

NEPTUNE CITY BOARD OF EDUCATION
Woodrow Wilson Elementary School
GYMNASIUM
210 W. Sylvania Avenue
Neptune City, New Jersey 07753

January 6, 2022
6:00 p.m.

Reorganization Board Meeting Agenda

I. CALL TO ORDER – Interim Business Administrator- 6:00PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, the Coaster as well as notifying the Neptune City Municipal Clerk.

As the Neptune City School District Board of Education continues to follow CDC and NJDOH guidance in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety for everyone during in-person Board meeting:

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible. The QR code may not always be provided for Special Board meetings due to the concise agenda.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.

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II. FLAG SALUTE – Ms. Yvonne Hellwig, Interim Business Administrator

III. OATH OF NEW BOARD MEMBERS – Ms. Yvonne Hellwig

On Tuesday, November 2, 2021 the Board of County Canvassers of the County of Monmouth declared the following results for full three-year terms each:

Ms. Drisana Lashley
Michele McGuigan
Christina Mordaunt

Ms. Hellwig, Interim School Business Administrator, will perform the Oath of Office and swear in the duly Elected School Board Members.

IV. ROLL CALL

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Ms. Lashley	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____
Others Present					
Dr. Boccuti	_____	Ms. Hellwig	_____		

V. ELECTION OF OFFICERS

- A. Election of President of the Board of Education
Board Secretary will preside over the meeting for the purpose of conducting an election for the Office of Board President

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Nominating Motions:

_____ nominated by _____
_____ nominated by _____

Consent of the Nominees:

Board Secretary shall ask for the consent of the nominees:

“Do you _____ consent to have your name placed in nomination for the office of Board President?”

Response: _____

Closing of the Nominations

Request the nominations be closed.

Motion: _____ Second: _____

Roll Call to Close Nominations

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Ms. Lashley	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

Vote on the Nominations

Resolve that _____ having been properly nominated, be elected as President of the Neptune City Board of Education for the 2022-2023 school year.

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Ms. Lashley	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

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PRESENTATION OF THE GAVEL TO THE PRESIDENT

The Gravel is now turn over to _____ Board President.

B. Election of Vice President of the Board of Education

Nominating Motions:

_____ nominated by _____

_____ nominated by _____

Consent of the Nominees:

Board President asks for the consent of the nominees:

“Do you _____ consent to have your name placed in nomination for the office of Board Vice President?”

Response: _____

Closing of the Nominations

Request the nominations be closed.

Motion: _____ Second: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Ms. Lashley _____ Ms. McCarthy _____ Ms. McGuigan _____

Mrs. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

Vote on the Nominations

Resolve that _____ having been properly nominated, be elected as Vice President of the Neptune City Board of Education for the year 2021-2022.

Motion: _____ Second: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Ms. Lashley _____ Ms. McCarthy _____ Ms. McGuigan _____

Mrs. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

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VI. Recognition of 2021-2022 Governor’s Educators of the Year

Mrs. Karen Bonney – Teacher of the Year
Ms. Cathleen Williams – Educational Specialist of the Year

VII. PUBLIC FORUM on AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VIII. REQUEST APPROVAL OF THE FOLLOWING ORGANIZATIONAL ITEMS

1. Request approval of the Board of Education Agenda Format

Agenda Format

I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)

II. ROLL CALL

III. SALUTE TO THE FLAG

IV. PRESENTATIONS

V. PUBLIC FORUM ON AGENDA ITEMS

VI. MINUTES

VII. ADMINISTRATION

A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)

B. CORRESPONDENCE (Document B)

VIII. PRESIDENT'S AND COMMITTEES REPORTS

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- IX. NEPTUNE TOWNSHIP BOARD OF EDUCATION LIASON REPORT
- X. OLD BUSINESS
- XI. NEW BUSINESS

2. Set Time and Dates of Regular Board Meetings

The following are dates and times of the scheduled Regular Board Meetings of the Neptune City Board of Education. Under Chapter 231, Public Law of 1975, Regular Board Meetings are open to the public

Thursday	January 20	6:00 P.M.	Regular Meeting
Thursday	February 17	6:00 P.M.	Regular Meeting
Thursday	March 17	6:00 P.M.	Regular Meeting
Thursday	April 28	6:00 P.M.	Regular Meeting
Thursday	May 26	6:00 P.M.	Regular Meeting
Thursday	June 23	6:00 P.M.	Regular Meeting
Thursday	July 21	6:00 P.M.	Regular Meeting
Thursday	August 18	6:00 P.M.	Regular Meeting
Thursday	September 22	6:00 P.M.	Regular Meeting
Thursday	October 20	6:00 P.M.	Regular Meeting
Tuesday	November 17	6:00 P.M.	Regular Meeting
Thursday	December 15	6:00 P.M.	Regular Meeting
Thursday	January 5, 2023	6:00 P.M.	Re-org Meeting

Unforeseen circumstances may force the canceling and/or rescheduling these of meetings. In such cases, notice will be given as provided in the Open Public Meetings Act

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Motion: _____ Second: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Ms. Lashley _____ Ms. McCarthy _____ Ms. McGuigan _____

Mrs. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

IX. REQUEST THE FOLLOWING OPERATIONAL APPROVALS

The following Neptune City Board of Education items, terms and appointments are for calendar year, January 1, 2022 through December 31, 2022.

1. Request approval of Board of Education Committees to include Policy, Education, Finance Operations, Personnel, Negotiations and Public Relations. In addition, authorize the Board President to appoint representatives and alternates to the following: Monmouth/Ocean Educational Services Commission, Monmouth County School Boards Association, New Jersey School Boards Association, Urban School Board
2. Request approval for the use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger
3. Request approval of the following Bank Depositories:
 - Kearny Savings Bank
4. Request approval of the existing Board of Education Policies and Administrative Regulations as currently revised.
5. Request approval of the District's existing curriculums and textbooks subject to review and revision.
6. Request approval to authorize the appointments of the following:
 - Yvonne Hellwig, Interim Board Secretary/ School Business Administrator
 - Yvonne Hellwig, Public Agency Compliance Officer
 - Lisa Emmons, Affirmative Action/Gender Equity Officer/504 Officer
 - Lisa Emmons, Officer for Disabled Students

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- Kevin Folk, Right To Know contact person
 - Kevin Folk, AHERA Representative
 - Yvonne Hellwig, Treasurer
 - Lisa Emmons, ESEA contact person and Representative
 - Kevin Folk, Pest Management Coordinator
- 7 Request approval to appoint Anthony Sciarrillo of Sciarrillo, Cornell, Merlino, McKeever and Osbourne, LLC, Board Attorney at the rate of \$165.00 per hour.
 - 8 Request approval to appoint Allen Shechter - Public School Accountant of Alvino & Shechter, CPAs, at the annual fee of \$17,000
 9. Request approval to authorize the Business Office to maintain a change account not to exceed \$50.00
 10. Request approval to authorize the Business Office to maintain a petty cash account not to exceed \$300.00
 11. Request approval of Strauss-Esmay Associates as the district Policy Advisors
 12. Approve that Board Member in-service training and conference sessions including the annual Fall Conference of the New Jersey School Boards Association not exceed \$ 8,000.00
 13. Request approval of Siracusa, AXA Equitable and Lincoln Financial as the providers of Tax Shelter Annuities.
 14. Request approval of Treadstone Risk Management, LLC as the Health Insurance Consultant and Property & Casualty Coverage Provider from January 1 – December 31, 2022
 15. Request approval of Brown & Brown as Dental Insurance Consultant from January 1 – December 31, 2022.

X. UPDATED SAFE RETURN PLAN

BE IT RESOLVED, upon recommendation of the Chief School Administrator, that the Board of Education approve an update and clarification for the Safe Return Plan from the original plan approved in June of 2021 by the Monmouth County Executive County Superintendent for the 2021-2022 school year:

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- In periods when Monmouth County is in the high (red) level of COVID-19, shift lunch periods from the cafeteria to classrooms where appropriate distancing of students can be better monitored and maintained.
- While the Safe Return Plan includes a reduced day schedule that may be utilized during the pandemic, the school district recognizes that is the minimum requirement to count for a full school day. Therefore, every effort will be made to maintain a full school day schedule.

BE IT FURTHER RESOLVED, that the original Safe Return Plan is a requirement of the New Jersey Department of Education (NJDOE);

THEREFORE, BE IT RESOLVED, that the Board of Education approve the updated Safe Return Plan for submission to the Monmouth County Executive Superintendent’s Office.

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Ms. Lashley	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

XI. EARLY CHILDHOOD GRANT/ENTITLEMENT FUNDING

BE IT RESOLVED, upon recommendations of the Chief School Administrator and Interim Business Administrator, that the Board of Education approve the school district’s submission of all annual requirements of to the New Jersey Department of Education for continued Early Childhood Grant/Entitlement Funding inclusive of projections for a new PreK class in the school district starting in September 2022 for the 2022-2023 school year.

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Ms. Lashley	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

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XI. PUBLIC FORUM on NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

XII MOTION TO ADJOURN Time: _____

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Ms. Lashley	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____