

# Neptune City Board of Education

## Board Meeting Agenda



## Neptune City Board of Education

### LIBRARY MEDIA CENTER

Woodrow Wilson School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

July 17, 2025  
7:00 p.m.

### Board Meeting Minutes

#### I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

#### II. ROLL CALL

Mr. Calhoun Present    Ms. Bale Absent    Mrs. Dellett Present

Ms. Emmons Absent    Ms. Lashley Absent    Ms. Santana Present

Mr. Van Huff Absent    Mrs. Zanni Present    Mr. Susino Present

Others Present:    Mr. Garrido Present    Mr. Gahles Present

Board Attorney NA

# Neptune City Board of Education

## Board Meeting Agenda

### III. FLAG SALUTE

### IV. PRESENTATION - None

### V. EXECUTIVE SESSION - None

**WHEREAS**, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED BY THE NEPTUNE CITY BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY as follows:**

**1.** The public shall be excluded from discussion of and actions upon the hereinafter:

specified subject matter(s).

**2.** It is anticipated that the matter discussed will be made public if the need for confidentiality no longer exists.

**3.** Action may be taken following the Executive Session. It is anticipated that the Executive Session shall last 45 minutes.

**MOTION**, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- \_\_\_\_\_ Personnel Matters
- \_\_\_\_\_ Student Matters
- \_\_\_\_\_ Matters of Attorney/Client Privilege
- \_\_\_\_\_ Pending or Anticipated Contract Negotiations

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
All in Favor Oppose

### **Motion to return to Public Session**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
All in Favor Oppose

### **Motion to open to Public Session**

# Neptune City Board of Education

## Board Meeting Agenda

Motion by  
All in Favor

Second by  
Oppose

### VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Ms. Brand asked about the purpose of the proposed referendum, can we cut sports, after school activities?

### VII. MINUTES

**MOTION**, that the Neptune City Board of Education approve the Minutes of the June 12, 2025 (Regular) Board Meeting.

Motion by: Mr. Calhoun Seconded by: Ms. Zanni

All in Favor: All Oppose: None

Motion passed by unanimous roll call vote.

### VIII. ADMINISTRATION REPORT

Chief School Administrator's Report

#### Enrollment - June 2025

83	Neptune High School
9	Poseidon
1	Allied Health
0	BioTechnology
0	High Tech
2	Law & Public Safety
0	Marine Academy
0	Wall Communications
13	Red Bank Regional
0	Acelero PreK Center
16	Out of District Special Education
246	Neptune City - June 2025
374	Total Enrollment -June 2025

#### Monthly Requirements

Fire Drill - June 5, 2025

Non Fire Evacuation Drill - June 12, 2025

Agenda July 17, 2025

# Neptune City Board of Education

## Board Meeting Agenda

In-School Student Suspensions - - 0  
Out of School Student Suspensions - 4  
Harassment, Intimidation, and Bullying Report- June 2025- 0  
Missing Child Report - June 2025 - 0  
Nurse's Monthly Report - June 2025

### RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to affirm the finding in the HIB Allegation #2 Investigation.
2. BE IT RESOLVED, by the Neptune City Board of Education, to affirm the finding in the HIB Allegation #3 Investigation.
3. BE IT RESOLVED, that the Neptune City Board of Education, to approve the appointment of Michael Haynes as the Affirmative Action Officer for the 2025-2026 school year.
4. BE IT RESOLVED, that the Neptune City Board of Education, authorizes the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan.
5. BE IT RESOLVED, that the Neptune City Board of Education, authorizes the submission of the proposed Comprehensive Equity Plan.
6. BE IT RESOLVED, that the Neptune City Board of Education, approve the Health Services Manual for the 2025-2026 school year.
7. BE IT RESOLVED, that the Neptune City Board of Education, approve the Nursing Services Plan for the 2025-2026 school year.

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the VIII. Administration Report inclusive of A. Resolutions, Items 1-7.

Motion by: Mr. Calhoun      Seconded by: Ms. Santana

### DISCUSSION:

Mr. Calhoun    Yes      Ms. Bale    Absent      Mrs. Dellett    Yes

Ms. Emmons    Yes      Ms. Lashley    Absent      Ms. Santana    Yes

# Neptune City Board of Education

## Board Meeting Agenda

Mr. Van Huff Absent      Mrs. Zanni Yes      Mr. Susino Yes

### IX. CORRESPONDENCE - None

### X. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

### XI. EDUCATION COMMITTEE- Mrs. Zanni, Chairperson, Mr. Susino, Mrs. Dellet

A. COMMITTEE REPORTS - None

B. RESOLUTIONS- None

### XII. FINANCE AND OPERATIONS - Mr. Calhoun, Chairperson, Ms. Lashley, Mr. Susino, Ms. Santana

A. COMMITTEE REPORTS

#### **PAYROLL CERTIFICATION**

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that he has certified the following June amounts:

June 15, 2025	\$155,571.42
June 17, 2025	\$115,716.93
June 27, 2025	\$126,384.96
June 30, 2025	\$81,775.49
July 15, 2025	\$33,898.60

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the July 2025 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$665,652.46.
2. BE IT RESOLVED, by the Neptune City Board of Education, to re-approve SJS Consulting Services, to perform LDTC Services for a maximum of 21 hours per week for the 2025-2026 school year at a rate of \$90 per hour.

# Neptune City Board of Education

## Board Meeting Agenda

3. BE IT RESOLVED, by the Neptune City Board of Education, to approve Shoreline Therapy Services LLC to provide speech services up to 12 hours per week for the 2025-2026 school year at a rate of \$100 per hour.

4. BE IT RESOLVED, by the Neptune City Board of Education, to approve Settembrino Architects to perform Pre- Referendum Services for the Woodrow Wilson Elementary School for Capital Improvement Projects at a fixed rate of \$24,750.

5. BE IT RESOLVED, by the Neptune City Board of Education, that the board approves the renewal contract with Maschio's Food Services for the 2025-2026 School Year:

Lunch Price: \$4.00

Breakfast Price \$1.85

Total Cost of the Contract: \$144,096.14

FSMC Fee: \$15,375

Guarantee: None

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-5 listed under Finance and Operations as presented.

Motion by: Mr. Calhoun    Seconded by: Ms. Santana

DISCUSSION:

Mr. Calhoun    Yes    Ms. Bale    Absent    Mrs. Dellett    Yes

Ms. Emmons    Yes    Ms. Lashley    Absent    Ms. Santana    Yes

Mr. Van Huff    Absent    Mrs. Zanni    Yes    Mr. Susino    Yes

### **XIII. HUMAN RESOURCES** - Ms. Bale, Chairperson

Mr. Calhoun, Ms. Dellett

#### **A. COMMITTEE REPORTS** - None

#### **B. RESOLUTIONS**

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Karlee Robertson to the position of Kindergarten Teacher at a salary of \$56,931 Step 1 BA.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation of Pre-Kindergarten teacher, Angela Monaco, effective August 21, 2025
3. BE IT RESOLVED, by the Neptune City Board of Education, to rescind the approval of John Mozeika, ESL teacher for the 2025-2026 school year.

# Neptune City Board of Education

## Board Meeting Agenda

4. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Dougas Willms to the position of Middle School Special Education Teacher at a salary of \$60,206 Step 4 BA
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of the following substitute teachers for the 2025-2026 school year:
  - a. Frederick Cesareo
  - b. Sheryl Fordin
  - c. N’Kiyah Jones
  - d. Micayla Kepler
  - e. Grecia Owsiany
  - f. Cathleen Williams
  - g. Faith Williams
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of the following stipend positions for the 2025-2026 school year:

Staff Member Name	Position
Brittany Cernak	Girls Soccer, Girls Basketball, Softball
Rafael Kassin	Boys Soccer, Boys Basketball, Baseball
Megan Whitt	Cheer Advisor (Basketball Only)
Tracy Whitt	Yearbook, 8th Grade Advisor, NJHS
Kevin Henry	Art Club
Lili Koblenz	Instrumental Lessons
Carole Gunderson	8th Grade Advisor
Katie Porter	Pirate Press
Leigh White	Creative Writing
Barbara Reynolds	Breakfast Monitor
Haley Mulroy	Morning Monitor 15 minutes
Andrea McCollum	Morning Monitor 15 minutes
Katie Porter	Morning Monitor 15 minutes
Tracy Whitt	Morning Monitor 15 minutes

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 6 listed under Human Resources as presented.

# Neptune City Board of Education

## Board Meeting Agenda

Motion by: Mr. Susino      Seconded by: Ms. Santana

DISCUSSION:

All Ayes Nays: None

Motion passed by unanimous roll call vote

### **XIV . POLICY**

1. BE IT RESOLVED, by the Neptune City Board of Education, complete a second reading and approval of Strauss Esmay Associates, policy #: 0168.01
  - a. 0168.01 Live Streaming at Board Meetings

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve item 1 listed under Policy as presented.

Motion by: Ms. Dellett      Seconded by: Ms. Santana

DISCUSSION:

All Ayes Nays: None

Motion passed by unanimous roll call vote

### **XV. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING - None**

### **XVI. OLD BUSINESS - None**

### **XVII. NEW BUSINESS -**

**Mr. Garrido was school safety specialist,  
Mr. Layton needs 5 days training.  
Farewell to Mr. Garrido**

**XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS  
Ms. Brand - wants a Fulltime BA, or an Alternative.**

### **XIX. ADJOURNMENT**

Motion to Adjourn



# **Neptune City Board of Education**

## **Board Meeting Agenda**

Motion by: Mr. Calhoun

Seconded by: Ms. santana

All in Favor: All Aye's    Oppose: None

At: 7:40pm