Education Teacher at the NCEA CBA 2023 salary schedule BA Step 1 \$53,676.00 pending completion of all new employee requirements.

4. BE IT RESOLVED, upon recommendation of the Chief School Administrator, to approve for Matthew Brand the 2023-2024 webmaster hourly rate of \$30.00 not to exceed six (6) hours per week.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 2-4 listed under Human Resources as presented.

Motion by Mrs. Smith

Second by Mr. Calhoun

Mr. Calhoun yes Ms. Lashley yes Ms. McCarthy A

Mrs. McGuigan yes Mrs. Rummel A Mrs. Zanni yes

Mrs. Smith yes Mr. Susino yes

5. BE IT RESOLVED, upon recommendation of the Chief School Administrator, to approve the attached provision of tuition reimbursement for two of the three Administrators inclusive of a payback provision protection for the school district.

Neptune City Board of Education

Board Meeting Minutes

Update on outstanding vacancies yet to be filled for the 2023-2024 school year:

- PreK or Kindergarten Teacher - Anticipated
- Music Teacher
- Two (2) Paraprofessionals

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve item 5 listed under Human Resources as presented.

Motion by Mrs. Smith

Second by Mr. Calhoun

Mr. Calhoun yes Ms. Lashley no Ms. McCarthy A

Mrs. McGuigan no Mrs. Rummel A Mrs. Zanni yes

Mrs. Smith yes Mr. Susino yes

MOTION CARRIES

XIII. POLICY

Dr. Boccuti is working on the next set of Board policies and regulations.

XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Ms. Lashley reported on her attendance to the Education Committee meeting and discussed the Jump Start Academy. Mrs. Smith asked Ms. Lashley if there is any data of new 9th graders from Neptune City compared to other incoming 9th graders.

XV. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING

none

XVI. OLD BUSINESS - none

XVII. NEW BUSINESS - Mrs. McGuigan asked if the Board meetings could go back to 7:00 pm and could they go back to meeting in the Science room as well.

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

- Sherry Rotem, staff - Mrs. Rotem discussed an issue from 2017 and stated that compensation was promised. She read a statement to the Board regarding this issue.

Mrs. Rotem also inquired about the over \$80K of grant funds originally planned for the bus and asked if funds would be lost. Ms. Green responded no and she will seek guidance from NJDOE on how the unspent funds get captured in the Audit. She commented that the unspent funds may just be able to be transferred to the Capital

Neptune City Board of Education

Board Meeting Minutes

Reserve since the board voted on transferring 2022-2023 unappropriated funds to the reserve in June.

Mrs. Rotem also asked if committee meeting dates were planned and if they are open. There was discussion among the board members regarding committee meetings.

XIX. ADJOURNMENT

Motion to Adjourn

Motion by: Ms. Lashley Seconded by: Mrs. Zanni

All in Favor: Aye Oppose: o

At: 8:02 pm

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary