

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

August 25, 2016
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> A(6:05) </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VIII. CAUCUS - continued

Motion by A. Susino and seconded by M. Smith to reconvene from caucus at 6:22 pm.

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

IX. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

Thank you Pamela Renee for the paint donation

Congratulations to Alex Tallman, our new Borough Councilman

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under
Education as per Document C - 1

Motion: M. Lopez Second: A. Susino

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under
Operations as per Document C - 2

Motion: D. Calhoun Second: A. Susino

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

E. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTIONS - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion:	<u>A. Susino</u>	Second:	<u>M. Lewis</u>	.	
Mrs. Oppegard	<u>X</u>	Mrs. Lewis	<u>X</u>	Mr. Lopez	<u>X</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>A</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XI. OLD BUSINESS

None

XII. NEW BUSINESS

None

DOCUMENT A

4239

Neptune City Board of Education
Thursday, August 25, 2016
Business Meeting 6:00 P.M

Chief School Administrator's Report:

Agenda:

Discussion

Start of Year Updates

New School Year Information

Professional Days - Tuesday, September 6; Wednesday, September 7, 2016
Pre-School Orientation on Wednesday, September 7, 2016 at 9:30 a.m.
Kindergarten Orientation on Wednesday, September 7, 2016 at 10 a.m.
First Day of School - Thursday, September 8, 2016
Back-to-School Night - Tuesday, September 13, 2016 - 6:30 p.m.
Picture Day - All Grades on September 13, 2016

Approval (s):

See Section C

Inservice

Tuesday and Wednesday, September 6 and 7, 2016

DOCUMENT A-1

Informational Material:

Enrollment Projections for School Year 2016-2017	
Preschool	08
Kindergarten	24
1st Grade	40
2nd Grade	35
3rd Grade	35
4th Grade	31
5th Grade	29
6th Grade	42
7th Grade	38
8th Grade	40
	<u>322</u>

**CORRESPONDENCE
AUGUST 25, 2016**

- 1) Letter of resignation from Marc Altenau, Science Teacher, effective August 31, 2016.
- 2) Letter of request for a one-year leave of absence from Margo O'Connor, Kindergarten Teacher.
- 3) Email Letter of resignation as Girls Soccer Coach from Colleen Curto.
- 4) Letter of invitation to the Board of Neptune City to attend a seminar, being jointly conducted by the Monmouth County Prosecutor's Office, Financial Crimes, Public Corruption and Computer Crimes Bureaus, and the New Jersey Office of the State Comptroller, addressing *Best Practices for School Districts to Prevent Crime, Fraud, Waste and Abuse*. The session is at 1:30 p.m. on Friday, September 16, 2016 at the Monmouth County Prosecutor's Office.

Neptune City Board of Education
August 25, 2016
Business Meeting

1. EDUCATION

RESOLUTIONS

- 1. To approve Emily Boyle as an intern under the Monmouth University Student Assistance Counselor program.
- 2. To approve the Neptune City School Social Skills Curriculum K-4.

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$560,295.83 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of July 31, 2016, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of July 31, 2016 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of April, 2016
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve the Memorandum of Agreement between the Neptune City Police and Neptune City Board of Education for the 2016-2017 school year.
- 9. To approve Statement of Assurance for Neptune City Mentoring Plan for the 2016-2017 school year.
- 10. To approve tuition contract with Red Bank Regional High School for Full Time Students, Grades 11 - 12 - \$14,200 and Full Time Students, Grades 9 - 10 - \$12,600 (Parents of students are required to pay balance)
- 11. To approve Special Education Tuition Contract for the 2016-2017 school year between Neptune City Board of Education and Oakwood School for one student for the period commencing on September 1, 2016 at a tuition charge based upon a per diem rate of \$286.77/day for a full day or \$143.39 for a half day for the total number of days such pupil was enrolled during the month.
- 12. To approve Special Education Tuition Contract for the 2016-2017 school year between Neptune City BOE and Collier School for three students for the period commencing on September 7, 2016 for a tuition charge based upon a per diem rate of \$314.00/day.

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

1. To approve, upon the recommendation of the CSA, the hiring of Jenna Herrmann, as Substitute, for the 2016-2017 school year, salary to be determined by negotiations.
2. To approve, upon the recommendation of the CSA, the hiring of Claire Jacomme as Long-Term Substitute, Step 4+MA, for the 2016-2017 school year, salary to be determined by negotiations.
3. To approve, upon the recommendation of the CSA, the hiring of Katherine Porter as Teacher, Step 1 BA, for the 2016-2017 school year, salary to be determined by negotiations.
4. To approve, upon the recommendation of the CSA, the hiring of the following substitute teachers for the 2016-2017 school year upon completion of paperwork:
Trina Robinson
5. To approve resignation of Marc Altenau, Science Teacher, effective August 31, 2016.
6. To approve resignation of Colleen Curto as Girls Soccer Coach for the 2016-2017 school year
7. To approve, upon the recommendation of the CSA, Kelly Pfeiffer as Girls Soccer Coach for the 2016-2017 school year at a rate of \$2,262.87
8. To approve the appointment of Debra Mercora, EdD, as the District Anti-Bullying Coordinator for the school year 2016/2017.
9. To approve the appointment of Lisa Emmons as the School Anti-Bullying Specialist for the school year 2016/2017.
10. To approve Leave of Absence for Margo O'Connor, Kindergarten Teacher, for the 2016-2017 school year.
11. To adjust Steps for Fallon Duffy from Step 1 BA approved at our August 16, 2016 Board meeting to Step 1 BA+30 to reflect college transcripts.
12. To approve the following teachers as mentors per the 2016-2017 Mentoring Plan:

Lisa Meyer	Barbara Reynolds	Kaye Salera
Rachael Twigg	Jeanne Gionfriddo	Bethany O'Brien
Carole Gunderson	Sue Tonzola	

ACTION FOLLOWUP _____.