

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

September 27, 2011
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X (left 6:06) </u>	Mr. Pondaco	<u> A </u>
Mrs. Oppegaard	<u> X (left 6:56) </u>	Mr. Susino	<u> X (left 6:56) </u>	Mrs. Frostick	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. APPOINTMENT

Resolution by E. Zakerowski and seconded by C. Oppegaard to approve the appointment of Jeanine Gomez as a Board Member to fill the unexpired term which expires April, 2012.

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mr. Pondaco	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Ms. Frostick	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

IX. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: L. Frostick Second: R. Burr

All in Favor X Oppose _____

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: R. Burr Second: L. Frostick

All in Favor X Oppose _____

X. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

Welcome and congratulations Mrs. Gomez

Also thank you Mrs. Cousins for her interest in the position

Thank you Mrs. Hamilton for your interim work as Chief School Administrator

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: A. Rust Second: R. Burr

Mr. Sullivan X Mr. Zakerowski A Mr. Pondaco A

Mrs. Oppegaard A Mr. Susino A Ms. Frostick X

Mr. Burr X Mrs. Rust X Mrs. Gomez X

D. FINANCE

RESOLVE, The Board of Education approve the items listed under
Finance as per Document C - 2

Motion: A. Rust Second: R. Burr.

Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>A</u>	Mr. Pondaco	<u>A</u>
Mrs. Oppegaard	<u>A</u>	Mr. Susino	<u>A</u>	Ms. Frostick	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Mrs. Gomez	<u>X</u>

E. POLICY

RESOLVE, The Board of Education approve the items listed under
Policy as per Document C - 3

Motion: R. Burr Second: L. Frostick.

Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>A</u>	Mr. Pondaco	<u>A</u>
Mrs. Oppegaard	<u>A</u>	Mr. Susino	<u>A</u>	Ms. Frostick	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Mrs. Gomez	<u>X</u>

F. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTION - None

G. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion: L. Frostick Second: R. Burr.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> A </u>	Mr. Pondaco	<u> A </u>
Mrs. Oppegaard	<u> A </u>	Mr. Susino	<u> A </u>	Ms. Frostick	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mrs. Gomez	<u> X </u>

H. FACILITIES

DISCUSSION - None

MOTION – None

RESOLUTION - None

XI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XII. OLD BUSINESS

 No

XIII. NEW BUSINESS

 Community Center Open House on Saturday, October 8th, 1 – 4 pm

XIV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

 Mrs. Cousins – Thank you to the Board for the opportunity and congratulations to Mrs. Gomez. Also has questions about physical education scheduling, discipline procedure, and having only one gym teacher

 David Calhoun – Is there a definition of bullying?

 Mrs. Cousins – What is “Week of Respect”?

XV. MOTION TO ADJOURN

Motion: A. Rust

Second: L. Frostick

All in Favor X

Oppose _____.

Time: 7:26 P.M.

Neptune City Board of Education
Tuesday, September 27, 2011
Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Discussion

Back to School Night
Updates to Uniform State Memorandum of Agreement
Formation of QSAC review committee

Building Use

- 1) Drug Alliance - 11/4/11 - 6 - 8:30 pm - Gymnasium
- 2) Recreational Basketball - Schedule to be determined
- 3) Girl Scouts - Tuesdays, 10/1/11 - 6/15/12 - Use of Library or Art Room

Approval (s):

See Section C

School Information:

- 1) Tour of School (new students) - Wednesday, August 31, 2011 at 11:00 a.m.
- 2) Professional Days - Thursday, September 1 and Tuesday, September 6, 2011
- 3) Kindergarten Orientation - Tuesday, September 6, 2011 at 11:00 a.m.
- 4) First Day of School - Tuesday, September 7, 2011
- 5) Picture Day - All Grades on September 14, 2011; picture retake on November 29, 2011
- 6) Back-to School Night - Thursday, September 22, 2011 - 7:00 p.m.
- 7) PTO meeting - September 28, 2011, 7:00 p.m.
- 8) 8th Grade Magazine Fundraiser to begin September 13, 2011
- 9) Assembly - SEEK 911 Program - September 20, 2011 Grade 1 - 9 am - 11 am
- 10) Fire Prevention Poster Contest - October 5, 2011 - 7:00 p.m.
(Fire Prevention Week October 3 - 7, 2011)
- 11) Red Ribbon Week - October 22 - 30, 2011
- 12) Halloween Clash Day - October 31, 2011
- 13) Food Committee Meeting - October 27, 2011 - 7:45 a.m.
- 13) Red Bank Regional Open House - October 27, 2011 at 7:00 p.m.
- 14) Week of Respect - October 3 - 7, 2011

Class Trips:

1. Kindergarten - Wemrock Orchards - October 14, 2011

Student Council

Student Council is selecting classroom representatives and officers during the month of September
Decorations for Autumn - Month of October

DOCUMENT A - completed

3374

Reports Filed

None

Wilson School PTO:

1. Meeting and Class Parent Program - September 28, 2011 - 7 p.m.
2. Back to School Night – September 22, 2011 - 7 p.m.
3. Fall Fundraiser - Begins October, 2011
4. Fire Prevention Poster Contest - October 5, 2011 - 7:00 p.m.
5. 7th & 8th Grade Bake Sale - November 21 & 22, 2011
6. Holiday Gift Shop - December 5 - 9, 2011
7. Book Fair - January 24, 25, & 26, 2012
8. Teacher and Staff Appreciation Day Luncheon - May 25, 2011

Neptune City Board Of Education
Tuesday, September 27, 2011
Business Meeting 7:00 P.M.

Informational Material:

1. Enrollment Projections for 2011-12 as of September 16, 2011
2. Back to School Agenda for Wednesday, September 22, 2011
3. Fire and School Security Drills including Lockdown Plan and Emergency Evacuation
4. Rosters for Boys' and Girls' Soccer Team and Soccer Cheerleaders
5. Back to School Package (for parents) given to Board Members who do not have children in the school. Other board members have received the package through their children

(School calendars and menus are posted on the website)

CORRESPONDENCE

September 27, 2011

- 1) Letter from Professor Joanne Jodry from Monmouth University regarding students who will participate in the Student Assistance Counselors program (program was approved on June 21, 2011)

- 2) Letter from Ocean County College regarding sixty hours of classroom observation for Lisa Nyman.

Neptune City Board of Education
September 27, 2011
Business Meeting

1. **EDUCATION**

RESOLUTIONS

- 1. To approve Woodrow Wilson’s Fire School Security Drills including Lockdown Plan and Emergency Evacuation for 2011-2012
- 2. Resolution to designate 10/17/11 - 10/21/11 as “Annual School Violence Awareness Week”.
- 3. To approve various teachers for various workshops through the Regional Professional Development Academy:
 - 1. Best Practices for including Students with Asperger's Disorder and Other High Functioning Autism Spectrum Disorders in General Education Classrooms
October 6, 2011 - Anne Slattery
 - 2. Using the iPad to Enhance and Facilitate Communication for Students with Special Needs
May 22, 2012 - Nancy Salamone, Sherry Rotem
 - 3. SMART Board Use in the Secondary Math Classroom (6-12)
December 15, 2011 - Teresa Curran
 - 4. Teaching Reading Through the Content Areas of Science and Social Studies (3-8) December 8, 2011 - Tracy Whitt
 - 5. Higher Level Thinking Strategies to Use with the SMART Board
May 23, 2012 - Tracy Whitt
 - 6. Key Strategies for Effective Classroom Instruction
November 30, 2011 - Sherry Rotem
- 4. To approve workshop - Positive Behavior Support in the Classroom (K-12) at LRC - Central in Trenton, at a cost of \$14.50 - Lisa Rizzo and Anne Slattery
- 5. To authorize the submission of NCLB applications for the fiscal year 2011.
- 6. To approve the Prevention First Program (including Babes) for Grades Pre-K, K, 1st and 2nd. Program begins in October
- 7. Resolution to designate 10/3/11 - 10/7/11 as “Week of Respect”.

ACTION FOLLOWUP _____.

2. **FINANCE**

RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$463,999.50 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached.

- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of August 31, 2011, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of August 31, 2011 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports per attached
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve an interlocal agreement between Neptune City Board of Education and Avon Board of Education for the 2011/2012 school year to provide lunches to Avon at a cost of \$2.70 per lunch (picked up).
- 9. To approve tuition contract with Red Bank Regional for Regular Students at a rate of Full Time - \$12,500, Level 2 at \$17,500, and Level 3 at \$28,000.00 for the 2011-2012 school year.
- 10. To approve tuition contract for the 2011-2012 school year between Somerset Hills School, Inc. and Neptune City Board of Education for one student commencing on September 12, 2011 at a tuition charge based upon a per diem rate of \$397.00/day per student.

ACTION FOLLOWUP _____.

3. POLICIES

- 1. To approve second reading on the following Regulations:

2361	Acceptable Use of Computer Network/Computers and Resources
5600	Pupil Discipline/Code of Conduct
- 2. To approve first reading on the following Policies and Regulations:

NEW Policies and Regulations

2431.4 and	Prevention and Treatment of Sports-Related Concussions and
R2431.4	Head Injuries

REVISED Policies and Regulations

0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics
R1530	Equal Employment Opportunities Complaint Procedure
2415.04	Title I - District-Wide Parental Involvement

ACTION FOLLOWUP _____.

4. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

5. PERSONNEL

RESOLUTIONS

1. To approve Garry Collier as a substitute custodian for the 2011-2012 school year.
2. To approve contract with Lisa Emmons, CST/LDTC Supervisor, for an annual salary of \$80,550.00 for the 2011-2012 school year
3. To approve Laurie McEvoy as a substitute lunch aide for the 2011-2012 school year at a rate of \$11.00/hour.
4. To approve Sierra Thomas, Laurie Desimone and Angela Nicolosi as interns under the Monmouth University Student Assistance Counselor program. (The program was approved at June 21, 2011 board meeting.)
5. To approve a student from Ocean County College, Lisa Nyman, to complete 60 hours of classroom observation.
6. To approve a student from George Court University, Tammy Theilemann, to complete 90 hours of field experience.
7. To approve Sherry Rotem for additional 22 hours of summer employment for maintenance of Powerschool, website. etc. at \$39.37/hour.
8. To approve Teresa Hamilton as an Education Consultant at the rate of \$75/hour on an as-needed basis beginning October 1, 2011.
9. To approve Steve Smith as a volunteer soccer coach for the 2011/2012 school year.
10. To approve Maureen Kurzynowski for a horizontal move in the salary guide to Masters level.
11. To approve a stipend of \$1,500.00 for Lisa Emmons as Anti-Bullying Specialist.
12. To appoint Dr. Debra Mercora as Anti-Bullying Coordinator and rescinding prior resolution appointing Teresa Hamilton.

ACTION FOLLOWUP _____.

6. FACILITIES

RESOLUTIONS

None

ACTION FOLLOWUP _____.