

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

4646

September 26, 2019
6:00 p.m. meeting

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Susino	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Lopez	<u> X </u>
Ms. Mordaunt	<u> X </u>	Mr. Wescott	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. McGuigan	<u> X </u>	Mr. Brown	<u> X </u>	Ms. Zanni	<u> X </u>

Others Present

Dr. Ferrie	<u> X </u>	Ms. Hellwig	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATION

District Professional Development Plan – reported by Dr. Ferrie. Dr. Ferrie thanked teachers for their assistance

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

VI. MINUTES

Approval of the minutes of the Business Meeting of August 22, 2019

Motion: A. Lopez Second D. Whalen

All in Favor X Oppose _____

VII. ADMINISTRATION AND COMMITTEE REPORTS

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Discussion

Opening of the 2019-2020 School Year

Leader in Me Update

ESMCorp Environmental Safety Management Corporation

Thank you to the coaches and Barbara Reynolds for her help getting soccer assistance for our fields

“ “ “ to Yvonne Hellwig for getting the soccer uniforms and socks

“ “ “ to Karen Bonney for running the SUSHI Program

“ “ “ to staff, parents and guardians for participation with Back to School Night

“ “ “ to Carole Gunderson for running the sale of mums

“ “ “ to Sherry Rotem for her assistance with Power School

8th grade is going to New York to see a Broadway play for 8th grade class trip

Leader In Me and Leader of the Month Program for 2019-2020 school year

Use of Building

Girls on the Run

Tuesdays/Wednesdays - September 17 - November 26, 2019

Gym/Cafeteria – 3:00 – 4:30 p.m.

To provide a practice space

Reports Filed

Statement of Assurance - Paraprofessionals

Statement of Assurance - Lead Testing/Drinking Water

Informational Material:

Enrollment as of September 23, 2019

Bullying Report for September, 2019 - There were no incidents

Woodrow Wilson School Nursing Services Plan for school year 2019-2020

Professional Development Plan

ESM Corporation information

MOTION, The Board of Education approve the Chief School Administrator's Report as posted

Motion: M. Smith

Second R. Brown

All in Favor X

Oppose

CORRESPONDENCE

- Invitation extended to the Neptune City Board of Education to attend the Neptune High School Homecoming Parade on September 28th at 11:30 a.m.
- Letter requesting paid intermittent Family Leave from Kathleen Rossi, Paraprofessional
- Invitation to Meet and Greet on October 11th at 7 p.m.

MOTION, The Board of Education receives and file all items listed under Correspondence as posted

Motion: R. Brown

Second C. Mordaunt

All in Favor X

Oppose

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

BOARD PRESIDENT

There will be a special meeting on September 30th for the CSA search

CURRICULUM AND INSTRUCTION

COMMITTEE REPORTS - Marissa Smith (Chair)
Antonio Lopez, Michele McGuigan, Sheryl Zanni

RESOLUTIONS

1. Resolution to designate 10/7/19 - 10/11/19 as “Annual Week of Respect”
2. Resolution to designate 10/21/19 - 10/25/19 as “Annual School Violence Awareness Week”
3. To approve the following workshops:
 - *Effective School Counseling* for Lonjeté Nias held in Monroe Township, on October 22, 2019 at a cost of \$95.00
 - *Right-To-Know Training* for Kevin Folk held in Tinton Falls on November 25, 2019 at a cost of \$51.00
 - *Pediatric Emergencies for School Nurses* workshop reimbursement to Gina Nastro in the amount of \$169.99

- 4. To approve the following faculty as Lighthouse Leadership Team:

Bethany O'Brien
 Tracy Whitt
 Elyse Sansone
 Karen Bonney
 Lauren Vicidomini
 Katie Porter
 Sue Tonzola
 Jackie Tinik
 Kaitlyn Pantaleone

- 5. To approve the Affirmative Action Team:

Lonjette Nias
 Dr. Ralph P. Ferrie
 Cathleen Williams
 Irene Bacigalupi
 Gina Nastro

RESOLVE, The Board of Education approve the items listed under Curriculum and Instruction as posted

Motion:	<u> M. Smith </u>		Second	<u> D. Whalen </u>
Mr. Susino	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Lopez <u> X </u>
Ms. Mordaunt	<u> X </u>	Mr. Wescott	<u> X </u>	Mr. Whalen <u> X </u>
Mrs. McGuigan	<u> X </u>	Mr. Brown	<u> X </u>	Ms. Zanni <u> X </u>

FINANCE AND OPERATIONS

COMMITTEE REPORTS - Christine Mordaunt (Chair)
 Dave Whalen, Bob Brown

RESOLUTIONS

- 1. To approve the Payment of Bills per attached
- 2. To approve Transfer of Appropriations per attached
- 3. To approve Monthly Transfer Report per attached
- 4. To approve the Treasurer's Report for July, 2019
- 5. To approve the Board Secretary's Report for July, 2019
- 6. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of July 31, 2019, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of July 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. To approve the following tuition contracts:

- Tuition contract with Red Bank Regional High School for eight (8) students, KM, SC, MR, AM, AD, CF, GW, BM, in the amount of \$122,400 (\$15,300 per student) for the 2019-2020 school year.
 - Tuition contract with Bayshore Jointure Commission - The Shore Center for five (5) students as follows: JB - \$5,200 monthly charge for Tuition, \$4,200 monthly charge, if applicable, for Personal Aide, and \$86/hr, if applicable, for Speech in excess of one and one-half hours per week (1/5 hours of speech per week are included in the cost of tuition to include two group, one individual); LC - \$5,200 monthly charge for Tuition, \$86/hr, if applicable, for Speech in excess of one and one-half hours per week (1/5 hours of speech per week are included in the cost of tuition to include two group, one individual) , and \$121/hr, if applicable, for Physical Therapy in excess of one session per week (one thirty minute session per week is included in the tuition cost); TM - \$5,200 monthly charge Tuition, \$86/hr, if applicable, for Speech in excess of one and one-half hours per week (1/5 hours of speech per week are included in the cost of tuition to include two group, one individual); LOS - \$5,200 monthly charge Tuition, \$86/hr if applicable, for Speech in excess of one and one-half hours per week (1/5 hours of speech per week are included in the cost of tuition to include two group, one individual); and JT - \$5,200 monthly charge for Tuition, \$86/hr, if applicable, for Speech in excess of one and one-half hours per week (1/5 hours of speech per week are included in the cost of tuition to include two group, one individual), total tuition cost = \$260,000 and personal aide = 42,000 for the 2019-2020 school year
 - Tuition contract with The Bridge Academy for one (1) student RH in the amount of \$43,803 for the 2019-2020 school year.
 - Tuition contract with Neptune Township Board of Education for two (2) students out of district, FA - \$67,889.56 and JT - \$62,216.70, total tuition is \$130,106.32 for the 2019-2020 school year.
 - Agreement with Children’s Center to provide home instruction for one student (KK) for 10 hours per week for the period 10/1/2019 - 6/16/2020 at a rate of \$68/hour. Also an administrative fee will apply for meetings, reports, etc., at a rate of \$25/hour not to exceed 10 hours total for the 2019-2020 school year.
 - Service contract with CPC Behavioral Healthcare, Inc. for evaluations as follows: “Return to School” evaluation referral at a cost of \$150/report or “Psychiatric Return to School” evaluation referral at a cost of \$250/report for the 2019-2020 school year.
 - Tuition contract with Neptune Township BOE as follows:

Full Time Regular Ed 9–12	Pupil Rate \$14,700.00 x 108 students = \$1,528,800.00
Shared Time Regular Ed 9-12	Pupil Rate \$ 7,350.00 x 8 students = \$ 58,800.00
Full Time MD Program (Multiply Disabled Program)	Pupil Rate \$31,000.00 x 4 students = \$ 124,000.00
Full Time BD Program	Pupil Rate \$28,000.00 x 5 students = \$ 140,000.00
8. To approve Ms. Yvonne Hellwig as Plan Administrator for the Woodrow Wilson School participants of 403B retirement and tax shelter annuity plans.
9. To approve Woodrow Wilson School Nursing Services Plan for 2019-2020 school year.
10. To approve Dr. Ferrie’s Professional Development Plan for the 2019-2020 school year.
11. To approve Environmental Safety Management Corporation to conduct an air quality assessment of several classrooms at a cost not to exceed \$2,250.00. Any subsequent services invoiced at \$175/hr and \$85/sample only upon approval of the Chief School Administrator

RESOLVE, The Board of Education approve the items listed under Finance and Operations as posted

Motion:	<u> C. Mordaunt </u>	Second	<u> M. Smith </u>
Mr. Susino	<u> X </u>	Mrs. Smith	<u> X </u>
Ms. Mordaunt	<u> X </u>	Mr. Wescott	<u> X </u>
Mrs. McGuigan	<u> X </u>	Mr. Brown	<u> X </u>
		Mr. Lopez	<u> X </u>
		Mr. Whalen	<u> X </u>
		Ms. Zanni	<u> X </u>

HUMAN RESOURCES

COMMITTEE REPORTS - Anthony Susino (Chair)
Christine Mordaunt, Bruce Wescott

RESOLUTIONS

1. To approve, upon recommendation of the CSA, payment to Adam Davis, Technology Specialist, for 4 ½ days @ \$200/day for a total of \$900.00.
2. To approve, upon recommendation of the CSA, the hiring of Dennis Cottrell, Custodian, at a salary of \$30/hr up to 15 hours/week to begin on September 11, 2019 for the 2019-2020 school year
3. To approve, upon recommendation of the CSA, Amy Bennett, as a permanent substitute teacher at a salary of \$90/day for the 2019-2020 school year.
4. To approve tenure for Valerie Levy as of September 1, 2019.
5. To approve tenure for Elyse Sansone as of September 1, 2019.
6. To approve paid intermittent Family Leave for Kathy Rossi, Paraprofessional, effective immediately (9/17/19)
7. To approve, upon recommendation of the CSA, Peter Vetrano, as a substitute teacher at a salary of \$90/day for the 2019-2020 school year.
8. To approve, upon recommendation of the CSA, to appoint Kevin Folk - Right To Know contact person for the 2019-2020 school year.
9. To approve to appoint Ralph Ferrie - AHERA Representative for the 2019-2020 school year.
10. To approve to appoint Ralph Ferrie as School Safety Specialist for the 2019-2020 school year.
11. To approve to appoint Ralph Ferrie as Pest Management Coordinator for the 2019-2020 school year.
12. To rescind appointment of Stacey Larkins as an Instructor of Instrumental Lessons, a stipend position and approve Stacey Larkins as Instructor of Band lessons at an hourly rate of \$39.05 for the 2019-2020 school year.
13. To rescind appointment of Tracy Whitt as Breakfast Supervisor, a stipend position and approve Tracy Whitt as Breakfast Supervisor at an hourly rate of \$37.69 for the 2019-2020 school year.
14. To approve, upon recommendation of the CSA, the hiring of Matthew Brand as a Substitute Custodian at an hourly rate of \$10.75/hr and as a Substitute Technology Assistant at an hourly rate of \$15.00/hr for the 2019-2020 school year.
15. To approve, upon recommendation of the CSA, the hiring of Keith Larson as a Technology Specialist at a prorated 12-month salary of \$50,000 to begin on September 30, 2019 for the 2019-2020 school year.

RESOLVE, The Board of Education approve the items listed under Human Resources as posted

Motion: A. Susino Second R. Brown

Mr. Susino X Mrs. Smith X Mr. Lopez X

Ms. Mordaunt X Mr. Wescott X Mr. Whalen X

Mrs. McGuigan X Mr. Brown X Ms. Zanni X

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Backpacks were donated to High School students

X. OLD BUSINESS

None

XI. NEW BUSINESS

None

XII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

David Calhoun – thank you Dr. Ferrie for advertising Battle
John Gunderson – questioned human resources committee – they did not meet?
Response was that the Board is given information weekly
Sue Tonzola – thank you Dr. Ferrie for a smooth opening year
Anthony Susino – thank you to NCEA
Carole Gunderson – thank you to Steven Reynolds for his help with the mums

XIII. MOTION TO ADJOURN

Motion: A. Susino Second A. Lopez

All in Favor X Oppose

Time: 6:39 P.M.