

Neptune City Board of Education

Board Meeting Agenda



Neptune City Board of Education

GYMNASIUM

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

June 15, 2023
6:00 p.m.

Board Meeting Agenda

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____

Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

Others Present: Dr. Boccuti _____ Ms. Green _____

III. FLAG SALUTE

Neptune City Board of Education

Board Meeting Agenda

IV. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion to return to Public Session

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion to open to Public Session

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion by _____ Second by _____
All in Favor _____ Oppose _____

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

VI. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the May 25, 2023 Regular Board Meeting.

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

Neptune City Board of Education

Board Meeting Agenda

VII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - May 2023

104	Neptune High School
15	Poseidon
2	Allied Health
1	BioTechnology
0	High Tech
12	Red Bank
2	Wall Communications
15	Acelero PreK Center
17	Out of District Special Education
253	Neptune City - May 2023
421	Total Enrollment - May 2023

Monthly Requirements

Fire Drill - May 24, 2023

Shelter In Place Safe Room May 3, 2023

In-School Student Suspensions - May 2023 - 0

Out of School Student Suspensions - May 2023 - 6

Harassment, Intimidation, and Bullying Report - May 2023 - 0

Missing Child Report - May 2023 - 0

Nurse's Monthly Report - May 2023

Communications

1. May 26, 2023 approval by the NJDOE of the Bilingual Program waiver.
2. June 5, 2023 invitation for the CSA to attend the Neptune High School Graduation on June 21 2023 at the Historic Ocean Grove Auditorium.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____

Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

VIII. CORRESPONDENCE

Agenda June 15, 2023

Neptune City Board of Education

Board Meeting Agenda

IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

X. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Mrs. McCarthy, Ms. McGuigan, Mrs. Zanni

A. COMMITTEE REPORTS

XI. FINANCE AND OPERATIONS - Mr. Brown, Chairperson

Mr. Calhoun, Ms. Lashley, Mr. Susino

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following May amounts:

May 15, 2023 \$154,102.38

May 30, 2023 \$154,195.39

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the June 2023 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$438,212.11
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the Certification of Implementation (COI) for the 2021-2022 Corrective Action Plan.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve a transfer of current year surplus to the Capital Reserve:
WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue and/or unexpended appropriations into revenue accounts during the month of June by board resolution and,
WHEREAS, the Neptune City Board of Education wishes to deposit excess current revenue or unexpended appropriations into a Capital Reserve Account at year-end in the amount of up to \$100,000.
4. BE IT RESOLVED, by the Neptune City Board of Education, to amend the 2023 Section 125 Cafeteria Plan as follows:
Health FSA participants shall be allowed to contribute up to \$3,050 to their Health FSA.
Health FSA participants shall be allowed to carryover \$610 from the 2023 plan year to the next plan year, and beyond.

Neptune City Board of Education

Board Meeting Agenda

5. BE IT RESOLVED, by the Neptune City Board of Education, to approve submission of the Federal Elementary and Secondary Education Act (ESEA) grant funds for the 2023-2024 school year:

- Title I \$157,601
- Title II-A \$20,312
- Title III \$5,150
- Title III IM \$2,155
- Title IV \$10,573

Contracts:

6. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (3) Special Education Tuition contracts with Children’s Center of Monmouth County, Inc. for the 2023-2024 School Year including Extended Year Program at the tuition cost of \$77,503.72 each plus an additional cost for Extraordinary Services at the cost of \$37,975.00 each.
7. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with The Rugby School for the 2023-2024 School Year including Extended Year Program at the tuition cost of \$86,431.10
8. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with The Rugby School for the 2023-2024 School Year at the tuition cost of \$51,779.00
9. BE IT RESOLVED, by the Neptune City Board of Education, to approve a legal services agreement with Cornell, Merlino, McKeever, & Osborne, LLC for the period of July 1, 2023 through June 30, 2024 at the rate of \$170 per hour.
10. BE IT RESOLVED, by the Neptune City Board of Education, to approve a financial services agreement with Acacia Financial Group, Inc. as per contract terms for Pre-Referendum Services, Bond Anticipation Note Issuance, Bonds, Statement Preparation and Annual Disclosure filing services.
11. BE IT RESOLVED, by the Neptune City Board of Education, to approve the 2023-2024 Early Childhood Contract with the preschool program provider ACELERO Learning Monmouth/Middlesex County.
12. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Preferred Behavioral Health Group to provide Fit to Return Assessment services at the rate of \$300 per assessment for the 2023-2024 school year.
13. BE IT RESOLVED, by the Neptune City Board of Education, to approve tuition contract rate with Red Bank Regional High School for the period September 1, 2023 - June 30, 2024:

Regular Education	\$16,836.00
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14. BE IT RESOLVED, by the Neptune City Board of Education, to approve tuition contract rates with Monmouth County Vocational School District for the period September 1, 2023 - June 30, 2024:

Academy of Allied Health & Science	\$7,374.00
Biotechnology High School	\$7,374.00
Communications High School	\$7,374.00
High Technology High School	\$7,374.00

Neptune City Board of Education

Board Meeting Agenda

Career Center	\$6,554.00
Shared-Time Regular Education	\$1,087.00

15. BE IT RESOLVED, by the Neptune City Board of Education, to renew Student Accident Insurance with Bob McCloskey for the policy term 9/1/23 - 9/1/24 with a premium of \$1,950.
16. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Cowbell to provide a 250k limit of insurance with a 25k deductible to fill the NJSIG cyber deductible for a premium of \$3,575 for the 2023-2024 school year.
17. BE IT RESOLVED, by the Neptune City Board of Education, to renew its membership with New Jersey School Insurance Group, Monmouth Ocean County Shared Services Insurance Fund as per the schedule of NJSIG premiums.

Resolution:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Neptune City School District, hereinafter referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1)This agreement is made by and between NJSIG and the Educational Institution;

2)The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;

3)In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the

Neptune City Board of Education

Board Meeting Agenda

Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4)The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5)NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

6)By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7)The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8)The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9)The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10)If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11)The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12)The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-17 listed under Finance and Operations as presented.

Motion by: _____ Seconded by: _____

Neptune City Board of Education

Board Meeting Agenda

DISCUSSION:

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____
 Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____
 Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XII. HUMAN RESOURCES - Mr. Susino, Chairperson
 Mr. Calhoun, Mrs. Rummel, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. BE IT RESOLVED, that the Neptune City Board of Education, upon recommendation of the CSA, renew employment contracts for the following 12 month employees for the 2023-2024 school year, effective July 1, 2023 through June 30, 2024:

Green, Mindy	School Business Administrator, Board Secretary	\$140,000.00
Haynes, Michael	Supervisor of Special Services	\$96,600.00
Larson, Keith	Technology Coordinator	\$57,352.00
Brand, Tracy	Confidential Secretary, CSA, Principal	\$50,547.00
McEvoy, Laurie	Confidential Secretary, CST	\$45,150.00
Vitello, Mary Anne	Payroll, Accounts Payable	\$52,000.00
Folk, Kevin	Head Custodian, Facilities Director, CEFM	\$62,000.00
Byers, Michael	Custodian	\$32,527.00
Edmonds, Charles	Custodian	\$34,440.00
Reynolds, Steven	Maintenance	\$23,625.00

2. BE IT RESOLVED, that the Neptune City Board of Education approve the Agreement for Services with responsibilities as presented to transition Lisa A. Emmons from Interim Supervisor of Special Services to Contractor for consultation to the Board and Administration at the rate of \$50 per hour not to exceed 18 hours per week for the 2023-2024 school year.

Neptune City Board of Education

Board Meeting Agenda

3. Addendum will be brought to the Board with the CSA recommendations to date for Board approval of new hires for the 2023-2024 school year.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 3 listed under Human Resources as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____

Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XIII. POLICY

Dr. Boccuti is working on the next set of Board policies and regulations that will require a first reading by the Board tentatively planned for the July 20, 2023 Board meeting.

XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XV. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

XIX. ADJOURNMENT

Motion to Adjourn

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

At: _____ pm