

Neptune City Board of Education

Board Meeting Agenda



Neptune City Board of Education

GYMNASIUM

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

May 25, 2023
6:00 p.m.

Board Meeting Agenda

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____

Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

Others Present: Dr. Boccuti _____ Ms. Green _____

III. FLAG SALUTE

Neptune City Board of Education

Board Meeting Agenda

IV. PRESENTATION - 2021-2022 Audit Presentation

Allen Shechter, CPA

Alvino & Shechter, L.L.C. Certified Public Accountants

V. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- ☒ Personnel Matters
- ☐ Student Matters
- ☐ Matters of Attorney/Client Privilege
- ☐ Pending or Anticipated Contract Negotiations

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion to return to Public Session

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion to open to Public Session

Motion by _____ Second by _____
All in Favor _____ Oppose _____

Motion by _____ Second by _____
All in Favor _____ Oppose _____

VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

VII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the April 26, 2023 Regular Board Meeting.

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

Neptune City Board of Education

Board Meeting Agenda

VIII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - April 2023

105	Neptune High School
15	Poseidon (1 less)
2	Allied Health
1	BioTechnology
0	High Tech
12	Red Bank
2	Wall Communications
15	Acelero PreK Center
17	Out of District Special Education
258	Neptune City - April 2023
427	Total Enrollment - April 2023

Monthly Requirements

Fire Drill - April 6, 2023

Off Site Evacuation Drill- April 20, 2023

In-School Student Suspensions - April 2023 - 0

Out of School Student Suspensions - April 2023 - 7

Harassment, Intimidation, and Bullying Report - April 2023 - 0

Missing Child Report - February 2023 - 0

Nurse's Monthly Report - April 2023

2022-2023 School Year Class Trips, Celebrations

May 11, 2023 - Grade 1, Allaire Community Farm

May 18, 19, 2023 - Grade 8, Overnight Trip to Gettysburg, PA

May 24, 2023 - Grade PreK, Allaire Community Farm

May 25, 2023 - Grade 4, Huber Woods Monmouth County Parks

May 26, 2023 - Grade K, Memorial Park walking trip

June 5, 2023 - Grade 2, Neptune City Library, Police Station walking trip

June 6, 2023 - Grade 6, Memorial Park walking trip

June 8, 2023 - Grade 3, Manasquan Reservoir

June 9, 2023 - Grade 5, L.E.A.D. Graduation Memorial Park

June 12, 2023 - Grade 7, Memorial Park walking trip

June 12, 2023 - Grade 1, Neptune City Library, Police Station walking trip

2023-2024 Enrollment Update

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Neptune City Board of Education

Board Meeting Agenda

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Brown	_____	Mr. Calhoun	_____	Ms. Lashley	_____
Mrs. McCarthy	_____	Mrs. McGuigan	_____	Mrs. Rummel	_____
Mrs. Zanni	_____	Mrs. Smith	_____	Mr. Susino	_____

IX. CORRESPONDENCE

X. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino

XI. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Mrs. McCarthy, Ms. McGuigan, Mrs. Zanni

A. COMMITTEE REPORTS

B. RESOLUTION

1. **MOTION**, upon recommendation of the Chief School Administrator, following review of the Board Education Committee, and consensus achieved on the following recommendations of the K-8 ELA Program Adoption Committee and K-8 Mathematics Program Adoption Committee:

- a. K-2 ELA - McGraw Hill Wonders
- b. 3-5 ELA - McGraw Hill Wonders
- c. 6-8 ELA - Houghton Mifflin Harcourt Into Literature
- d. K-2 Mathematics - SAVVAS (former Pearson) Realize enVision
- e. 3-5 Mathematics - SAVVAS (former Pearson) Realize enVision
- f. 6-8 Mathematics - SAVVAS (former Pearson) Realize enVision
- g. Algebra - SAVVAS (former Pearson)

Let it further be resolved that the Board authorizes the Business Administrator to immediately process the three purchases as soon as the proposals are ready to remain within the grant purchase window prior to expiration.

Motion by: _____ Seconded by: _____

DISCUSSION:

Neptune City Board of Education

Board Meeting Agenda

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____
Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____
Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XII. FINANCE AND OPERATIONS - Mr. Brown, Chairperson Mr. Calhoun, Ms. Lashley, Mr. Susino

A. COMMITTEE REPORTS

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following April amounts:

April 15, 2023 \$146,113.00
April 30, 2023 \$149,621.98

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the May 2023 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$665,703.50
2. BE IT RESOLVED, by the Neptune City Board of Education to approve a Public Employer Trust Agreement through Brown & Brown Advisors for Horizon Dental coverage renewal with a 2% increase for 2 years effective July 1, 2023 – June 30, 2025.
3. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with Hawkswood School for the 2023-2024 Regular School/ESY School Year at the tuition cost of \$82,981.50.
4. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with Hawkswood School for the 2023-2024 Regular School/ESY School Year at the tuition cost of \$82,981.50 plus an additional cost for Extraordinary Services at the cost of \$45,570.
5. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (3) Special Education Tuition contracts with The Shore Center for the 2023-2024 Extended Year Program at the tuition cost of \$8,000 each.
6. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with The Shore Center for the 2023-2024 Extended Year Program at the tuition cost of \$8,000 plus an additional cost for Extraordinary Services at the cost of \$3,500.
7. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (3) Special Education Tuition contracts with The Shore Center for the 2023-2024 Regular Program at the tuition cost of \$54,000 each.
8. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve (1) Special Education Tuition contract with The Shore Center for the

Neptune City Board of Education

Board Meeting Agenda

2023-2024 Regular Program at the tuition cost of \$54,000 plus an additional cost for Extraordinary Services at the cost of \$44,000.

9. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve an agreement for nursing services for (3) students with Preferred Home Health Care & Nursing Services for the 2023-2024 school year at the rate of \$55 per hour for an LPN and \$65 an hour for a RN.
10. BE IT RESOLVED, by the Neptune City Board of Education, that the board approves the renewal contract with Maschio's Food Services for the 2023-2024 School Year:
Lunch Price: \$3.75
Breakfast Price \$1.60
Total Cost of the Contract: \$129,385.31
FSMC Fee:\$10,440.00
Guarantee: breakeven
11. BE IT RESOLVED, by the Neptune City Board of Education to approve submission of the application for Extraordinary Aid in the amount of \$1,442,725
12. BE IT RESOLVED, by the Neptune City Board of Education to approve a nursing services contract with Monmouth-Ocean Educational Services Commission for 2023-2024 school year based on the 2023-2024 Fee Schedule.
13. BE IT RESOLVED, by the Neptune City Board of Education to approve a contract with Monmouth-Ocean Educational Services Commission for Child Study Team and/or Related Services 2023-2024 school year based on the 2023-2024 Fee Schedule.
14. BE IT RESOLVED, by the Neptune City Board of Education to approve a contract with Trinitas Children's Therapy Services for the 2023-2024 school year for OT & PT Services at \$89.50 per hour.
15. WHEREAS, the Neptune City Board of Education, in accordance with NJSA 18A-23-1, must have a certified External Audit of the district's account and financial transactions; and
WHEREAS, the Neptune City Board of Education received the audit performed by Alvino & Shechter, L.L.C, and discussed said audit at its public meeting held on May 25, 2023;
NOW THEREFORE BE IT RESOLVED that the Neptune City Board of Education accepts the audit for the 2021-2022 School Year, fiscal year ending June 30, 2022. It is noted that there are 12 ACFR findings and 10 AMR recommendations.
16. BE IT RESOLVED, by the Neptune City Board of Education to approve the Corrective Action Plan (CAP) for the fiscal year ended June 30, 2022.
17. BE IT RESOLVED, by the Neptune City Board of Education to approve travel expenses for Board Members and School District Staff as follows:

Neptune City Board of Education

Board Meeting Agenda

Name(s)	Date(s)	Description	Registration Fees	Travel Fees	Est. Total
Dr. Ray Boccuti Mindy Green Keith Larson Drisana Lashley Anthony Susino Sheryl Zanni	October 23-26, 2023	NJSBA Annual Conference Atlantic City, NJ	\$2,100	Hotel \$100 -\$200 pp per night for room and fees Mileage \$0.47 per mile Meals per GSA.gov per diem	\$5,500 to \$7,000 Reg & Travel

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-17 listed under Finance and Operations as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____
 Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____
 Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XIII. HUMAN RESOURCES - Mr. Susino, Chairperson Mr. Calhoun, Mrs. Rummel, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. BE IT RESOLVED, that the Neptune City Board of Education approve the employment of the following additional staff members for the 2023 Summer Programs:
 - a. 2023 Summer Program Enrichment Program - ARP ESSER funds
 - Account 20-489-100-101-000-00
 - i. Devin Guthrie - Teacher
 - ii. Michelle Cjaskowski - Paraprofessional
 - b. 2023 Extended School Year (ESY) Program

Neptune City Board of Education

Board Meeting Agenda

- i. Brianna Signorino - School Nurse at her NCEA Collective Bargaining Agreement contracted hourly rate
 - ii. Mia Apostle - Speech Pathologist, \$50.45 per hour
2. BE IT RESOLVED, that the Neptune City Board of Education approve the following additions to substitute list pending the completion of all requirements:
 - a. Sheryl Fordin
 - b. Faith Williams
3. BE IT RESOLVED, that the Neptune City Board of Education, upon recommendation of the CSA, renew employment contracts for the following 10 month employees for the 2023-2024 school year, effective July 1, 2023 through June 30, 2024:

Salamone, Nancy	PreK Teacher	\$ 66,940.00	BA 14
Clayton, Kaitlyn	Kindergarten	\$ 58,164.00	BA 8
Jacomme, Claire	Kindergarten	\$ 64,734.00	MA 12
Bennett, Amy	1st Grade	\$ 54,177.00	BA 4
Paulowsky, Brianna	1st Grade	\$ 55,381.00	BA 5
Feldman, Emily	2nd Grade	\$ 55,280.00	MA 2
Loveland, Brigid	2nd Grade	\$ 53,676.00	BA 2
Rotem, Sherry	3rd Grade	\$ 69,749.00	MA+30 14
White, Leigh	3rd Grade	\$ 73,359.00	BA 17
Bonney, Karen	4th Grade	\$ 66,940.00	BA 14
Cernak, Brittany	4th Grade	\$ 55,381.00	BA 5
Reynolds, Barbara	5th Grade	\$ 87,401.00	BA 21
Henry, Kevin	Art Education/STEAM	\$ 55,381.00	BA 5

Neptune City Board of Education

Board Meeting Agenda

Larkins, Stacey	Music Education	\$ 70,551.00	MA 15
Meyer, Lisa	Spanish Teacher	\$ 66,940.00	BA 14
Mulroy, Haley	Media Center Basic Skills	\$54,177.00	BA 4
White, Stephen	Physical Education	\$ 75,917.00	BA 18
Porter, Katherine	Middle School Science/ Grade 6	\$ 58,164.00	BA 9
Whitt, Tracy	Middle School/Social Studies	\$ 68,545.00	MA 14
Tonzola, Susan	Middle School ELA	\$ 74,964.00	MA 17
Willms, Doug	Middle School/ELA	\$ 54,177.00	BA 4
Gunderson, Carole	8th Grade/Math	\$ 61,323.00	BA 11
Kassin, Rafael	Middle School Math	\$ 61,323.00	BA 11
Bacigalupi, Irene	Special Education	\$ 59,668.00	BA 10
O'Brien, Bethany	Special Ed Self Contained II	\$ 59,769.00	MA 9
Salera, Kathleen	Special Education	\$ 66,940.00	BA 14
Bernhard, Kirstin	Autism Teacher	\$ 62,928.00	MA 11
Wilson, Grizel	Social Worker	\$56,985.00	MA 5
Bouney, Michele	English Second Language	\$ 66,589.00	MA 13
Signorini, Brianna	Nurse	\$ 54,177.00	BA 4
Cuevas, Maria	Speech Therapist	\$ 81,734.00	MA +30 19

Neptune City Board of Education

Board Meeting Agenda

Paraprofessionals:

Chiotellis, Lou Ann	Paraprofessional	\$ 22,898.00	Para
Lyons, Karen	Para/Aide PreK	\$ 21,056.00	Para
Shutman, Nicole	Autism Paraprofessional	\$ 21,056.00	Para
Stryker, Heather	Paraprofessional	\$ 22,898.00	Para
Washington, Adrienne	Para/Aide PreK	\$ 22,338.00	Para

Funded with Title I funds:

20-231-100-101-000-01

Levy, Valerie	Reading/Basic Skills TITLE I	\$ 64,132.00	MA+30 11
---------------	---------------------------------	--------------	----------

Funded with PreSchool Education Aid:

20-218-100-101-000-00

Guthrie, Devin	Fund 20 PreK II Prog Tchr	\$ 58,164.00	BA 9
----------------	---------------------------	--------------	------

Funded with PreSchool Education Aid:

20-218-100-106-000-00

Czajkowski, Michelle	Fund 20 PreK II Prog	\$ 22,338.00	Para
----------------------	----------------------	--------------	------

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 3 listed under Human Resources as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____

Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XIV. POLICY

Agenda May 25, 2023

Neptune City Board of Education

Board Meeting Agenda

A. BE IT RESOLVED, that the Neptune City Board of Education approve a second reading and approval of:

1. Regulation #2530 - Resource Materials
2. Strauss Esmay Associates, LLP Policy Alert Packet #229
 - a. COVID-19 Policy Update
 - i. Policy #1648.11 - The Road Forward - M - Abolished
 - ii. Policy #1648.13 - School Employee Vaccination - M - Abolished
 - b. Bylaw, Policy, and Regulation Updates
 - i. Policy #0152 - Board Officers - Revised
 - ii. Policy #0161 - Call, Adjournment, and Cancellation - Revised
 - iii. Policy #0162 - Notice of Board Meetings - Revised
 - iv. Policy, Regulation #2423 - Bilingual and ESL Education - M - Revised
 - v. Policy #2425 - Emergency Virtual or Remote Instruction Program - M - Revised
 - vi. Regulation #2425 - Emergency Virtual or Remote Instruction Program - M - New
 - vii. Policy 5512 - Harassment, Intimidation, or Bullying - M - Revised
 - viii. Policy, Regulation #5200 - Attendance - M - Revised
 - ix. Policy #8140 - Student Enrollments - M - Revised
 - x. Policy #8140 - Enrollment Accounting - M - Revised
 - xi. Policy, Regulation #8330 - Student Records - M - Revised
 - xii. Regulation #8420.2 - Bomb Threats - M - Revised
 - xiii. Regulation #8420.7 - Lockdown Procedures - M - Revised
 - xiv. Regulation #8420.10 - Active Shooter - M - Revised

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 and 2 for a second reading and approval listed under Policy as presented.

Motion by: _____ Seconded by: _____

DISCUSSION:

Mr. Brown _____ Mr. Calhoun _____ Ms. Lashley _____

Mrs. McCarthy _____ Mrs. McGuigan _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

Neptune City Board of Education

Board Meeting Agenda

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

XVIX. ADJOURNMENT

Motion to Adjourn

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

At: _____ pm