



Neptune City Board of Education
SCIENCE ROOM
Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

January 5, 2023
6:00 p.m.

Reorganization Board Meeting Minutes

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

As the Neptune City Board of Education continues to transition back to in-person Board meetings from the pandemic, it is important that everyone adhere to the following guidelines in the interests of maintaining health and safety:

- This Board meeting will be held in the science room with no access to the rest of the building.
- As per the Governor's lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the science room area door #2 is still required.
- As you enter door #2, please sign in for the meeting.
- At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation with our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

II. OATH OF NEW BOARD MEMBERS

On Tuesday, November 8, 2022, the Board of County Canvassers of the County of Monmouth declared the following results for full three-year terms each:

Lisa Wardell Rummel - 945
Marissa Smith - 925
Sheryl Zanni - 898

Neptune City Board of Education

Board Meeting Minutes

Additionally, On Thursday, December 15, 2022, the Neptune City Board of Education approved David Calhoun to fill the vacant school board member position.

Ms. Mindy Green, School Business Administrator/Board Secretary, will perform the Oath of Office and swear in the duly Elected School Board Members.

III. ROLL CALL

Mr. Brown P Mr. Calhoun P Ms. Lashley P
Mrs. McCarthy A Mrs. McGuigan P Mrs. Rummel P
Mrs. Zanni P Mrs. Smith P Mr. Susino P
Others Present: Dr. Boccuti A Ms. Green P

IV. FLAG SALUTE

V. ELECTION OF OFFICERS

- A.** Election of President of the Board of Education
Board Secretary will preside over the meeting for the purpose of conducting an election for the Office of Board President

Nominating Motions:

Mr. Anthony Susino nominated by Mrs. Marissa Smith

Consent of the Nominees:

Board Secretary shall ask for the consent of the nominees:

“Do you Anthony Susino consent to have your name placed in nomination for the office of Board President?”

Response: Yes

Closing of the Nominations

Neptune City Board of Education

Board Meeting Minutes

Request the nominations be closed.

Motion: Ms. Lashley Second: Mr. Brown

Roll Call to Close Nominations

Mr. Brown	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Lashley	<u> X </u>
Mrs. McCarthy	<u> A </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mrs. Zanni	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>

Vote on the Nominations

Resolve that Mr. Anthony Susino having been properly nominated, be elected as President of the Neptune City Board of Education for the 2023-2024 school year.

Motion: Mr. Brown Second: Mrs. Smith

Mr. Brown	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Lashley	<u> X </u>
Mrs. McCarthy	<u> A </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mrs. Zanni	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>

PRESENTATION OF THE GAVEL TO THE PRESIDENT

The Gravel is now turned over to Mr. Anthony Susino Board President.

B. Election of Vice President of the Board of Education

Nominating Motions:

Mrs. Marissa Smith nominated by Mr. Anthony Susino

Consent of the Nominees:

Board President asks for the consent of the nominees:

“Do you Marissa Smith consent to have your name placed in nomination for the office of Board Vice President?”

Neptune City Board of Education

Board Meeting Minutes

Response: Yes

Closing of the Nominations

Request the nominations be closed.

Motion: Ms. Lashley Second: Mrs. Zanni

Mr. Brown	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Lashley	<u> X </u>
Mrs. McCarthy	<u> A </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mrs. Zanni	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>

Vote on the Nominations

Resolve that Mrs. Marissa Smith having been properly nominated, be elected as Vice President of the Neptune City Board of Education for the year 2023-2024.

Motion: Mrs. Rummel Second: Mrs. McGuigan

Mr. Brown	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Lashley	<u> X </u>
Mrs. McCarthy	<u> A </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mrs. Zanni	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>

VI. PUBLIC FORUM on AGENDA ITEMS - none

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VII. REQUEST APPROVAL OF THE FOLLOWING ORGANIZATIONAL

Neptune City Board of Education

Board Meeting Minutes

ITEMS

1. Request approval of the Board of Education Agenda Format

Agenda Format

- I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)

- II. ROLL CALL

- III. SALUTE TO THE FLAG

- IV. PRESENTATIONS

- V. PUBLIC FORUM ON AGENDA ITEMS

- VI. MINUTES

- VII. ADMINISTRATION

- A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)

- B. CORRESPONDENCE (Document B)

- VIII. PRESIDENT'S AND COMMITTEES REPORTS

- IX. NEPTUNE TOWNSHIP BOARD OF EDUCATION LIAISON REPORT

Neptune City Board of Education

Board Meeting Minutes

X. OLD BUSINESS

XI. NEW BUSINESS

2. Set Time and Dates of Regular Board Meetings

The following are dates and times of the scheduled Regular Board Meetings of the Neptune City Board of Education. Under Chapter 231, Public Law of 1975, Regular Board Meetings are open to the public:

Wednesday	January 18, 2023	6:00 P.M.	Regular Meeting
Thursday	February 16, 2023	6:00 P.M.	Regular Meeting
Thursday	March 16, 2023	6:00 P.M.	Regular Meeting
Wednesday	April 26, 2023	6:00 P.M.	Regular Meeting
Thursday	May 18, 2023	6:00 P.M.	Regular Meeting
Thursday	June 15, 2023	6:00 P.M.	Regular Meeting
Thursday	July 20, 2023	6:00 P.M.	Regular Meeting
Thursday	August 17, 2023	6:00 P.M.	Regular Meeting
Thursday	September 21, 2023	6:00 P.M.	Regular Meeting
Thursday	October 19, 2023	6:00 P.M.	Regular Meeting
Thursday	November 16, 2023	6:00 P.M.	Regular Meeting
Thursday	December 21, 2023	6:00 P.M.	Regular Meeting
Thursday	January 4 , 2024	6:00 P.M.	Reorganization Meeting

Neptune City Board of Education

Board Meeting Minutes

Unforeseen circumstances may force the canceling and/or rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act

Motion: Mrs. Smith Second: Ms. Lashley

Mr. Brown X Mr. Calhoun X Ms. Lashley X

Mrs. McCarthy A Mrs. McGuigan X Mrs. Rummel X

Mrs. Zanni X Mrs. Smith X Mr. Susino X

VIII. REQUEST THE FOLLOWING OPERATIONAL APPROVALS

The following Neptune City Board of Education items, terms and appointments are for the calendar year, January 1, 2023 through December 31, 2023.

1. BE IT RESOLVED, by the Neptune City Board of Education, that the Board of Education Committees will include Education, Finance Operations, and Personnel. In addition, authorize the Board President to appoint representatives and alternates to the following: Monmouth/Ocean Educational Services Commission, Monmouth County School Boards Association, New Jersey School Boards Association, Urban School Board.
2. BE IT RESOLVED, by the Neptune City Board of Education, to use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger
3. BE IT RESOLVED, by the Neptune City Board of Education, for use of the following Bank Depository:
 - Kearny Savings Bank
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve existing Board of Education Policies and Administrative Regulations as currently revised.

Neptune City Board of Education

Board Meeting Minutes

5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the District's existing curriculums and textbooks subject to review and revision.

6. BE IT RESOLVED, by the Neptune City Board of Education to authorize the appointments of the following:

- Mindy Green, Board Secretary/ School Business Administrator
- Mindy Green, Public Agency Compliance Officer
- Lisa Emmons and Michael Haynes, Affirmative Action/Gender Equity Officer/504 Officer
- Lisa Emmons and Michael Haynes, Officer for Disabled Students
- Kevin Folk, Right To Know contact person
- Kevin Folk, AHERA Representative
- Lisa Emmons and Michael Haynes, ESEA contact person and Representative
- Kevin Folk, Pest Management Coordinator

7. BE IT RESOLVED, by the Neptune City Board of Education, to appoint Dennis McKeever of Cornell, Merlino, McKeever and Osbourne, LLC, Board Attorney, at the rate of \$170.00 per hour.

8. BE IT RESOLVED, by the Neptune City Board of Education, to appoint Allen Shechter - Public School Accountant of Alvino & Shechter, CPAs, at the annual fee of \$16,000.

9. BE IT RESOLVED, by the Neptune City Board of Education, to authorize the Business Office to maintain a change account not to exceed \$50.00.

10. BE IT RESOLVED, by the Neptune City Board of Education, to authorize the Business Office to maintain a petty cash account not to exceed \$300.00.

11. BE IT RESOLVED, by the Neptune City Board of Education, to approve Strauss-Esmay Associates as the district Policy Advisors.

12. BE IT RESOLVED, by the Neptune City Board of Education, to approve Board Member in-service training and conference sessions including the annual Fall Conference of the New Jersey School Board Association not exceed \$8,000.00.

Neptune City Board of Education

Board Meeting Minutes

13. BE IT RESOLVED, by the Neptune City Board of Education, to approve Siracusa, AXA Equitable and Lincoln Financial as the providers of Tax Shelter Annuities.

14. BE IT RESOLVED, by the Neptune City Board of Education, to approve of Treadstone Risk Management, LLC as the Health Insurance Consultant and Property & Casualty Coverage Provider from January 1 – December 31, 2023.

15. BE IT RESOLVED, by the Neptune City Board of Education, to approve Brown & Brown as Dental Insurance Consultant from January 1 – December 31, 2023.

IX. EARLY CHILDHOOD GRANT/ENTITLEMENT FUNDING

BE IT RESOLVED, upon recommendation of the Chief School Administrator, that the Board of Education approve the school district's submission of all annual requirements of to the New Jersey Department of Education for continued Early Childhood Grant/Entitlement Funding inclusive of projections for a new PreK class in the school district starting in September 2023 for the 2023-2024 school year.

Motion: Mrs. Smith Second: Mrs. Rummel

Mr. Brown X Mr. Calhoun X Ms. Lashley X

Mrs. McCarthy A Mrs. McGuigan X Mrs. Rummel X

Mrs. Zanni X Mrs. Smith X Mr. Susino X

X. PUBLIC FORUM on NON-AGENDA ITEMS - none

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Neptune City Board of Education

Board Meeting Minutes

XI. MOTION TO ADJOURN

Motion: Ms. Lashley Second: Mrs. Zanni

Time 6:25 pm

Mr. Brown	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Lashley	<u> X </u>
Mrs. McCarthy	<u> A </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
Mrs. Zanni	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Susino	<u> X </u>

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary