

Neptune City Board of Education

Board Meeting Agenda



Neptune City Board of Education

SCIENCE ROOM

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

July 18, 2024
7:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

Welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Calhoun	<u> P </u>	Mrs. Connor	<u> P </u>	Mrs. Dellett	<u> P </u>
Ms. Lashley	<u> P </u>	Mrs. McGuigan	<u> P </u>	Mr. Westcott	<u> P </u>
Mrs. Zanni	<u> P </u>	Mr. Susino	<u> P </u>		
Others Present:		Dr. Boccuti	<u> P </u>	Mr. Gahles	<u> P </u>

III. FLAG SALUTE

IV. INSTALLATION OF NEW BOARD MEMBER

Business Administrator, Board Secretary, Mr. Gahles, will perform the Oath of Office to swear in Mrs. Kimberly Bale to her appointed seat on the Board of Education followed by Mrs. Bale taking her seat at the Board of Education table.

V. PUBLIC FORUM ON AGENDA ITEMS - None

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Public comments should be directed to the President. Commentators should present themselves in a strong voice stating their name, address and affiliation.

VI. MINUTES

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Minutes of the June 20, 2024 Regular Meeting of the Board.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Minutes of the June 26, 2024 Special Meeting of the Board.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Minutes of the July 2, 2024 Special Meeting of the Board.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve VI. Minutes inclusive of Items 1. - 3.

Motion by: Mrs. Connor Seconded by: Mrs. Zanni

All in Favor: 9 Oppose: 0

VII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - June 2024

90 Neptune High School
9 Poseidon
2 Allied Health
0 BioTechnology
0 High Tech
0 Law & Public Safety
0 Marine Academy
0 Wall Communications
14 Red Bank Regional
13 Acelero PreK Center
17 Out of District Special Education
261 Neptune City - June 2024
406 Total Enrollment - June 2024

Monthly Requirements

Fire Drill - June 7, 2024
Off Site Evacuation Drill - June 3, 2024
In-School Student Suspensions - June 2024 - 0
Out of School Student Suspensions - June 2024 - 1
Harassment, Intimidation, and Bullying Report - June 2024 - 1
Missing Child Report - June 2024 - 0
Nurse's Monthly Report - June 2024

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A. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve a finding of HIB in the HIB Allegation #6 Investigation.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the NJDOE required 2024-2025 Emergency Virtual or Remote Program.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the VII. Administration Report inclusive of A. Resolutions, Items 1. and 2.

Motion by: Mr. Calhoun Seconded by: Mr. Wescott

All in Favor: 9 Oppose: 0

VIII. CORRESPONDENCE

1. Email dated July 1, 2024 from Mary Jane Dodd to Mr. Susino - Supervisor of Special Services, Mr. Haynes, read the email out loud. The email requested a change in the name of the school removing "Woodrow Wilson" similar to Princeton University and Monmouth University. The Board discussed the email then decided to place a question on an upcoming election ballot asking if the name of the school should be changed.

IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino - None

X. EDUCATION COMMITTEE - Mrs. Sheryl Zanni, Chairperson

Mrs. Connor, Mrs. Dellett, Mrs. McGuigan

A. COMMITTEE REPORTS - Mrs. Zanni reported on the Committee meeting held on July 8, 2024 at 5:30 PM to address the following agenda items:

1. Update on implementation of social emotional learning (SEL) program and professional development for teachers
2. Update on additional training for Wilson Reading
3. Update on teacher assignments and current class enrollments
4. Open House scheduled for August 14, 2024 from 4:00 - 6:00 PM
5. Future considerations and scheduling next Committee meeting for August 14, 2024 at 6:00 PM following the Open House

XI. FINANCE AND OPERATIONS - Mr. David Calhoun, Chairperson

Ms. Lashley, Mr. Susino, Mr. Wescott

A. COMMITTEE REPORTS - Mr. Calhoun reported on the Committee meeting held on July 17, 2024 at 5:30 PM to address the following agenda item:

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1. Discussion on 2024-2025 final budget hearing scheduled for July 18, 2024 at 7:00 PM

PAYROLL CERTIFICATION

The Interim School Business Administrator and Business Administrator, Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that he has certified the following June, July 2024 payroll amounts:

June 27, 2024	\$66,266.45
July 15, 2024	\$59,192.80

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the July 2024 claims for goods received and services rendered and certified to be correct by the Interim Business Administrator and Business Administrator be approved for payment in the amount of \$1,032,003.07.
2. BE IT RESOLVED, by the Neptune City Board of Education, approve:

WHEREAS, P.L.2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

WHEREAS, Under the Stabilized School budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district's State school aid reduction, and;

WHEREAS, Eligible Districts may request additional increases to its adjusted tax levy that are authorized pursuant to section 2 of this act, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, Districts must appropriate these funds no later than July 5, 2024, and;

WHEREAS, the Neptune City Board of Education adopted a TENTATIVE budget on July 2, 2024, and submitted it to the Executive County Superintendent of Schools for approval, and;

WHEREAS, the TENTATIVE budget was approved by the Executive County Superintendent of Schools, and;

WHEREAS, the TENTATIVE budget was advertised in the legal section of the Asbury Park Press on July 11, 2024, and

WHEREAS, the FINAL BUDGET was presented to the public during a public hearing held in the Neptune City School District Woodrow Wilson School Science Room, 210 West Sylvania Avenue, Neptune City, NJ, 07753 on July 18, 2024;

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WHEREAS, the Neptune City Board of Education appropriates the additional allowable tax levy in the amount of \$588,278 for a total budget increase of \$588,278 in the following budgetary line items:

Budget line	Amount	Description
29180	244,139	Total Undistributed Expenditures - Instruction (Tuition)
52480	244,139	Total Undist. Expend. - Student Transportation Serv.
71260	100,000	Total Personal Services - Employee Benefits

2024-2025	General Fund	Special Revenue	Debt Service	TOTAL
Total Expenditures	\$9,864,319	\$1,025,751	\$652,325	\$11,542,395
Less:				
Anticipated Revenues	\$1,680,557	\$1,025,751	\$162,826	\$2,869,134
Taxes to be Raised	\$8,183,762	\$0	\$489,499	\$8,673,261

NOW, THEREFORE, BE IT RESOLVED that the Neptune City Board of Education hereby adopts the revised FINAL budget for SY 2024-2025:

Tax Payment Schedule 2024-2025

Recommend the Board approve the following item:

The following payment schedule to receive the current expense tax levy for the 2024-2025 school year:

July 2024	\$722,771.75
August 2024	\$722,771.75
September 2024	\$722,771.75
October 2024	\$722,771.75
November 2024	\$722,771.75
December 2024	\$722,771.75
January 2025	\$722,771.75
February 2025	\$722,771.75
March 2025	\$722,771.75
April 2025	\$722,771.75
May 2025	\$722,771.75
June 2025	\$722,771.75
Total	\$8,673,261

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3. BE IT RESOLVED, by the Neptune City Board of Education, to authorize Administration to submit the annual ESEA (Title funds) grant application to the Monmouth County Education Office for review and approval.
4. BE IT RESOLVED, by the Neptune City Board of Education, to authorize Administration to submit the annual IDEA grant application to the Monmouth County Education Office for review and approval.
5. BE IT RESOLVED, by the Neptune City Board of Education, approve Maschio's Food Services, Inc. 2024-2025 prices as presented in the request for proposal approval.
6. BE IT RESOLVED, by the Neptune City Board of Education, approve the 2024-2025 Monmouth Ocean Educational Services Commission (MOESC) agreement for instructional special education and/or transportation aide placements if needed as per the costs detailed in the agreement.
7. BE IT RESOLVED, by the Neptune City Board of Education, accepts the Board Secretary Report dated June 30, 2024.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve XI. Finance and Operations B. Resolutions inclusive of B. Resolutions, Items 1. - 7. as presented.

Motion by: Mr. Calhoun Seconded by: Mrs. Zanni

DISCUSSION:

Mrs. Bale Yes Mr. Calhoun Yes Mrs. Connor No to 2., Yes to 1., 3. - 7.

Mrs. Dellett Yes Ms. Lashley Yes Mrs. McGuigan No to 2., Yes to 1., 3. - 7.

Mr. Wescott Yes Mrs. Zanni Yes Mr. Susino Yes

XII. HUMAN RESOURCES - Vacancy, Chairperson Mr. Calhoun, Mrs. Connor, Mrs. Dellett

A. COMMITTEE REPORTS - None

B. RESOLUTIONS

1. BE IT RESOLVED, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the following 2024-2025 school year Schedule B appointments at the status quo 2023-2024 NCEA CBA stipends pending ratification of a new NCEA CBA:
 - a. Arts and Crafts, Kevin Henry, \$1,157.42
 - b. Band, Lili Koblentz, \$39.05 hourly rate
 - c. Breakfast Monitor, Barbara Reynolds, \$37.69 hourly rate
 - d. Creative Writing, Leigh White, \$1,157.42
 - e. Grade 8 Advisor, Carole Gunderson, \$1,157.42
 - f. Grade 8 Advisor, Tracy Whitt, \$1,157.42
 - g. National Junior Honor Society, Bethany O'Brien, \$1,289.00

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- h. Pirate Press, Kathleen Porter, \$1,157.42
- i. Yearbook, Tracy Whitt, \$1,920.03
- j. Morning Duty, Michele Bouney, \$37.91
- k. Morning Duty, Andrea McCollum, \$37.91
- l. Morning Duty, Haley Mulroy, \$37.91
- m. Morning Duty, Tracy Whitt, \$37.91
- n. Boys Soccer, Rafael Kassin, \$2,465.20
- o. Girls Soccer, Brittany Cernak, \$2,465.20
- p. Boys Basketball, Rafael Kassin, \$3,837.49
- q. Girls Basketball, Brittany Cernak, \$3,837.49
- r. Cheerleading, Tracy Whitt, \$3,837.49
- s. Baseball, Rafael Kassin, \$2,465.20
- t. Softball, Brittany Cernak, \$2,465.20

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve XII. Human Resources inclusive of B. Resolutions, Item 1. as presented.

Motion by: Mr. Susino Seconded by: Ms. Lashley

DISCUSSION:

Mrs. Bale	<u>Yes</u>	Mr. Calhoun	<u>Yes</u>	Mrs. Connor	<u>Yes</u>
Mrs. Dellett	<u>Yes</u>	Ms. Lashley	<u>Yes</u>	Mrs. McGuigan	<u>Yes</u>
Mr. Wescott	<u>Yes</u>	Mrs. Zanni	<u>Yes</u>	Mr. Susino	<u>Yes</u>

XIII. POLICY

Dr. Boccuti is reviewing and working through the latest Strauss Esmay Associates, LLC Board of Education Policies, Regulations Alerts update packet and will bring the packet to the Board with recommendations for a first reading as soon as the review work is completed.

XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING -
Ms. Lashley - None

XV. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING - Mrs.
McGuigan - None

XVI. OLD BUSINESS

1. Dr. Boccuti reviewed a previous discussion with the Board in reference to Administration believing that the school district could find a full time Occupational Therapist (OT) as a district employee working five days a week to be less costly than

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the current contracted OT services working three days a week. Following posting, interviewing, reviewing the finances of the recommended applicant with the Business Administrator, and determining a minimum savings of \$10,000, Dr. Boccuti offered the following resolution for the Board's consideration:

A. RESOLUTION

1. BE IT RESOLVED, by the Neptune City Board of Education, to appoint Megan Whitt, OTR/L, to a new full time position of Occupational Therapist at the NCEA CBA Salary Guide MA Step 1 salary of \$55,280 for the 2024-2025 school year. The salary will be prorated to a start date to be determined and with the completion of all Neptune City School District and New Jersey Department of Education new hire requirements.

Motion by: Mr. Susino Seconded by: Mr. Calhoun

DISCUSSION: Ms. Lashley asked about the OT responsibilities on the additional two days per week. Dr. Boccuti and Mr. Haynes replied with additional OT support that cannot currently be provided.

Mrs. Bale Yes Mr. Calhoun Yes Mrs. Connor Yes

Mrs. Dellett Yes Ms. Lashley Yes Mrs. McGuigan Yes

Mr. Wescott Yes Mrs. Zanni Yes Mr. Susino Yes

2. Mr. Susino reported that he reviewed with the Board Attorney the consideration of opening up Board Committee meetings to others beyond Board Members and Administrators. He further reported that, if that was not provided for in Board policy, it should not be pursued.

That information resulted in a full room discussion:

Mrs. Sherry Rotem, NCEA President and Grade 3 Teacher, expressed in her experience that it could be done and not doing so would not promote transparency.

Board Members Mrs. Bale, Mrs. Connor, Ms. Lashley, and Mrs. McGuigan questioned why it could not be done.

Dr. Boccuti offered to bring the current Board Policy #0155 - Board Committees to the Board for review. He also stated he would need to learn the legalities of the consideration.

Mr. Glen Kocsis, Neptune City Borough Council Member, shared that Neptune City Borough Council Committee meetings only included Borough Council Members so they had one opportunity for internal discussion.

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Ms. Lashley, Neptune City's Board of Education representative on the Neptune Township Board of Education, shared how Neptune Township ran Board meetings and Board Committee meetings.

XVII. NEW BUSINESS - None

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS - None

XIX. ADJOURNMENT

Motion to Adjourn

Motion by: Ms. Lashley Seconded by: Mrs. McGuigan

All in Favor: 9 Oppose: 0

At: 7:50 PM