

Neptune City Board of Education



Neptune City Board of Education

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

March 13, 2025
7:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. OATH OF NEW BOARD MEMBER

On Thursday, February 13, 2024, the Neptune City Board of Education elected Lisa Emmons by a majority vote to a seat on the Board.

III. ROLL CALL

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Mr. Calhoun Present Ms. Bale Present Mrs. Dellet Present

Ms. Emmons Present Ms. Lashley Present Ms. Santana Present

Mrs. Zanni Present Mr. Susino Present

Others Present: Mr. Garrido Present Mr. Gahles Present

III. FLAG SALUTE

IV. **PRESENTATION** - Annual Audit Report- Allen Shechter, Auditor, Mr. Schechter explained the 2024 Audit and the districts difficult financial position.

V. **BOARD CANDIDATES INTERVIEWS** Michelle McGuigan, and Corey Van Huff

VI. EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED BY THE NEPTUNE CITY BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY as follows:

1. The public shall be excluded from discussion of and actions upon the hereinafter:

specified subject matter(s).

2. It is anticipated that the matter discussed will be made public if the need for confidentiality no longer exists.

3. Action may be taken following the Executive Session. It is anticipated that the Executive Session shall last 45 minutes.

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Motion by Ms Lashley Second by Ms. Dellet

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All in Favor All

Oppose None

Motion to return to Public Session

Motion by Ms Lashley Second by Ms. Bale

All in Favor All

Oppose None

Motion to open to Public Session

Motion by Ms Lashley Second by Ms. Lemmons

All in Favor All

Oppose None

VII. Nomination of Candidates

1. Motion to open the floor to nominees for the open Board of Education seat:

Motion Ms. Lasley Second Mr. Calhoun

Name of nominees: Ms. Mcguigan, Mr. Van Huff

Voice vote tally: 2 Ms. Mcguigan, 6 Mr. VanHuff

VIII. Appointment

1. Motion to appoint Mr. Corey Van Huff for the open Board of Education seat, subject to a criminal history background review:

Motion Mr. Calhoun Second Ms. Santana

2. Motion to approve Mr. Corey Van Huff for the open Board of Education seat:

Motion Ms. Santana Second Mr. Calhoun

3. Swear in Next Meeting, Pending background check as a member of the Neptune City Board of Education effective immediately through [December 31, 2025].

IX. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Ms. Rohtem spoke about the budget and how it needs to be prioritized toward teachers and a small portion to guide enhancement

X. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the February 13, 2025 Regular Board Meeting.

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Motion by: Mr. Calhoun Seconded by: Ms. Lashley
All in Favor:All Oppose:None

XI. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - February 2025

85 Neptune High School
9 Poseidon
1 Allied Health
0 BioTechnology
0 High Tech
2 Law & Public Safety
0 Marine Academy
0 Wall Communications
13 Red Bank Regional
0 Acelero PreK Center
17 Out of District Special Education
245 Neptune City - February 2025
372 Total Enrollment -February 2025

Monthly Requirements

Fire Drill - February 25, 2025
Active Shooter Drill- February 19, 2025
In-School Student Suspensions - February 2025 - 0
Out of School Student Suspensions -February 2025 -1
Harassment, Intimidation, and Bullying Report- February 2025- 0
Missing Child Report - February 2025 - 0
Nurse's Monthly Report - February 2025

Current Events:

3/3/25 Leader In Me Parade
3-3-25 3/7/25 Read Across America Week
3/5/25 3/7/25 Booster's Book Fair
3/5/25 LEAD program 5th grade
3/6/25 Booster's "Family Night" Book Fair
3/6/25 NC Recreation "All Star Night"
3/7/25 6th Grade class trip
3/10/25 Holocaust Survivor presentation for Middle School (Mrs. Whitt)
3/11/25 LEAD program 5th grade

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3/11/25 Staff Meeting

3/13/25 Emergency Response Team Drill (Nurse Lafer)

Upcoming Events:

3/19/25 Booster's Meeting

3/19/25 Guest speaker (Mrs. Connor) Financial Literacy presentation for Middle School

3/21/25 Birthday Friday

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by: Ms. Lashley Seconded by: Ms. Dellet

DISCUSSION:

Motion by: Ms. Lashley Seconded by: Ms. Dellet

All in Favor:All Oppose:None

XII. CORRESPONDENCE

1. Letter of Resignation - Michelle Bounty - ESL

XIII. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino - Approached by Bradley Beach President regarding potential shared services.

XIV. EDUCATION COMMITTEE- Mrs. Zanni, Chairperson, Mr. Susino, Mrs. Dellet

A. COMMITTEE REPORTS

B. RESOLUTIONS-None

DISCUSSION:

Motion by: Ms. Lashley Seconded by: Ms. Dellet

All in Favor:All Oppose:None

XV. FINANCE AND OPERATIONS - Mr. Calhoun, Chairperson, Ms. Lashley, Mr. Susino, Ms. Santana

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A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following February amounts:

February 14, 2025 \$165,981.35
February 28, 2025 \$153,730.37

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the March 2025 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$522,191.41.

The Superintendent recommends approval to adopt the Tentative Budget for FY 2025-2026:

2. BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	TOTAL
2025-2026				
Total Expenditures	\$9,888,124	\$824,883	\$653,942	\$11,366,949
Less:				
Anticipated Revenues	\$1,431,873	\$824,883	\$164,443	\$2,421,199
Taxes to be Raised	\$8,456,251	\$0	\$489,499	\$8,945,750

And to advertise said tentative budget in the Asbury Park Press & The Star Ledger in accordance with the form required by the State Department of Education and according to law; and

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BE IT FURTHER RESOLVED, that a public hearing be held at the Neptune City Board of Education located at the Woodrow Wilson School Library on April 17, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

***Adjustment for HEALTH CARE COSTS**

BE IT RESOLVED that the Neptune City Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$108,814. The additional funds will be used to pay for the additional increases in health benefit premiums.

***Travel and Related Expense Reimbursement 2025-2026**

WHEREAS, the Neptune City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Neptune City Board of Education established \$8,000.00 as the maximum travel amount for the current school year and has expended \$972.00 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$8,000.00 for the 2025-2026 School Year.

3. BE IT RESOLVED, by the Neptune Board of Education, to approve the submission of the Preschool Budget 2025-2026 SY.

4. BE IT RESOLVED, by the Neptune Board of Education, to approve the Annual Audit Report and Corrective Action Plan

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-4 listed under Finance and Operations as presented.

Motion by: Mr. Calhoun Seconded by: Ms. Bale

DISCUSSION:

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Mr. Calhoun YES Ms. Bale YES Mrs. Dellet YES

Ms. Emmons YES Ms. Lashley YES Ms. Santana YES

Mrs. Zanni YES Mr. Susino YES

XVI. HUMAN RESOURCES - Ms. Bale, Chairperson Mr. Calhoun, Mr. Wescott, Ms. Dellett

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the resignation of ESL Teacher, Michele Bouney , effective April 28, 2025
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Natasha Ortiz, 1:1 paraprofessional at a salary of \$21,056 starting on March 14, 2025 *Salary may be adjusted subject to ratification of successor agreement between the Neptune City Board of Education and the Neptune City Education Association.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 2 listed under Human Resources as presented.

Motion by: Ms. Lashley Seconded by: Ms. Santana

DISCUSSION:

Mr. Calhoun YES Ms. Bale YES Mrs. Dellet YES

Ms. Emmons YES Ms. Lashley YES Ms. Santana YES

Mrs. Zanni YES Mr. Susino YES

XVII. POLICY

1. BE IT RESOLVED, by the Neptune City Board of Education, complete a first reading of Strauss Esmay Associates, LLP Policy Alert and Support System packet #234:
 - a. **Policy #5512 - Harassment, Intimidation, or Bullying (M) (Revised)**
 - b. **Policy and Regulation #5533 - Student Smoking (M) (Revised)**

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- c. **Policy and Regulation #7441- Electronic Surveillance In School Buildings and On School Grounds (M) (revised)**
- d. **Policy and Regulation #9320 - Cooperation with Law Enforcement Agencies (M) (Revised)**
- e. **Policy #2365 - Acceptable Use of Generative Intelligence (AI) (New)**
- f. **Policy # 5111, Eligibility of Resident/Nonresident Students (M) (Revised)**
- g. **Policy and Regulation #5516, Use of Electronic Communication Devices - (M)(Revised and New)**
- h. **Policy #5701 - Academic Integrity (Revised)**
- i. **Policy #5710 Student Grievance (Revised)**
- j. **Policy #8500 Food Services(M) (Revised)**
- k. **Policy #9113 Spectator Code of Conduct for Interscholastic Events (M) (New)**

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve item 1 listed under Policy as presented.

Motion by: Mr. Calhoun Seconded by: Ms. Lashley

DISCUSSION:

Ayes: All Nays: None

XVIII REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING

None

XIX. OLD BUSINESS

CSA Search has 30 applicants so far

XX. NEW BUSINESS

Ms. Bale mentioned that the parking drop off in the morning is dangerous

XXI. PUBLIC FORUM ON NON-AGENDA ITEMS

Ms. Gundersun commented that lack of assemblies was an issue in the past and now it isn't, so thank you.

Tracy Brand commented, is the new CSA going to be fulltime? Secretaries concerns are falling on deaf ears and needs are not being addressed.

XXII. ADJOURNMENT

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Motion to Adjourn

Motion by: Ms. Lashley Seconded by: Mr. Calhoun

All in Favor:All Oppose:None

At:8:39pm