

# Neptune City Board of Education Board Meeting Agenda



## Neptune City Board of Education GYMNASIUM

Woodrow Wilson School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

March 16, 2023  
6:00 p.m.

### Board Meeting Agenda

#### I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

#### II. ROLL CALL

Mr. Brown \_\_\_\_\_ Mr. Calhoun \_\_\_\_\_ Ms. Lashley \_\_\_\_\_

Mrs. McCarthy \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mrs. Zanni \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Susino \_\_\_\_\_

Others Present: Dr. Boccuti \_\_\_\_\_ Ms. Green \_\_\_\_\_

#### III. FLAG SALUTE

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**IV. PRESENTATION** - 2023-2024 Preliminary Budget Discussion - Ms. Green

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

**VI. MINUTES**

**MOTION**, that the Neptune City Board of Education approve the Minutes of the February 16, 2023 Regular Board Meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in Favor: \_\_\_\_\_ Oppose: \_\_\_\_\_

**VII. ADMINISTRATION REPORT**

Chief School Administrator's Report

Enrollment - February 2023

106 Neptune High School  
15 Poseidon (1 less)  
2 Allied Health  
1 BioTechnology  
0 High Tech  
12 Red Bank  
2 Wall Communications  
15 Acelero PreK Center  
17 Out of District Special Education  
257 Neptune City - February 2023  
427 Total Enrollment - February 2023

Fire Drill - February 16, 2023

Active Shooter Drill- February 13, 2023

In-School Student Suspensions - February 2023 - 0

Out of School Student Suspensions - February 2023 - 2

Harassment, Intimidation, and Bullying Report - February 2023 - 0

Missing Child Report - February 2023 - 0

Nurse's Monthly Report - February 2023

**A. RESOLUTIONS**

1. BE IT RESOLVED, that the Neptune City Board of Education approve the updated NJDOE QSAC District Improvement Plan (DIP).

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**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report and item 1. as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

DISCUSSION:

Mr. Brown \_\_\_\_\_ Mr. Calhoun \_\_\_\_\_ Ms. Lashley \_\_\_\_\_

Mrs. McCarthy \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mrs. Zanni \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### VII. CORRESPONDENCE

### IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

### X. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Mrs. McCarthy, Ms. McGuigan, Mrs. Zanni

#### A. COMMITTEE REPORTS

#### B. RESOLUTIONS

1. BE IT RESOLVED, that the Neptune City Board of Education approve the 2023-2024 School Calendar version #1 .

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve item 1 as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

DISCUSSION:

Mr. Brown \_\_\_\_\_ Mr. Calhoun \_\_\_\_\_ Ms. Lashley \_\_\_\_\_

Mrs. McCarthy \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mrs. Zanni \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Susino \_\_\_\_\_

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**XI. FINANCE AND OPERATIONS - Mr. Brown, Chairperson**  
 Mr. Calhoun, Ms. Lashley, Mr. Susino

**A. COMMITTEE REPORTS**

**PAYROLL CERTIFICATION**

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following February amounts:

February 15, 2023    \$155,314.10  
 February 28, 2023    \$154,148.80

**B. RESOLUTIONS**

1. BE IT RESOLVED, by the Neptune City Board of Education, that the March 2023 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$1,124,643.79.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve travel expenses for School District Staff as follows:

Name(s)	Date(s)	Description	Registration Fees	Travel Fees	Total
Mindy Green	June 6-9, 2023	2023 NJASBO Annual Conference	\$275	152 mil*.47= \$71.44 M&I \$207 3 nights hotel \$351.24	\$905
Dr. Raymond Boccuti	2022-2023	Travel for district business		State mileage rate at \$0.47 per mile	TBD
Mindy Green	2022-2023	Travel for district business		State mileage rate at \$0.47 per mile	TBD
Michael Haynes	2022-2023	Travel for district business		State mileage rate at \$0.47 per mile	TBD

3. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Professional Therapy Associates, LLC for OT, PT, SLP, ABA services at the rate of \$200.00 per hour as needed effective 2/17/23 - 6/30/23.

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4. BE IT RESOLVED, by the Neptune City Board of Education, to approve a contract renewal with Maschio's Food Service Management Company (FSMC) for the 2023-2024 school year.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve a contract with Heartland School Solutions for Mosaic Cloud products and services to be utilized by Food Services at the cost of \$5,296 with an annual subscription of \$1,150.
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Advance Education Assessment for Child Study Team and Related Services as per 2022-2023 Rate schedule.
7. BE IT RESOLVED, by the Neptune City Board of Education, to approve submission of the Pre-School Education Expansion Aid Budget Workbooks for the 2023-2024 school year.

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-7 listed under Finance and Operations as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

### DISCUSSION:

Mr. Brown	_____	Mr. Calhoun	_____	Ms. Lashley	_____
Mrs. McCarthy	_____	Mrs. McGuigan	_____	Mrs. Rummel	_____
Mrs. Zanni	_____	Mrs. Smith	_____	Mr. Susino	_____

### Resolutions for the 2023-2024 Tentative Budget

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

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	General Fund	Special Revenue	Debt Service	TOTAL
2023-2024 Total Expenditures	\$ 9,396,715	\$ 815,906	\$ 655,250	\$ 10,867,871
Less: Anticipated Revenues	\$ 1,950,162	\$ 815,906	\$ 163,557	\$ 2,929,625
Taxes to be Raised	\$ 7,446,553	\$0	\$491,693	\$ 7,938,246

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Woodrow Wilson Elementary School, 210 West Sylvania Avenue, Neptune City, New Jersey on April 26, 2023 at 6:00 PM the for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

### **Adjustment for ENROLLMENT**

BE IT RESOLVED that the Neptune City Board of Education includes in the final budget the adjustment for enrollment in the amount of \$142,939. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

### **Adjustment for HEALTH CARE COSTS**

BE IT RESOLVED that the Neptune City Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$67,181. The additional funds will be used to pay for the additional increases in health benefit premiums.

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### Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Neptune City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Neptune City Board of Education established \$8,000 as the maximum travel amount for the current school year and has expended \$6,181.51 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$8,000 for the 2023-2024 school year.

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Tentative Budget for FY 2023-2024:

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

#### DISCUSSION:

Mr. Brown \_\_\_\_\_ Mr. Calhoun \_\_\_\_\_ Ms. Lashley \_\_\_\_\_

Mrs. McCarthy \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mrs. Zanni \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### **XII. HUMAN RESOURCES** - Mr. Susino, Chairperson Mr. Calhoun, Mrs. Rummel, Mrs. Smith

#### A. COMMITTEE REPORTS

#### B. RESOLUTIONS

1. BE IT RESOLVED, that the Neptune City Board of Education approve the employment of the following staff members at their NCEA Collective Bargaining Agreement contracted hourly rates for homebound instruction retroactive to March 15, 2023:
  - a. Bridgid Loveland

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- b. Tracy Whitt
- 2. BE IT RESOLVED, that the Neptune City Board of Education approve the employment of the following staff members at their NCEA Collective Bargaining Agreement contracted hourly rates for the 2023 Summer Programs:
  - a. 2023 Summer Enrichment Program - ARP ESSER funds- Account 20-489-100-101-000-00
    - i. Amy Bennett. Teacher
    - ii. Emily Feldman - Teacher
    - iii. Katherine Porter - Teacher
    - iv. Barbara Reynolds - Teacher
    - v. Susan Tonzola - Teacher
    - vi. Tracy Whitt - Teacher
    - vii. Bridgid Loveland - Substitute Teacher
  - b. 2023 Extended School Year (ESY) Program
    - i. Maria Cuevas - Speech Therapist
    - ii. Nancy Salamone - PreK Teacher
    - iii. Grizel Wilson - Social Worker
    - iv. Nicole Shutman - Paraprofessional

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1. and 2. listed under Human Resources as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

### DISCUSSION:

Mr. Brown	_____	Mr. Calhoun	_____	Ms. Lashley	_____
Mrs. McCarthy	_____	Mrs. McGuigan	_____	Mrs. Rummel	_____
Mrs. Zanni	_____	Mrs. Smith	_____	Mr. Susino	_____

### XIII. POLICY

A. Discussion and review of process for adding, deleting, editing, and updating Board of Education Policies and Regulations moving forward following Policies and Regulations being made publicly available on the website. - Dr. Boccuti

### B. RESOLUTIONS

- 1. BE IT RESOLVED, that the Neptune City Board of Education approve a second reading and final approval of regulation #5111.4 - Non-Resident

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Tuition Student Contract to accompany the previously approved policy and regulations.

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve item 1. as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

DISCUSSION:

Mr. Brown \_\_\_\_\_ Mr. Calhoun \_\_\_\_\_ Ms. Lashley \_\_\_\_\_

Mrs. McCarthy \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mrs. Zanni \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### **XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

### **XV. OLD BUSINESS**

### **XVI. NEW BUSINESS**

### **XVII. PUBLIC FORUM ON NON-AGENDA ITEMS**

### **XVIII. ADJOURNMENT**

Motion to Adjourn

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in Favor: \_\_\_\_\_ Oppose: \_\_\_\_\_

At: \_\_\_\_\_ pm