



Neptune City Board of Education

SCIENCE LAB

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

September 21, 2023
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. OATH OF NEW BOARD MEMBER

On Thursday, July 20, 2023, the Neptune City Board of Education approved Bruce Wescott to fill the vacant school board member position.

Ms. Mindy Green, School Business Administrator/Board Secretary, administered the Oath of Office and swore in the duly Elected School Board Member.

III. ROLL CALL

Mr. Calhoun P Ms. Lashley P Mrs. McGuigan P

Mrs. Rummel A Mr. Wescott P Mrs. Zanni P

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Mrs. Smith A Mr. Susino P

Others Present: Dr. Boccuti P Ms. Green P

IV. FLAG SALUTE - President Susino led the Flag Salute

V. BOARD INTERVIEWS OF APPLICANTS FOR THE VACANT BOARD OF EDUCATION POSITION:

- Erica Connor
- Carolyn Fauci
- John Pietrunti

President Susino announced that the Board approves Erica Connor as the new board member to fill the vacant position.

VI. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- X Personnel Matters
- Student Matters
- X Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Time: 6:26 pm

Motion by Ms. Lashley

All in Favor 6

Second by Mrs. McGuigan

Oppose 0

Motion to return to Public Session

Motion by Ms. Lashley

All in Favor 6

Second by Mr. Calhoun

Oppose 0

Motion to open to Public Session 6:51 pm

Motion by Ms. Lashley

All in Favor 6

Second by Mrs. Zanni

Oppose 0

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

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- Mrs. Sherry Rotem, staff- Mrs. Rotem asked how the additional \$100,000 state aid would be spent. Ms. Green answered her by stating it has a Mental Health focus so we will utilize funds to cover new Psychologist salary and benefits. It will also pay for some unexpected costs in Special Education.
Mrs. Rotem also asked about the status of work being done in the new PreK room. Ms. Green told her the process and timeline of the project.

VIII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the August 17, 2023 Regular Board Meeting.

Motion by Mr. Calhoun
All in Favor 6

Second by Mrs. McGuigan
Oppose 0

IX. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - September 2023

90	Neptune High School
11	Poseidon
2	Allied Health
0	BioTechnology
0	High Tech
14	Red Bank
2	Wall Communications
12	Acelero PreK Center
18	Out of District Special Education
266	Neptune City - September 2023
415	Total Enrollment - September 2023

Monthly Requirements

Fire Drill - August 1, 2023 - 1

Shelter In Place Drill- August 2, 2023 - 1

In-School Student Suspensions - August 2023- 0

Out of School Student Suspensions -August 2023 - 0

Harassment, Intimidation, and Bullying Report - August 2023 - 0

Missing Child Report -August 2023 - 0

Nurse's Monthly Report - June 2023 (Will start again October 2023)

2023-2024 School Year NJDOE Requirements

1. PreK-8 Curricula from the Neptune Township School District
2. K-5 McGraw Hill Wonders ELA program
3. 6-8 Houghton Mifflin Harcourt Into Literature ELA program
4. K-8 Savvas Mathematics Program

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Correspondence

1. New Jersey Department of Education letter dated September 7, 2023 informing the school district of the FY24 Appropriations Act, PL. 2023, c. 74 allocation of \$100,000.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by Ms. Lashley

Second by Mr. Wescott

DISCUSSION: none

Mr. Calhoun X Ms. Lashley X Mrs. McGuigan X

Mrs. Rummel A Mr. Wescott X Mrs. Zanni X

Mrs. Smith A Mr. Susino X

X. CORRESPONDENCE - none

XI. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

XII. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Ms. McGuigan, Mrs. Zanni

A. COMMITTEE REPORTS

XIII. FINANCE AND OPERATIONS - Mr. Calhoun, Ms. Lashley, Mr. Susino

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following August amounts:

August 15, 2023	\$45,603.28
August 31, 2023	\$18,431.98

B. RESOLUTIONS

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1. BE IT RESOLVED, by the Neptune City Board of Education, that the September 2023 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$706,551.61
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve a tuition contract with Red Bank Regional High School for (14) full time students at the cost of \$16,836 each for a total of \$235,704 for the 2023-2024 school year.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve a tuition contract with Monmouth County Vocational School district for (8) students at the rate per designated program for the 2023-2024 school year.
4. BE IT RESOLVED, by the Neptune City Board of Education, that the board will pay tuition for students attending programs in the Neptune Township Board of Education schools for the 2023-2024 School Year as per the Tuition Contract Agreement for (90) Full Time students at \$16,300 each for a total of \$1,467,000 and (6) Shared Time Students at \$8,150 each for a total of \$48,900.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Bayada Home Health Care Inc., for Nursing Services for (2) Special Education students for the school year 2023-2024 as per the hourly rates for RN or LPN services.
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary employee paid supplemental insurance for all Neptune City School employees.
7. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appropriation of \$100,000 of district-specific additional state aid in the 2023-2024 school year budget.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-6 listed under Finance and Operations as presented.

Motion by Ms. Lashley

Second by Mr. Wescott

DISCUSSION: none

Mr. Calhoun X Ms. Lashley X Mrs. McGuigan X

Mrs. Rummel A Mr. Wescott X Mrs. Zanni X

Mrs. Smith A Mr. Susino X

XIV. HUMAN RESOURCES - Mr. Susino, Chairperson
Mr. Calhoun, Mrs. Rummel, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

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1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the achievement of tenure with congratulations for the following staff members:
 - a. Brittany Cernak, Grade 4 Teacher
 - b. Brianna Paulowsky, Grade 1 Teacher
 - c. Grizel Wilson, Social Worker
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the achievement of the NCEA CBA salary schedule BA+30 Step 5 with congratulations to Brianna Paulowsky for a new annual salary of \$56,083 effective July 1, 2023.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve the NCEA CBA hourly rate stipend of \$37.91 for the following staff members to serve a 15 minute duty of outside student arrival supervision:
 - a. Michele Bouney
 - b. Haley Mulroy
 - c. Tracy Whitt
 - d. Andrea McCollum
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of the following to the substitute list pending completion of their respective requirements of the Monmouth County Education Office:
 - a. Nizeeh Cotton
 - b. Lori Ann Kraemer
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the declination of the Paraprofessional position from Daisha Abrams who was recommended by the Chief School Administrator and Board approved for the position.
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation of Evening Custodian, Michael Byers, effective October 2, 2023.
7. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation of Webmaster, Matthew Brand.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 7 listed under Human Resources as presented.

Motion by Ms. Lashley

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun	<u> X </u>	Ms. Lashley	<u> X </u>	Mrs. McGuigan	<u> X </u>
Mrs. Rummel	<u> A </u>	Mr. Wescott	<u> X </u>	Mrs. Zanni	<u> X </u>
Mrs. Smith	<u> A </u>	Mr. Susino	<u> X </u>		

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XV. POLICY

A. BE IT RESOLVED, that the Neptune City Board of Education approve a second reading and approval of:

1. Policy #8454 - Management of Pediculosis
2. Strauss Esmay Associates, LLP Policy Alert Packet #230
 - a. Policy #0144 - Board Member Orientation and Training - Revised and recommended
 - b. Policy and Regulation #2520 - Revised and mandatory
 - c. Policy #3217 - Use of Corporal Punishment - Revised and recommended
 - d. Policy #4217 - Use of Corporal Punishment - New and recommended
 - e. Policy #5305 - Health Services Personnel - Revised and mandated
 - f. Policy and Regulation #5308 - Student Health Records - Revised and mandated
 - g. Policy and Regulation #5310 - Health Services - Revised and mandated
 - h. Policy #6112 - Reimburse of Federal and Other Grant Expenditures - Revised and mandated
 - i. Regulation #6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs - New and mandated
 - j. Policy #6115.04 - Federal Funds - Duplication of Benefits - New and mandated
 - k. Policy #6311 - Contracts for Goods and Services Funded by Federal Grants - Revised and mandated
 - l. Policy #7440 - School District Security - Revised and mandated
 - m. Policy #9100 - Public Relations - Abolished
 - n. Policy #9140 - Citizens Advisory Committees - Revised and recommended
 - o. Regulation #9140 - Citizens Advisory Committees - Abolished

B. BE IT RESOLVED, that the Neptune City Board of Education approve a first reading of:

(Strauss Esmay Associates, LLP summary)

1. Policy #1642.01 - Sick Leave - New and recommended
2. Regulation #1642.01 - Sick Leave - New and recommended
3. Policy #2419 - School Threat Assessment Teams - New and mandated
4. Regulation #2419 - School Threat Assessment Teams - New and mandated

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MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items A. 1. - 2. and B. 1. - 4. listed under Policy as presented.

Motion by Ms. Lashley

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun X Ms. Lashley X Mrs. McGuigan X

Mrs. Rummel A Mr. Wescott X Mrs. Zanni X

Mrs. Smith A Mr. Susino X

XVI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING - none

XVII. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING Food Truck Festival on 11/4/23

XVIII. OLD BUSINESS - Ms. Green reminded the Board that Mums are for sale until tomorrow, 9/21/23 for the 8th grade fundraiser and the car wash takes place tomorrow 9/21/23 as well.

XVIX. NEW BUSINESS - none

XX. PUBLIC FORUM ON NON-AGENDA ITEMS -none

XXI. ADJOURNMENT

Motion to Adjourn

Motion by: Ms. Lashley Seconded by: Mr. Calhoun

All in Favor: Aye Oppose: o

At: 7:31 pm

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary