

NEPTUNE CITY BOARD OF EDUCATION  
MINUTES

Woodrow Wilson School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

January 22, 2020  
6:06 p.m.

**I. CALL TO ORDER**

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mr. Susino	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Lopez	<u> X </u>
Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> A </u>	Mrs. McGuigan	<u> X </u>
Mr. Brown	<u> X </u>	Ms. Zanni	<u> X </u>	Ms. Rummel	<u> X </u>

Others Present

Dr. Ferrie	<u> X </u>	Ms. Hellwig	<u> X </u>
------------	------------	-------------	------------

**III. FLAG SALUTE**

**IV. AMEND AGENDA**

Motion to amend agenda to go into Executive Session after Presentation. No action will be taken

Motion:  A. Susino  Second  M. Smith

Aye  X  Nay   Oppose   Abstain

**V. PRESENTATION**

- Allen B. Shechter from the accounting firm of Alvino & Shechter, LLC, 110 Fortunato Place, Neptune, NJ 07753, presented the 2018-2019 Comprehensive Annual Financial Report including findings and recommendations.

MINUTES, January 22, 2020

Motion by M. Smith and seconded by Robert Brown to accept 2018-2019 Comprehensive Annual Financial Report as submitted

Aye  X       Nay \_\_\_\_\_      Oppose \_\_\_\_\_      Abstain \_\_\_\_\_ .

VI. EXECUTIVE SESSION

Motion to go into executive session. No action will be taken

Motion:  A. Susino       Second  M. Smith

Aye  X       Nay \_\_\_\_\_      Oppose \_\_\_\_\_      Abstain \_\_\_\_\_ .

Motion to reconvene from executive session

Motion:  C. Mordaunt       Second  M. Smith

Aye  X       Nay \_\_\_\_\_      Oppose \_\_\_\_\_      Abstain \_\_\_\_\_ .

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

\_\_\_\_\_  
None

VIII. MINUTES

Be It Resolved, that the Neptune City Board of Education approve the Minutes of the December 17, 2019 Board Meeting.

Motion:  M. Smith       Second:  L. Rummel

Aye  X       Nay \_\_\_\_\_      Oppose \_\_\_\_\_      Abstain \_\_\_\_\_ .

## MINUTES, January 22, 2020

**IX. ADMINISTRATION AND COMMITTEE REPORTS****CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Meeting:

Enrollment - December 2019

122	Neptune Senior High School
8	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
8	Red Bank High School
0	Class Academy
27	Out of District Special Education
245	Neptune City
<hr/>	
417	Total Enrollment

Fire Drills: 12/10/19                      Shelter in Place - 12/19/19

Student Suspension Report: None - December

Missing Child Report:              None - December

Enrollment Report for December: 245 Neptune City

Discussion

- Kindergarten Packets – Ready on Monday, February 3, 2020
- Parent/Teacher Conferences – Tuesday and Wednesday, February 11 and 12, 2020
- Neptune High School Counselors – Tuesday and Wednesday, February 25 and 26, 2020
- Gina Nastro, School Nurse, is presenting a K-3 Poison Control Program
- Spelling Bee on January 30, 2020

Thank you to the Basketball and Cheerleading Coaches, Mr. O'Donnell, Mr. Kassin and Ms. Pantaleone  
Mr. Thomas Arnone, Monmouth County Freeholder, will be here to discuss politics with our students

Physicals are on Friday, February 14, 2020

Wax Museum is on Thursday, February 27, 2020

Boosters are sponsoring a Lip Sync contest in March, 2020

Informational Material:

Enrollment as of December 31, 2019

Bullying Report for December, 2019 and January, 2020

Nurses' Report for December, 2019

Be It Resolved that the Neptune City Board of Education approve the Chief School  
Administrator's Report as presented.

MINUTES, January 22, 2020

Motion: R. Brown Second: C. Mordaunt  
Aye X Nay \_\_\_\_\_ Oppose \_\_\_\_\_ Abstain \_\_\_\_\_ .

**CORRESPONDENCE**

Thank you letter from Dr. Ralph Ferrie to United Fire Company #1 for their donation of \$500.00 towards the purchase of new cheerleading uniforms for the Neptune City School District.

Be It Resolved that the Neptune City Board of Education accepts and files all items listed under  
Correspondence as presented.

Motion: A. Lopez Second: C. Mordaunt  
Aye X Nay \_\_\_\_\_ Oppose \_\_\_\_\_ Abstain \_\_\_\_\_ .

**X. BOARD PRESIDENT AND COMMITTEE REPORTS:**

**BOARD PRESIDENT**

---

Down to final candidates for Chief School Administrator

---

---

**CURRICULUM AND INSTRUCTION**

COMMITTEE REPORTS – Mrs. Smith, Chairperson, reported committee met January 22 – discussed  
Preschool; G & T Assessments; Debate open to 4<sup>th</sup> and 6<sup>th</sup> grades; Academic Team; Math League; Makers  
Fest; War Goal; Report Cares

**RESOLUTIONS**

1. To approve the following workshops at a cost of \$350.00 each and covered under Title II.  
Workshops are located in Princeton, NJ.  
*Wilson Foundation Workshops*
  - *February 24, 2020 – Elyse Sansone – Level K*
  - *February 24, 2020 – Kaitlyn Pantaleone – Level K*
  - *February 24, 2020 – Claire Jacomme – Level K*
  - *February 25, 2020 – Valerie Levy – Level I*
  - *February 25, 2020 – Devin Guthrie – Level I*

*WRS Introductory Course – 4<sup>th</sup> Edition for Bethany O’Brien held in Manasquan on  
March 24, 25, 26, 2020 at a cost of \$700.00. Workshop is funded by Title II.*

2. To approve the bullying report for January, 2020 and to reaffirm the bullying report for  
December, 2019

**MINUTES, January 22, 2020**

Be It Resolved that the Neptune City Board of Education approve the items listed under Curriculum and Instruction as presented.

Motion:	<u>          M. Smith          </u>	Second:	<u>          R. Brown          </u>
Mr. Susino	<u>    X    </u>	Mrs. Smith	<u>    X    </u>
Ms. Mordaunt	<u>    X    </u>	Mr. Whalen	<u>    A    </u>
Mr. Brown	<u>    X    </u>	Ms. Zanni	<u>    X    </u>

**FINANCE AND OPERATIONS**

COMMITTEE REPORTS

RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the Month of December, 2019 per attached
3. To approve Transfer of Appropriations per attached
4. To approve Monthly Transfer Report per attached
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of December 31, 2019 no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23-2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of December 31, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of November 30, 2019

Be It Resolved that the Neptune City Board of Education approve the items listed under Finance and Operations as presented.

Motion:	<u>          A. Lopez          </u>	Second:	<u>          M. Smith          </u>
Mr. Susino	<u>    X    </u>	Mrs. Smith	<u>    X    </u>
Ms. Mordaunt	<u>    X    </u>	Mr. Whalen	<u>    A    </u>
Mr. Brown	<u>    X    </u>	Ms. Zanni	<u>    X    </u>

MINUTES, January 22, 2020

HUMAN RESOURCES

COMMITTEE REPORTS

1. To approve, under recommendation of the CSA, Tenure for Jacqueline Tinik, effective January 1, 2020.
2. To approve, under recommendation of the CSA, the appointment of Kimberley Shjarback, Substitute Teacher for the remainder of the 2019-2020 school year pending completion of paperwork. The daily substitute rate is \$90 per day.
3. To approve, upon recommendation of the CSA, the appointment of Kevin Henry, Art Education/STEAM Teacher, effective February 17, 2020 at Step 1 of the Salary Guide; \$50,070.00 prorated for the 2019-2020 school year.

Be It Resolved that the Neptune City Board of Education approve the items listed under Human Resources as presented.

Motion:	<u>        A. Susino        </u>	Second:	<u>        M. Smith        </u>
Mr. Susino	<u>  X Abstain #3  </u>	Mrs. Smith	<u>        X        </u>
Mr. Lopez		Mr. Whalen	<u>        A        </u>
Ms. Mordaunt	<u>        X        </u>	Mrs. McGuigan	<u>        X        </u>
Mr. Brown	<u>        X        </u>	Ms. Zanni	<u>        X        </u>
		Ms. Rummel	<u>        X        </u>

XI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

---

Mr. Lopez, liaison for Neptune Township – nothing to report – workshops are on Monday and business meetings are on Wednesdays

---

XII. OLD BUSINESS

---

None

---

XIII. NEW BUSINESS

---

Need Baseball Coach and Substitutes

---

MINUTES, January 22, 2020

XIV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Champions (after school childcare) – spoke about a Dinner Program and a Robotics Program

XV. MOTION TO ADJOURN

Motion: M. Smith Second: C. Mordaunt

Aye X Nay

Time: 7:10 P.M.