

NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753

August 22, 2018
6:00 P.M.

Neptune City School District
Woodrow Wilson School

SPECIAL BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Finger	<u> A </u>
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III. FLAG SALUTE

IV. DISCUSSION

A. Board Operations

It is our job to make sure of school is well run, not to run the school.
(NJSBA new board member training)

1. Committee

- a. All items to be discussed **MUST** be given to the chair **PRIOR** to the meeting so it can be put onto the agenda. If it's not on the agenda, it will be put on for the next (unless it's an emergency)
 - Any questions or concerns must be given to the chair of the committee prior to the committee meeting
- b. Agenda should go out via the chair/administrator prior to meeting to **ALL** board members
 - Send any questions/topics you want added to the chair
- c. Minutes must be distributed to the whole board in a timely manner
 - Minutes should be distributed within two days of the meeting, any comments or questions should be directed to the chair of the committee
- d. Committees vs board of a whole?
 - Concern that information is not being shared; Procedures are put in place and followed and agendas and minutes sent to all board members on a regularly scheduled basis a committee of a whole will not be needed. T
 - The BOE can revisit a committee of a whole at anytime
- e. Make more committees, split operations to an operations committee as well as a finance committee
 - Finance is part of every committee
 - Committee information already has overlap
- f. Items for discussion should be given to committee chair or if it needs to be discussed at meeting of the whole, it should go to board president to be put onto agenda. (no surprises)
 - Committee Forum will be added to every agenda – at this time new concerns can be discussed
- g. Google calendar to keep track of meetings
 - Create a BOE Google Calendar
 - Add School events to the google calendar

Operations Committee-

- **2nd Monday of the Month @5:00**
 - **Agendas will be distributed on Thursdays**
 - **Questions to the Chair should be sent by the First Tuesday of the Month**

Education Committee –

- **2nd Tuesday of the Month @ 4:30 –**
 - **Agenda will be distributed on Mondays**
 - **Questions to the Chair should be sent by the First Monday of the Month**
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B. Finance

- a. Budget - need to have a better understanding of what is being spent. Need better understanding of where money is being spent and what is left. Possible budget IO1 workshop?
 - Board members need a better understanding of how to read the budget reports
 - Board Members requesting an overview of the budget, a budget tutorial
 - This will be discussed with new BA
 - NJ School Boards can run a class on the budget
 - A budget class is given for new board members
- b. Bills- need clearer way to understand them
 - Can the new BA give a tutorial
- c. Calendar of annual reports, what they mean and when they are due
 - This was handed out at the August Board meeting
- d. A guide to what is in the monthly reports we receive, what they represent, what they safeguard and why we are reviewing them
 - Can the new BA give a tutorial
 - What is the purpose of each report
 - How do we make sure each line is correct
 - How do we use what is given to us
- e. Walkthrough of building- micro managing? A report of what is pending, what is needed, and what is working given by the facilities director
 - All concerns need to be addressed with CSA
 - Board members do not have access to the building without a scheduled meeting with CSA

**New Procedures (to be discussed with new BA) Can we send the reports before hand
Don't print – send electronically**

C. Community Relations

- a. Rumors/ negative atmosphere - tools to counter any false or disparaging information
 - It was shared by new and current board members that what is said in public is not what they see or experience when on campus and at school functions
 - Dr Deb has become the scapegoat for the change in the town
 - The academics and school climate have improved as has the rigor in the classroom
 - The State of the School Address was great, a lot of great things going on
 - We need a back to school gathering for the teachers /meet and greet
 - Neptune City Day and National Night Out was well attended by the same demographic – there were limited minority, even though we are at approximately 62% minority (or more)
 - The Community still sees the school as Caucasian, and does not recognize the current demographics of NC

C. Community Relations (continued)

- Where can we have a gathering that would allow all sides of town to feel welcome?
 - NC Diner
 - Rent an Ice Cream truck?
 - Ice Cream Truck at Adams Field?
 - Babba Coos?

b. What we can improve upon to help showcase what is good in our school.

- Monthly news letter
 - Each class share what they are doing
- Share at Council meetings
- Pictures in the Coast Star
- Back to school Night –Can we teach parents how to get on parent portal

D. Student Life

a. Bullying HIB vs conflict in school (HIB policy review and discipline policy review)

- Dr. Deb gave out a handout explaining the difference

b. Children leaving the school to go elsewhere. Why? Where are they going? Exit questionnaire and what to do with that data.

- The truth will not be shared on a questionnaire, as it has to deal with demographics
- It's been expressed to Dr. Deb "I need to take my daughter to a school that has people like her"
- We are now offering similar programs and technology
 - STEAM is in every class, do we need to identify it as STEAM class even though the teacher integrate it into the curriculum?

c. Out of district placement and money spent on their education (IEP info)

- Students with IEP's are kept in district as long as they can receive a FAPE (fair and appropriate education) the "chatter" about discipline problems can be misunderstanding of students IEP's and disabilities, Some Students with IEP's have different behavior mods in their plans

d. NJCAP- bullying program or other things that can help

- Dr. Deb will be investigating this for the 2018-19 school year
- In the past the alliance has used money to bring this program to school, however it was decided that Yoga Calm would be a good use of the funds. It specializes in incorporating YOGA and self regulation into the class.

E. Student performance

a. Honor roll

- We need to find more ways to recognize our achievement
- Roll down honor roll if necessary to be discussed in Ed committee

b. Student recognition

- How can we recognize more of our students?
 - Will be discussed in Ed Committee

c. More showcase opportunities built into curriculum to showcase student learning and welcome public and families to school (i.e. wax museum, Egypt night)

- We need more nights in the other grades
- A Science night?
- Every grade should showcase their learning at night

V. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commenters should present themselves in a loud clear voice and state their name and address or affiliation.

VI. MOTION TO ADJOURN

Motion: A. Susino

Second: D. Whalen

All in Favor X

Oppose:

Time: 8:35 P.M.