

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

April 27, 2017  
6:00 p.m.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> A </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> A </u>		<u> . </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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**III. FLAG SALUTE**

**IV. NEW BOARD MEMBER**

Resolution by A. Susino and seconded by D. Calhoun to appoint Kaitlyn Saldutti as a new Board Member of the Neptune City Board of Education.

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> A </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> A </u>		<u> . </u>

**Oath of New Board Member - Mr. Folk**

**V. PRESENTATIONS**

**VI. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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Budget hearing - property taxes
Mr. Gunderson - property taxes reassess
Mrs. Gunderson - explanation of fund balance; appropriation comparison for transportation
Mr. Gunderson - Apologize - Borough Budget meeting Monday
P. Renee - questioned legal reserves

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**VII. BUDGET**

Resolution by A. Lopez and seconded by M. Lewis to open the hearing on the budget at 6:07 p.m.

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> A </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> A </u>	Mrs. Saldutti	<u> X </u>

**CAUCUS**

Motion by A. Susino and seconded by A. Lopez to go into caucus to discuss personnel at 6:47 p.m.

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> A </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> A </u>	Mrs. Saldutti	<u> X </u>

Motion by A. Susino and seconded by M. Lewis to reconvene from caucus at 7:28 p.m.

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Mrs. Smith	<u>  A  </u>
Mr. Susino	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  A  </u>
Mrs. Lewis	<u>  X  </u>	Ms. Mordaunt	<u>  A  </u>	Mrs. Saldutti	<u>  X  </u>

Resolution by A. Susino and seconded by A. Lopez to close the hearing on the budget at 8:06 p.m.

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Mrs. Smith	<u>  A  </u>
Mr. Susino	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  A  </u>
Mrs. Lewis	<u>  X  </u>	Ms. Mordaunt	<u>  A  </u>	Mrs. Saldutti	<u>  X  </u>

### VIII. RESOLUTION TO ADOPT THE BUDGET

NEPTUNE CITY BOARD OF EDUCATION  
RESOLUTION TO ADOPT BUDGET  
2017-2018  
April 27, 2017

WHEREAS, the Neptune City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or

Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Neptune City Board of Education established \$8,000 as the maximum travel amount for the current school year and has expended \$7,393.61 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$11,500 for all staff and board members for the 2017-2018 school year.

BE IT FURTHER RESOLVED, that the automatic tax levy CAP adjustments for health benefits in the amounts of \$12,240. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

BE IT FURTHER RESOLVED that the budget be approved for the 2017-2018 School Year

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2017-18 Total Expenditures</b>	9,103,485	247,000	652,000	10,002,485
<b>Less: Anticipated Revenues</b>	<u>2,749,398</u>	<u>247,000</u>	<u>147,250</u>	<u>3,143,648</u>
<b>Taxes to be Raised</b>	<u>6,354,087</u>	<u>0</u>	<u>504,750</u>	<u>6,858,837</u>

Resolution by A. Susino and seconded by D. Calhoun to adopt Budget

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Mrs. Smith	<u>  A  </u>
Mr. Susino	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  A  </u>
Mrs. Lewis	<u>  X  </u>	Ms. Mordaunt	<u>  A  </u>	Mrs. Saldutti	<u>  X  </u>

**IX. MINUTES**

MOTION, The Board of Education approves the Minutes of the Business Meeting of March 16, 2017 and the Business Meeting of March 23, 2017.

Motion:     D. Calhoun                          Second:     A. Lopez    

All in Favor     X                          Oppose                     

Abstain:     K. Saldutti

**X. ADMINISTRATION AND COMMITTEE REPORTS**

**A. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: A. Susino Second: M. Lewis

All in Favor X Oppose \_\_\_\_\_

**B. CORRESPONDENCE - DOCUMENT B**

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: M. Lewis Second: D. Calhoun

All in Favor X Oppose \_\_\_\_\_

**XI. BOARD PRESIDENT AND COMMITTEE REPORTS:**

Board President

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Wishing Mrs. Britt the best

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Board held a retreat - for training

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**C. EDUCATION**

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: A. Susino Second: A. Lopez

Mrs. Oppegaard X Mr. Calhoun X Mrs. Smith A

Mr. Susino X Mr. Lopez X Mr. Wescott A

Mrs. Lewis X Ms. Mordaunt A Mrs. Saldutti X





# DOCUMENT A

4331

Neptune City Board of Education  
Tuesday, April 27, 2017  
Business Meeting 6:00 P.M

## Chief School Administrator's Report:

### Agenda:

<u>Enrollment</u>	<u>Schools</u>
<u>March</u>	
141	Neptune Senior High School
4	Poseidon High School - 1 student transferred to Neptune High School
12	High Tech (1); Allied Health (6); Wall Communications (2); BioTechnology (3)
18	Red Bank High School For Performing Arts (8); Information Technology (1); Academy of Finance (1); Academy of Engineering (4); Family and Consumer Science (4)
2	Class Academy
27	Special Education (Out of District)
316	Neptune City
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520	Total Enrollment

Fire Drill: 3/6/17 Shelter in Place: 3/15/17

Student Suspension Report: Four - March

Missing Child Report: None - March

Enrollment Report for February: 316 Neptune City

### Discussion

- PARCC Update
- NCPD will have an active shooter drill at our school on Monday, May 22 - 4 pm - 12 am
- First Reading on the following Policies and Regulations:  
7510 Use of School Facilities

### Use of Building

USABL Travel Baseball - Use of Field - Sundays 4/2/17 - 7/1/17 - 3 - 4:30 p.m. and 6 - 8 p.m.

### Approval (s):

- 1) See Section C

### Reports Filed

None



## DOCUMENT A-1

### Informational Material:

1. Enrollment as of March 31, 2017
2. Nurses report for March, 2017
3. April, 2017 Bullying Report - no report

**CORRESPONDENCE**

**April 27, 2017**

- 1) Letter from Patricia Britt, ESL Teacher, regarding resignation.

Neptune City Board of Education  
April 27, 2017  
Business Meeting

**1. EDUCATION  
RESOLUTIONS**

1. To approve the Mindful KYDS (Konscious Youth Development & Service) Program which is a six-week program focused on mindfulness, heartfulness and awareness.
2. To approve personnel for Summer Enrichment Program July 10 - August 4, 2017:  
School Nurse: Gina Nastro; Speech Therapist: Cathleen Williams; Paraprofessionals: Lindsay Brown and Michelle Guerrero; Teachers: Kelly Pfeiffer and Elyse Sansone
3. There were no Bullying Reports for March or April, 2017, as submitted by Lisa Emmons.

*ACTION FOLLOWUP* \_\_\_\_\_.

**2. OPERATIONS  
RESOLUTIONS**

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$560,295.83 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of March 31, 2017, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of March 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports for the month of March, 2017.
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve second reading on the following Policies and Regulations:
  - P 2415.06 Unsafe School Choice Option (M)
  - P 2460 Special Education (M)
  - R 2460.1 Special Education – Location, Identification, and Referral (M) Revised
  - R 2460.8 Special Education – Free and Appropriate Public Education (M) Revised
  - R 2460.9 Special Education – Transition From Early Intervention Programs to Preschool Programs (M) Revised
  - R 2460.15 Special Education –In Service Training Needs for Professional and Paraprofessional Staff (M) (New)
  - R 2460.16 Special Education – Instructional Material to Blind or Print Disabled Students (M) (no revision required/readopt)
  - P2467 Surrogate Parents and Foster Parents (M) (Revised)
  - P2622 Student Assessment (M) (Revised)
  - P&R 3160 Physical Examination (M) (Revised)
  - P&R 4160 Physical Examination (M) (Revised)
  - P8350 Records Retention (New)

- 9. To approve Frontline Education IEP for web-based Special Education software services for the 2017-2018 school year at a cost of \$5,509.20
- 10. To approve jointure transportation contract with Ocean Township BOE for transportation to Bridge Academy for the 2016-2017 school year at a cost of \$11,034.14.
- 11. To approve for first reading the following policy:  
7510 Use of School Facilities
- 12. To approve an Interlocal Agreement between Neptune City Board of Education and Avon Board of Education for the 2017-2018 school year to provide lunches to Avon at a cost of \$2.75 per lunch (picked up).
- 13. To approve contract with Educational Services Commission of New Jersey (ESCNJ) for Participation in Coordinated Transportation for the 2017-2018 school year
- 14. To approve Champions Childcare Program for the 2017-2018 school year
- 15. To approve Contract between Neptune City Board of Education and Trinitas Children's Therapy Services for occupational and physical therapy at a rate of \$86.00/hour for the 2017-2018 school year.
- 16. To approve a change from the Thursday, June 22, 2017 Board Meeting to Wednesday, June 21, 2017.

*ACTION FOLLOWUP* \_\_\_\_\_.

**3. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.

**4. PERSONNEL**

RESOLUTIONS

- 1. To approve, upon recommendation of the CSA, Matthew Edwards as a Volunteer Baseball Coach for the 2016-2017 school year.
- 2. To approve, upon recommendation of the CSA, the following nontenured teachers for the 2017-2018 school year:  
Lonjeté Nias  
Gina Nastro  
Deidre Phillips
- 3. To accept the resignation of Patricia Britt, ESL teacher, effective April 30, 2017

*ACTION FOLLOWUP* \_\_\_\_\_.