



Neptune City Board of Education

SCIENCE LAB

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

December 15, 2022
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

As the Neptune City Board of Education continues to transition back to in-person Board meetings from the pandemic, it is important that everyone adhere to the following guidelines in the interests of maintaining health and safety:

- Board meetings will be held in the gymnasium with no access to the rest of the building.
- As per the Governor's lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the Gymnasium Door #13 is still required.
As you enter door #13, please sign in for the meeting.
- At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation with our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Brown	<u> P </u>	Ms. Lashley	<u> P </u>	Mrs. McCarthy	<u> P </u>
Ms. McGuigan	<u> P </u>	Mrs. Rummel	<u> A </u>	Mrs. Zanni	<u> P </u>
Mrs. Smith	<u> P </u>	Mr. Susino	<u> P </u>		
Others Present:		Dr. Boccuti	<u> P </u>	Ms. Green	<u> P </u>

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III. **FLAG SALUTE** - President Susino led the Flag Salute

IV. **BOARD INTERVIEW OF APPLICANTS FOR THE VACANT BOARD OF EDUCATION POSITION**

Interview with Candidate David Calhoun

PRESENTATION - NEW WEBSITE - MR. KEITH LARSON, TECHNOLOGY COORDINATOR

V. **PUBLIC FORUM ON AGENDA ITEMS**

There were no public comments.

VI. **EXECUTIVE SESSION**

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- ☒ Personnel Matters
- ☒ Student Matters
- ☒ Matters of Attorney/Client Privilege
- ☐ Pending or Anticipated Contract Negotiations

Time: 6:17 pm

Motion by Mrs. Smith

All in Favor 7

Second by Mrs. McCarthy

Oppose 0

Motion to return to Public Session

Motion by Mr. Brown

All in Favor 7

Second by Mrs. Smith

Oppose 0

Motion to open to Public Session

Motion by Ms. Lashley

All in Favor 7

Second by Mr. Brown

Oppose 0

VI. A. **MOTION AFTER EXECUTIVE SESSION**

BE IT RESOLVED, by the Neptune City Board of Education, that David Calhoun fills the school board member vacancy available until December 31, 2023.

Motion by Mr. Susino

Second by Mrs. Smith

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DISCUSSION: none

Mr. Brown	<u> X </u>	Ms. Lashley	<u> No </u>	Mrs. McCarthy	<u> X </u>
Ms. McGuigan	<u> No </u>	Mrs. Rummel	<u> Ab </u>	Mrs. Zanni	<u> X </u>
Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>		

VII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the November 15, 2022 Regular Board Meeting.

Motion by Ms. Lashley
All in Favor 7

Second by Mrs. McGuigan
Oppose 0

MOTION, that the Neptune City Board of Education approve the Minutes of the November 21, 2022 Special Board Meeting.

Motion by Ms. Lashley
All in Favor 7

Second by Mrs. McGuigan
Oppose 0

VIII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - December 2022

101	Neptune High School
16	Poseidon
2	Allied Health
1	BioTechnology
0	High Tech
12	Red Bank
2	Wall Communications
14	Acelero PreK Center
17	Out of District Special Education
253	Neptune City - November 2022
418	Total Enrollment - November 2022

Fire Drill - November 21, 2022

Non Fire Evacuation Drill - November 4, 2022

In-School Student Suspensions - September 2022 - 0

Out of School Student Suspensions - September 2022 - 0

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Harassment, Intimidation, and Bullying Report - September 2022 - 1 Investigation
Missing Child Report - September 2022 - 0
Nurse's Monthly Report - November 2022 (In process of completion with substitute School Nurses.)

Student #202257 remains on long term suspension out of the school district. (This will be the final report on this student as this case is now formally closed.)

The New Jersey Department of Education (NJDOE) sent the Chief School Administrator a letter on December 2, 2022 informing him that the Office of Fiscal Accountability and Compliance (OFAC), Special Audits Unit (SAU) received the school district's corrective action plan (CAP) from the OFAC's Collaborative Monitoring Report for the 2020-2021 school year. The review determined that "all corrective action plans have been successfully implemented. Accordingly no further action is required and Case #CM-13-21 will be closed."

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by Mrs. Smith

Second by Ms. Lashley

DISCUSSION:

Mr. Brown	<u> X </u>	Ms. Lashley	<u> X </u>	Mrs. McCarthy	<u> X </u>
Ms. McGuigan	<u> X </u>	Mrs. Rummel	<u> Ab </u>	Mrs. Zanni	<u> X </u>
Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>		

IX. CORRESPONDENCE

- Neptune Township High School regarding a seat on the Board of Education
- Email from school board member candidate Kevin O'Brien

X. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

Mr. Susino discussed an outreach from the community for those families affected by the fire in Brighton Arms.

Mayor Wardell also discussed the outreach and mentioned that donations can be brought to the Community center.

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XI. CURRICULUM AND INSTRUCTION - Mrs. Smith, Chairperson Ms. McGuigan, Mrs. Rummel, Mrs. Zanni

A. COMMITTEE REPORTS - none
Mrs. Smith thanked Administration for the new website

XII. FINANCE AND OPERATIONS - Mr. Brown, Chairperson Mr. Brown, Ms. Lashley, Mrs. McCarthy

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following November amounts:

November 15, 2022	\$154,008.62
November 30, 2022	\$148,365.61

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$697,950.60
2. BE IT RESOLVED, by the Neptune City Board of Education, that the Health and Safety Evaluation of School Buildings Checklist for Woodrow Wilson Elementary School has been completed by appropriate district personnel; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to execute the Statement of Assurance and the checklist is on file in the Office of the School Business Administrator/Board Secretary.
3. BE IT RESOLVED, by the Neptune City Board of Education, that a transfer of \$129,676.39 from Fund 20 CRRSA ESSER II funds account 20-483-263-334 to Fund 10 Unappropriated Fund Balance (expensed in account 11-000-230-334-000-00) in 2021-2022 be approved to pay for Architect fees for the HVAC project.
4. BE IT RESOLVED, by the Neptune City Board of Education, that a resolution binding the Neptune City Board of Education to purchase Natural Gas Services through the ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS, be approved.

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey

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School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Neptune City School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not

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respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

5. BE IT RESOLVED, by the Neptune City Board of Education, that a resolution binding the Neptune City Board of Education to purchase Electric Generation Services through the ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS, be approved.

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services

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through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Neptune City School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

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RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-5 listed under Finance and Operations as presented.

Motion by: Mrs. Smith Seconded by: Mrs. McCarthy

DISCUSSION:

Mr. Brown	<u> X </u>	Ms. Lashley	<u> X </u>	Mrs. McCarthy	<u> X </u>
Ms. McGuigan	<u> X </u>	Mrs. Rummel	<u> Ab </u>	Mrs. Zanni	<u> X </u>
Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>		

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XIII. HUMAN RESOURCES - Mr. Susino, Chairperson Ms. Lashley, Mrs. McCarthy, Mrs. Smith

A. COMMITTEE REPORTS

1. To approve the appointment of Michael R. Haynes to the position of Supervisor of Special Services as per the employment contract at the annual salary of \$92,000 for the 2022-2023 school year prorated to Mr. Haynes' start date upon release from his current school district.
2. To approve the appointment of Bridgid Folk Loveland to the position of grade 2 Teacher at the Neptune City Education Association (NCEA) Collective Bargaining Unit Agreement Schedule A - 2022-2023 Teacher Salary Guide BA Step 1 at the annual salary of \$52,030 prorated to the start date of December 15, 2022.
3. To approve the appointment of Emily R. Feldman to the position of grade 2 Teacher as a day to day substitute at a daily rate of \$125.00 upon release from her current school district. Let it further be resolved that, upon receipt of certification and C.E. from the NJDOE, Mrs. Feldman is appointed to the position of grade 2 Teacher, full time at the Neptune City Education Association (NCEA) Collective Bargaining Unit Agreement Schedule A - 2022-2023 Teacher Salary Guide MA Step 1 at the annual salary of \$53,630 prorated to the date of receipt of the certification and C.E.
4. To approve the following people to the Neptune City School District substitute list:
 - a. Emily R. Feldman
 - b. Matthew Rossetti
5. To approve the following two Social Worker Interns from Monmouth University to be directly supervised by Neptune City School District Social Worker, Mrs. Grizel Wilson, for the balance of the 2022-2023 school year following receipt of appropriate clearances from Monmouth University:
 - a. Majerlly Feliciano
 - b. Nicole Loyola
6. To terminate the long term substitute (LTS) employment of employee #120 retroactively effective November 30, 2022.
7. To remain regionally competitive, and as reviewed by the Board Finance and Operations Committee, approve the following daily substitute rate increases:
 - a. Teacher - \$125.00
 - b. Paraprofessional - \$100.00

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MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-7 listed under Human Resources as presented.

Motion by: Mrs. Smith Seconded by: Mrs. Zanni

DISCUSSION:

Mr. Brown	<u>X</u>	Ms. Lashley	<u>X</u>	Mrs. McCarthy	<u>X</u>
Ms. McGuigan	<u>X</u>	Mrs. Rummel	<u>Ab</u>	Mrs. Zanni	<u>X</u>
Mrs. Smith	<u>X</u>	Mr. Susino	<u>X</u>		

XIV. ENROLLMENT COMMITTEE - Mrs. McCarthy

Mr. Brown, Ms. Lashley, Mrs. McCarthy, Mrs. Zanni

A. COMMITTEE REPORTS - none

XV. POLICY

A. RESOLUTIONS

1. First reading of Strauss Esmay Policy 8550 - Meal Charges/Outstanding Food Service Bill to comply with recent changes in New Jersey law.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Item 1 under Policy as presented.

Motion by: Mr. Brown Seconded by: Mrs. McCarthy

DISCUSSION:

Mr. Brown	<u>X</u>	Ms. Lashley	<u>X</u>	Mrs. McCarthy	<u>X</u>
Ms. McGuigan	<u>X</u>	Mrs. Rummel	<u>Ab</u>	Mrs. Zanni	<u>X</u>
Mrs. Smith	<u>X</u>	Mr. Susino	<u>X</u>		

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XVI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

NCBOE still has a seat on the Neptune Twp Board
Neptune Twp plans to open more invites to Neptune City students

XVII. OLD BUSINESS - none

XVIII. NEW BUSINESS - none

XIX. PUBLIC FORUM ON NON-AGENDA ITEMS

Mayor Wardell - Thanked the Board for the substitute increases
Tracy Brand, staff- commented as a follow up to HS visits that HS counselors will come and talk to the 8th graders later in the year

XX. ADJOURNMENT

Motion to Adjourn

Motion by: Mrs. Smith Seconded by: Mrs. McCarthy

All in Favor: Aye Oppose: o

At: 7:28 pm

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary