

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

September 29, 2016  
6:00 p.m.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mrs. Lewis	<u>  A  </u>	Mr. Lopez	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>
Mrs. Houllier	<u>  X  </u>	Mr. Cousins	<u>  X  </u>	Mrs. Smith	<u>  A (6:01)  </u>

Others Present

Dr. Mercora	<u>  X  </u>	Mr. Folk	<u>  X  </u>
-------------	--------------	----------	--------------

**III. FLAG SALUTE**

**IV. CAUCUS**

Motion by A. Susino and seconded by C. Mordaunt to go into caucus to discuss personnel at 6:02 p.m.

Mrs. Oppegaard	<u>  X  </u>	Mrs. Lewis	<u>  A  </u>	Mr. Lopez	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>
Mrs. Houllier	<u>  X  </u>	Mr. Cousins	<u>  X  </u>	Mrs. Smith	<u>  X  </u>

**IV. CAUCUS – continued**

Motion by A. Susino and seconded by M. Smith to reconvene from caucus at 6:08 p.m.

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> A </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

**IV. PRESENTATIONS**

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

---

---

---

**VI. MINUTES**

MOTION, The Board of Education approves the Minutes of the Special Meeting of August 16 and the Business Meeting of August 25, 2016.

Motion:  C. Mordaunt  Second:  A. Susino

All in Favor  X  Oppose \_\_\_\_\_

**VII. ADMINISTRATION AND COMMITTEE REPORTS**

**A. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion:  A. Susino  Second:  L. Houllier

All in Favor  X  Oppose \_\_\_\_\_

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: G. Cousins Second: D. Calhoun  
All in Favor X Oppose \_\_\_\_\_

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

- 1) Attended back to school night - was disappointed with participation but does understand the problems parents may have with the ability to attend
- 2) Was transition to High School (athletics) easier this year?
- 3) NJSBA Special Education Committee (a) State ombudsman position not filled yet (b) Discussion on programs for students aging out (c) assessment of special education students on state testing
- 4) Delegate Assembly - 12/10/16
- 5) State funding formula being discussed
- 6) Committees "Board of Whole" discussion - bylaws amendment?
- 7) Special '3' police - think we need to investigate

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: L. Houllier Second: A. Susino  
Mrs. Oppegaard X Mrs. Lewis A Mr. Lopez X  
Mr. Susino X Mr. Calhoun X Ms. Mordaunt X  
Mrs. Houllier X Mr. Cousins X Mrs. Smith X

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: D. Calhoun Second: A. Susino.

Mrs. Oppegaard	<u>X</u>	Mrs. Lewis	<u>A</u>	Mr. Lopez	<u>X</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>X</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

E. PUBLIC RELATIONS

DISCUSSION – Chalk The Walk was wonderful

MOTION – None

RESOLUTION - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under Personnel as per Document C - 5

Motion: A. Susino Second: D. Calhoun.

Mrs. Oppegaard	<u>X</u>	Mrs. Lewis	<u>A</u>	Mr. Lopez	<u>X</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>X</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

**IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

Mrs. Oppegaard attended - New High School Principal; new Director of Guidance. There was nothing specifically affecting Neptune City.

**X. OLD BUSINESS**

---

Mrs. Houllier complimented Back to School night

---

**XI. NEW BUSINESS**

---

J. Coombs - Steiner Avenue - suggested dates to e-alerts for registration

---

**XII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

---

---

---

**XIII. MOTION TO ADJOURN**

Motion: G. Cousins Second: L. Houllier

All in Favor X Oppose \_\_\_\_\_

Time: 7:15 P.M.

Neptune City Board of Education  
Tuesday, September 29, 2016  
Business Meeting 6:00 p.m.

## Chief School Administrator's Report:

Agenda:

### Discussion

- First Weeks of School Update
- Back to School Night
- District Professional Development Plan
- Dr. Mercora's Professional Development Plan
- Parents eat lunch with students - 10/14, 10/20, 10/28/16
- Donuts with dad - 10/17/16
- Muffins with mom - 10/24/16
- Academic Team Challenge - 10/21

### Approval (s):

See Section C

### Reports Filed

None

### Wilson School PTO:

1. Back to School Night – September 13, 2016 - 6:30 p.m.
2. Book Fair - September 13 - 15, 2016; Family Night September 13, 2016
3. Meeting and Class Parent Program - September 21, 2016 - 7 p.m.
4. Paint & Sip Party - September 30, 2016 - 6:30 p.m.
5. Fall Fundraiser - Begins October, 2016
6. Fire Prevention Poster Contest - October - 7:00 p.m. - October 21, 2016
7. Holiday Gift Shop - December 6 - 8, 2016; Family Night December 7, 2016
8. Candy Bingo - date to be determined
9. Sweetheart Dance (Pre-K - 3rd Grade) - February 10, 2017 - 6 p.m.
10. Book Fair - February, 2017 - date to be determined
11. 6<sup>th</sup> & 7<sup>th</sup> Grade Dance - March 3, 2017 - 6:30 p.m.
12. 4<sup>th</sup> & 5<sup>th</sup> Grade Dance - March 24, 2017 - 6:30 p.m.
13. Variety Show - March 30, 2017
14. Carnival - June 2, 2017; raindate June 16, 2017

## DOCUMENT A-1

### Informational Material:

1. Enrollment for 2016-2017 as of September 23, 2016
2. Wilson School Boosters Tentative Agenda / 2016-2017 School Year
3. Bullying Report for September, 2016 - There were no incidents

**CORRESPONDENCE**

September 29, 2016

- 1) Letter of Resignation from Colleen Curto retroactive to September 1, 2016
  
- 2) Invitation to Neptune Township BOE Homecoming Parade.  
Event is on October 15<sup>th</sup> beginning at 11:30 a.m.; judging to take place 10 - 11 a.m.

Neptune City Board of Education  
September 29, 2016  
Business Meeting

**1. EDUCATION**

## RESOLUTIONS

1. Resolution to designate 10/3/16 - 10/7/16 as “Annual Week of Respect”.
2. Resolution to designate 10/17/16 - 10/21/16 as “Annual School Violence Awareness Week”
3. To approve workshops for Longeté Nias, Social Worker: *McKinney-Vento 101: School Access and Stability* on September 23<sup>rd</sup> held in East Brunswick; Monmouth County CIACC *Education Partnership* on September 30<sup>th</sup> held in Neptune; and *NJ Association of School Social Workers* on October 24<sup>th</sup> held in Monroe. All workshops at no cost to school district.
4. To approve workshop for Lisa Emmons, LDTC, *Harassment, Intimidation and Bullying Program* on November 1, 2016 held in Toms River at a cost of \$125.00.
5. To approve workshop for Lisa Emmons, LDTC, and Bethany O’Brien, Resource Teacher, for *Alternatives to Violence Project* on October 14 - 16, 2016, held in Neptune City at a voluntary cost of \$100.00.
6. To approve Grades 1 - 3 ELA Curriculum
7. To approve Kindergarten Progress Report
8. To approve “Copy Cat” curriculum for Cognitive-Behavioral Therapy for Anxious Children.
9. To approve District Professional Development Plan and Dr. Mercora, CSA Professional Development Plan
10. To approve participation in Columbia Readers/Writers Workshop on Saturday, 10/22/16.

*ACTION FOLLOWUP* \_\_\_\_\_.**2. OPERATIONS**

## RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$560,295.83 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of August 31, 2016, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of August 31, 2016 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of August, 2016
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve Woodrow Wilson School Nursing Services Plan for 2016-2017
9. To approve Maschio’s Food Service, Inc. cost for lunch and breakfast:  
Lunch - Student - \$2.75; Adult - \$3.60; Reduced - .40¢  
Breakfast - Student - \$1.25; Adult - \$1.75; Reduced - .30¢
10. To approve an interlocal agreement between Neptune City Board of Education and Avon Board of Education for the 2016-2017 school year to provide lunches to Avon at a cost of \$2.75 per lunch (picked up).

- 11. *N.J.A.C. 6A:23A-18.5(20)(iii) Approved private school for students with disabilities has not charged students for paid and reduced meals in with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school in that fiscal year, which resolves the district board of education does not require the private school to charge students for a reduced and/or paid meal.*

The Board hereby resolves that New Road Schools is not required to charge students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture for the 2016-2017 school year

- 12. To approve Special Education Tuition Contract for the 2016-2017 school year between Neptune City BOE and Harbor School for one student for the period commencing on September 7, 2016 for a tuition charge based upon a per diem rate of \$293.17/day for total tuition of \$52,770.60.

- 13. To approve tuition contract with Monmouth County Vocational School for the 2016-2017 school year as follows:

Academy of Allied Health & Science	\$6,240.00
Academy of Law & Public Safety	\$6,240.00
Biotechnology High School	\$6,240.00
Career Center	\$5,400.00
Class Academy	\$5,920.00
Communications High School	\$6,240.00
Design Academy	\$6,240.00
High Technology High School	\$6,240.00
Marine Academy of Science & Technology	\$6,240.00
Shared-Time Regular Education	\$ 840.00

- 14. To approve Special Education Tuition Contract for the 2016-2017 school year between Neptune City BOE and The Rugby School for one student for the period commencing on September 15, 2016 for a tuition charge based upon a per diem rate of \$369.63/day for total tuition of \$78,731.19.

- 15. To approve tuition contract between Neptune City BOE and Neptune Township BOE for Full Time Regular Ed 9-12 Per Pupil Rate \$12,600.00 and Shared Time Regular Ed 9-12 Per Pupil Rate \$6,300.00 for the 2016-2017 school year

- 16. To approve tuition contract between Neptune City BOE and Neptune Township BOE to provide regular educational services for one resident pupils at a cost of \$60.11/day for a total tuition of \$11,000.00 and two resident pupils at a cost of \$68.85/day for a total tuition of \$12,600.00.

- 17. To approve Special Education Tuition Contract between Neptune City BOE and MOESC Best Academy for one student commencing on September 1, 2016 at a cost per pupil of \$43,860.00.

- 18. To approve Special Education Tuition Contract for the 2016-2017 school year between Neptune City BOE and Children’s Center for one student for the period commencing on September 14, 2016 for a tuition charge based upon a per diem rate of \$293.96/full day or \$146.98/half day for total tuition of \$51,149.04 and extraordinary charges of \$27,840.00 for a total cost of \$79,984.00.

- 19. To approve change of date for Neptune City Board Meetings to October 20, 2016. (Previous date was October 27, 2016)

*ACTION FOLLOWUP* \_\_\_\_\_.

**3. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP*\_\_\_\_\_.

**4. PERSONNEL**

RESOLUTIONS

1. To accept the resignation of Colleen Curto retroactive to September 1, 2016
2. To approve, upon recommendation of the CSA, Jenna Herrmann as a Long-Term Substitute Teacher, Step 1 BA, for the 2016-2017 school year, salary to be determined by negotiations. Position is retroactive to September 1, 2016
3. To approve, upon the recommendation of the CSA, Claire Jacomme as a Teacher, Step 4+MA, for the 2016-2017 school year, salary to be determined by negotiations. Position is retroactive to September 1, 2016.
4. To approve, upon recommendation of the CSA, hiring of Tricia Liloia as a Long-Term Substitute, Step 1 BA, for the 2016-2017 school year, salary to be determined.

*ACTION FOLLOWUP*\_\_\_\_\_.