

Neptune City Board of Education

Board Meeting Agenda



Neptune City Board of Education

SCIENCE ROOM

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

August 22, 2024
7:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

Welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mrs. Bale	<u> P </u>	Mr. Calhoun	<u> P </u>	Mrs. Connor	<u> P </u>
Mrs. Dellett	<u> P </u>	Ms. Lashley	<u> P </u>	Mrs. McGuigan	<u> P </u>
Mr. Wescott	<u> P </u>	Mrs. Zanni	<u> A </u>	Mr. Susino	<u> P </u>
Others Present:		Dr. Boccuti	<u> P </u>	Mr. Gahles	<u> P </u>

III. FLAG SALUTE

IV. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a strong voice stating their name, address and affiliation.

- Special Education Teacher Ms. O'Brien asked why there were two LDTCs on the agenda. Supervisor of Special Services Mr. Haynes explained one would be the backup availability for contracted services.

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- Confidential Secretary Mrs. Brand asked about the plan for the Chief School Administration position in consideration of Dr. Boccuti's upcoming retirement and departure. Mr. Susino stated there was a Board Committee for the plan. Ms. Lashley stated there would be advertising for an interim CSA position, advertising for a full time CSA position, and that the committee was reviewing resumes. Mrs. Brand followed up with frustrations with the previous interim CSA position. She also asked if there was consideration of separating the combined CSA, Principal position.
- NCEA President Mrs. Rotem read a statement on the expired NCEA collective bargaining agreement including experience not being compensated and seeking a fair and honest agreement.
- Mrs. Brand asked why the 12 month employees salary increases were placed on hold pending a new NCEA collective bargaining agreement when 12 month employees were not members of the bargaining unit. She further explained that had never happened in the past. Grade 5 Teacher Mrs. Reynolds started a 12 month employees discussion with Mrs. Brand and Mr. Susino reminded them public comments were to be directed to the Board.
- Mrs. Rotem stated that she was opposed to an employee recommendation for Board approval who was high on the NCEA salary schedule referencing the past, past Board policies, and financial responsibility. Staff members in attendance held up signs with their years of experience and current placement on the NCEA salary schedule.
- Grade 3 Teacher Mrs. White made a statement about having 25 years experience and being on the NCEA salary schedule step 17.
- Special education Teacher Mrs. Salera made a statement about hiring recommendations high on the NCEA salary schedule.
- Supervisor of Special Services Mr. Haynes explained the addendum recommending hiring a psychologist that would save the school district \$19,000 that could be placed towards a new NCEA collective bargaining agreement by collapsing other positions, specifically the contracted BCBA position, that the new psychologist could cover. He also read a statement that this recommendation, if not approved by the Board, would result in exposure to the Board and exclude his personal liability. Ms. Lashley questions Mr. Haynes' statement and discussed it with him.
- Mrs. Salera made a statement about Child Study Team positions in the past.
- Mrs. Brand made a statement supporting the need for counseling.
- Dr. Boccuti explained the detailed evolution of the addendum recommending hiring a psychologist.
- Mrs. Bale asked if there was a need for a full time BCBA.
- Mr. Calhoun expressed support of the addendum recommending hiring a psychologist due to the level of experience brought to the students and staff.

V. MINUTES

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Minutes of the July 18, 2024 Regular Meeting of the Board.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve V. Minutes inclusive of Item 1.

Motion by: Mrs. Lashley Seconded by: Mrs. Dellett

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All in Favor: _____ 8 _____ Oppose: _____ 0 _____

VI. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - Week of August 19, 2024

90	Neptune High School
9	Poseidon
2	Allied Health
0	BioTechnology
0	High Tech
0	Law & Public Safety
0	Marine Academy
0	Wall Communications
14	Red Bank Regional
2	Acelero PreK Center
17	Out of District Special Education
256	Neptune City - Week of August 19, 2024
390	Total Enrollment - Week of August 19, 2024

Monthly Requirements

Fire Drill - August 1, 2024

Shelter in Place Drill - August 1, 2024

In-School Student Suspensions - July 2024 - 0

Out of School Student Suspensions - July 2024 - 0

Harassment, Intimidation, and Bullying Report - July 2024 - 0

Missing Child Report - July 2024 - 0

Nurse's Monthly Report - July and August 2024

Information Items

1. Moody's has upgraded the Neptune City School District's Financial Rating from A3 to A2.
2. Update on the Neptune City School District's contracted after care provider, Right at School.

A. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the following annual New Jersey Department of Education requirements for the 2024-2025 school year:
 - a. Health Services Manual
 - b. Nursing Services Plan

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- c. Comprehensive Equity Plan Statement of Assurance
- d. Mentoring Plan
- e. Professional Development Plan
- f. Dr. Charlotte Danielson Observation, Evaluation Model
- g. K-8 Updated English Language Arts Curriculum scheduled for completion and finalization September 2024

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the VI. Administration Report inclusive of A. Resolutions, Item 1., a. - g.

Motion by: Mr. Calhoun Seconded by: Mrs. Connor

DISCUSSION:

Mrs. Bale	<u>Y</u>	Mr. Calhoun	<u>Y</u>	Mrs. Connor	<u>Y</u>
Mrs. Dellett	<u>Y</u>	Ms. Lashley	<u>Y</u>	Mrs. McGuigan	<u>Y</u>
Mr. Wescott	<u>Y</u>	Mrs. Zanni	<u>N</u>	Mr. Susino	<u>Y</u>

VII. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- X Personnel Matters
- X Student Matters
- X Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Let it further be resolved that the Board will not be taking any action following the Executive Session.

Motion by Ms. Lashley Second by Mrs. Connor
All in Favor 8 Oppose 0 Time - 7:52 PM

Motion to return to Public Session

Motion by Ms. Lashley Second by Mr. Calhoun
All in Favor 6 Oppose 0 Time - 8:16 PM

Motion to open to Public Session

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Motion by Ms. Lashley Second by Mrs. Dellett
All in Favor 8 Oppose 0 Time - 7:18 PM

VIII. CORRESPONDENCE - None

IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

X. EDUCATION COMMITTEE - Mrs. Sheryl Zanni, Chairperson Mrs. Connor, Mrs. Dellett, Mrs. McGuigan

A. COMMITTEE REPORTS

XI. FINANCE AND OPERATIONS - Mr. David Calhoun, Chairperson Ms. Lashley, Mr. Susino, Mr. Wescott

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The Interim School Business Administrator and Business Administrator, Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that he has certified the following July, August 2024 payroll amounts:

July 30, 2024	\$50,681.22
August 15, 2024	\$35,760.89

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the August 2024 claims for goods received and services rendered and certified to be correct by the Interim Business Administrator and Business Administrator be approved for payment in the amount of \$445,903.86.
2. BE IT RESOLVED, by the Neptune City Board of Education, upon recommendation of the Business Administrator, to approve the following ballot question and interpretive statement to be sent to the Board of Elections for inclusion on the November 2024 ballot:
 - a. **Ballot question** - Do you approve removing the name of "Woodrow Wilson" from the Neptune City School Building? Yes No
 - b. **Interpretive statement** - This question is asking if voters want the name "Woodrow Wilson" and all references associated with "Woodrow Wilson" be removed from the school building and/or school district. A new name for the school building and all associated references will be decided at a later date.
3. BE IT RESOLVED, by the Neptune City Board of Education, upon recommendation of the Business Administrator, to approve the award of the FSMC base year contract with Maschio's Food Service Management Company for the 2024-2025 school year with an annual management fee of \$15,000.00. The management fee shall be payable in ten (10) monthly installments of \$1,500.00 per month commencing September 1, 2024 and

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ending on June 30, 2025. Let it further be resolved that the total cost of the contract is \$132,467.62.

4. BE IT RESOLVED, by the Neptune City Board of Education, upon recommendation of the Chief School Administrator and Business Administrator, to approve the NJDOE Annual Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classrooms for the 2024-2025 School Year.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve Ellen Soler, LDTC, to provide services for the Child Study Team for the 2024-2025 school year at the rate of \$325.00 per evaluation and \$65.00 per meeting as needed.
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve June Zarra, LDTC, to provide services for the Child Study Team for the 2024-2025 school year at the rate of \$375.00 per evaluation and \$70.00 per meeting as needed.
7. BE IT RESOLVED, by the Neptune City Board of Education, to approve Debbie Heuer, Psychologist, to provide services for the Child Study Team for the 2024-2025 school year at the rate of \$300.00 per evaluation and \$50.00 per meeting as needed.
8. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Service Agreement with the Preferred Behavioral Health Group for Standard Fit to Return School Assessments at the costs presented in the Service Agreement, \$300.00 or \$400.00 based on the type of assessment required.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve X. Finance and Operations B. Resolutions inclusive of B. Resolutions, Items 1. - 8. as presented.

Motion by: Mr. Calhoun Seconded by: Mr. Wescott

DISCUSSION: Mrs. McGuigan questioned item 7. Dr. Boccuti and Mr. Haynes explained contracted psychologist services would need to be utilized until a full time psychologist was recommended by the CSA and approved by the Board.

Mrs. Bale	<u>Y</u>	Mr. Calhoun	<u>Y</u>	Mrs. Connor	<u>Y</u>
Mrs. Dellett	<u>Y</u>	Ms. Lashley	<u>Y</u>	Mrs. McGuigan	<u>Y</u>
Mr. Wescott	<u>Y</u>	Mrs. Zanni	<u>N</u>	Mr. Susino	<u>Y</u>

XII. HUMAN RESOURCES - Vacancy, Chairperson Mr. Calhoun, Mrs. Connor, Mrs. Dellett

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve Alexa Depietri for appointment to the position of Special Education Teacher at the NCEA CBA Salary Guide MA Step 6 salary of \$56,985.00.

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2. BE IT RESOLVED, by the Neptune City Board of Education, to approve Erin McEvoy for appointment to the position of Special Education Teacher at the NCEA CBA Salary Guide MA Step 1 salary of \$55,280.00.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve Arleth Zuniga for appointment to the position of Grade 1 Long Term Substitute Teacher at the NCEA CBA Salary Guide BA Step 1 salary of \$53,676.00.
4. Addendum - BE IT RESOLVED, by the Neptune City Board of Education, to approve a full time School Psychologist at the NCEA CBA Salary Guide M+30 Step 19 salary of \$81,734 for the 2024-2025 school year. The salary will be prorated to a start date to be determined and with the completion of all Neptune City School District and New Jersey Department of Education new hire requirements.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve compensation for Katherine Porter for updating the Grades K and 2 Mathematics curriculum to align to the New Jersey Student Learning Standards (NJSLS) at the NCEA CBA stipend of \$1,212.30 ($\606.15×2).
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve compensation for Susan Tonzola for updating the Grade 2 ELA curriculum to align to the New Jersey Student Learning Standards (NJSLS) at the NCEA CBA stipend of \$606.15.
7. BE IT RESOLVED, by the Neptune City Board of Education, to approve compensation for Leigh White for updating the Grade 3 ELA curriculum to align to the New Jersey Student Learning Standards (NJSLS) at the NCEA CBA stipend of \$606.15.
8. BE IT RESOLVED, by the Neptune City Board of Education, to approve compensation for Tracy Whitt for updating the Grades 6, 7, and 8 Mathematics curriculum to align to the New Jersey Student Learning Standards (NJSLS) at the NCEA CBA stipend of \$1,818.45 ($\606.15×3).
9. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation of Shannon Frankenfeld from her position of Psychologist from her communication dated 7/18/24.
10. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation of Elyse Sansone from her position of Special Education Teacher from her communication dated 8/9/24.
11. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation of Michelle Czajkowski from her position as Paraprofessional from her communication dated 8/12/24.
12. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation for the purpose of retirement of Dr. Raymond J. Boccuti from his position as Chief School Administrator, Principal from his communication dated 7/25/24. Let it further be resolved that Dr. Boccuti's effective retirement date will be 12/1/24 and his last date of employment will be 11/30/24.
13. BE IT RESOLVED, by the Neptune City Board of Education, to approve the 2024-2025 list of substitutes to be compensated at the rates of \$125.00 per day for substitute teacher and \$100.00 per day for substitute paraprofessional pending completion of all requirements of the school district, Monmouth County Education Office, and the NJDOE:
 - a. Jesse Chiotelis
 - b. Sheryl Fordin
 - c. Donna Murphy
 - d. Grecia Owsiany

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- e. Ellen Quinn
- f. Faith Williams
- g. Cathleen Williams

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve XI. Human Resources inclusive of B. Resolutions, Items 1. - 13. as presented.

Motion by: Mr. Calhoun Seconded by: Ms. Lashley

DISCUSSION:

Mrs. Bale	<u>Y, N to 4.</u>	Mr. Calhoun	<u>Y</u>	Mrs. Connor	<u>Y, N to 4.</u>
Mrs. Dellett	<u>Y, N to 4.</u>	Ms. Lashley	<u>Y, N to 4.</u>	Mrs. McGuigan	<u>Y, N to 4.</u>
Mr. Wescott	<u>Y</u>	Mrs. Zanni	<u>A</u>	Mr. Susino	<u>Y</u>

XIII. POLICY

A. RESOLUTION

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve a first reading of Strauss Esmay Associates, LLP Policy Alert No. 232 including:
 - a. P 1140 Educational Equity Policies/Affirmative Action - **Revised, Mandated**
 - b. P 1523 Comprehensive Equity Plan - **Revised, Mandated**
 - c. P 1530 Equal Employment Opportunities - **Revised, Mandated**
 - d. R 1530 Equal Employment Opportunity Complaint Procedure- **Revised, Mandated**
 - e. P 1550 Equal Employment/Anti-Discrimination Practices - **Revised, Mandated**
 - f. R 2200 Curriculum Content - **Revised, Mandated**
 - g. P 2260 Equity in School and Classroom Practices - **Revised, Mandated**
 - h. R 2260 Equity in School and Classroom Practices Complaint Procedure - **Revised, Mandated**
 - i. P 2411 Guidance Counseling - **Revised, Mandated**
 - j. P 3211 Code of Ethics - **Revised, Recommended**
 - k. R 5440 Honoring Student Achievement - **Revised, Recommended**
 - l. P 5570 Sportsmanship - **Revised, Recommended**
 - m. P 5750 Equitable Educational Opportunities - **Revised, Mandated**
 - n. P 5755 Equity in Educational Programs and Services - **Abolished, Mandated**
 - o. P 5841 Secret Societies - **Revised, Recommended**
 - p. P 5842 Equal Access to Student Organizations - **Revised, Recommended**
 - q. P & R 7610 Vandalism - **Revised, Recommended**
 - r. P 9323 Notification of Juvenile Offender Case Disposition - **Revised, Recommended**
 - s. P & R 2423 Bilingual Education - **Revised, Mandated**

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- t. P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries - **Revised, Mandated**

XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING -
Ms. Lashley - None

XV. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING - Mrs.
McGuigan - None

XVI. OLD BUSINESS - None

XVII. NEW BUSINESS:

- Mrs. McGuigan questioned Neptune City Police Department School Resource Officer Hanson in reference to where his office location would be and what he did during the day. Dr. Boccuti reviewed the benefits and purposes of having an SRO position provided by Neptune City Borough and the NCPD then reviewed the new SRO office location and other changed room locations.
- Mrs. McGuigan asked Dr. Boccuti, since there was a shortage of classrooms, if he considered placing a classroom in the room inside the security alcove. Dr. Boccuti explained that there was not a shortage of classrooms due to budgetary staff reductions and that, as School Safety Specialist, he would not consider a classroom in the security alcove.
- Mrs. Rotem stated that she would like to see SRO Hanson more visible in the building.
- Dr. Boccuti followed up by stating that, as there were questions about the SRO position, he would invite Neptune City Police Chief Quagliato to the September Board meeting as the SRO is supervised by the Chief and an employee of the Neptune City Police Department.

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

- Mrs. Rotem repeated her previous requests for Board Committee meetings to be open to the public. Mr. Susino repeated that, for a variety of important reasons, Board Committee meetings would not be open to the public.

XIV. ADJOURNMENT

Motion to Adjourn

Motion by: Ms. Lashley Seconded by: Mrs. Connor

All in Favor: 8 Oppose: 0

At: 8:50 PM

Good Evening Neptune City Board of Education,

This letter is to state in writing and formalize that I, Michael R. Haynes in my role as Supervisor of Special Services on this date 8/22/2024 have met all of my fiduciary requirements and responsibilities of my Administrative license in putting forth a qualified school psychologist. If said employee is not approved I am absolved of all wrongdoing and repercussions in the event of non-compliance with special education IEPs and 504 plans. The liability will now transfer directly to the Neptune City Board of Education and its individual members.

It is my personal recommendation that not approving this person will leave us in a situation where we will be open to state and federal education litigation, a state audit from the Division of Early Childhood Education that will result in the loss of Pre-K funding at minimum of \$31,500, and most importantly hurt the students of the Neptune City School District, especially those who need us the most and we have taken an oath to help.

Sincerely,

Michael R. Haynes

Michael R. Haynes
Supervisor of Special Services
Neptune City School District