

**NEPTUNE CITY BOARD OF EDUCATION
VIRTUAL BOARD MEETING
VIA ZOOM
210 W. Sylvania Avenue
Neptune City, New Jersey 07753**

**January 7, 2021
6:00 p.m.**

Reorganization Board Meeting Agenda

I. CALL TO ORDER – Interim Business Administrator

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Regular Board Meetings in the Asbury Park Press and The Coaster Newspapers, the Neptune City Board of Education website, and, by delivering a notice to the Neptune City Municipal Clerk.

Due to the Coronavirus pandemic, the Board Meeting is being held via a virtual format in an abundance of caution for all participants.

II. FLAG SALUTE – Interim Business Administrator

III. OATH OF NEW BOARD MEMBERS – Ms. Yvonne Hellwig

On Tuesday, November 3, 2020 the Board of County Canvassers of the County of Monmouth declared the following results for full three year terms each:

Ms. Lindsey McCarthy	1,799 Votes
Mr. Robert Brown	1,785 Votes
Mr. Anthony Susino	1,728 Votes

Ms. Hellwig, Interim School Business Administrator, will perform the Oath of Office and swear in the duly Elected School Board Members.

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

IV. ROLL CALL

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____
Others Present					
Dr. Boccuti	_____	Ms. Hellwig	_____		

V. ELECTION OF OFFICERS

- A. Election of President of the Board of Education
Board Secretary will preside over the meeting for the purpose of conducting an election for the Office of Board President

Nominating Motions:

_____ nominated by _____

_____ nominated by _____

Consent of the Nominees:

Board Secretary shall ask for the consent of the nominees:

“Do you _____ consent to have your name placed in nomination for the office of Board President?”

Response: _____

Closing of the Nominations

Request the nominations be closed.

Motion: _____ Second: _____

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

Vote on the Nominations

Resolve that _____ having been properly nominated, be elected as President of the Neptune City Board of Education for the 2021-2022 school year.

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

PRESENTATION OF THE GAVEL TO THE PRESIDENT

The Gravel is now turn over to _____ Board President.

B. Election of Vice President of the Board of Education

Nominating Motions:

_____ nominated by _____

_____ nominated by _____

Consent of the Nominees:

Board President asks for the consent of the nominees:

“Do you _____ consent to have your name placed in nomination for the office of Board Vice President?”

Response: _____

Closing of the Nominations

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

Request the nominations be closed.

Motion: _____ Second: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mr. Lopez _____ Ms. McCarthy _____ Ms. McGuigan _____

Mrs. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

Vote on the Nominations

Resolve that _____ having been properly nominated, be elected as Vice President of the Neptune City Board of Education for the year 2021-2022.

Motion: _____ Second: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mr. Lopez _____ Ms. McCarthy _____ Ms. McGuigan _____

Mrs. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VII. REQUEST APPROVAL OF THE FOLLOWING ORGANIZATIONAL ITEMS

1. Request approval of the Board of Education Agenda Format

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

Agenda Format

- I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)
- II. ROLL CALL
- III. SALUTE TO THE FLAG
- IV. PRESENTATIONS
- V. PUBLIC FORUM ON AGENDA ITEMS
- VI. MINUTES
- VII. ADMINISTRATION
 - A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)
 - B. CORRESPONDENCE (Document B)
- VIII. PRESIDENT'S AND COMMITTEES REPORTS
- IX. NEPTUNE TOWNSHIP BOARD OF EDUCATION LIASON REPORT
- X. OLD BUSINESS
- XI. NEW BUSINESS
- XII. PUBLIC FORUM ON NON-AGENDA ITEMS
Public participation is limited to items on the agenda. Formal action is limited to regular and special meetings, at which time the public may participate.
- XIII. MOTION TO ADJOURN

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

2. Set Time and Dates of Regular Board Meetings

The following are dates and times of the scheduled Regular Board Meetings of the Neptune City Board of Education. Under Chapter 231, Public Law of 1975, Regular Board Meetings are open to the public

Thursday	January 21	6:00 P.M.	Regular Meeting
Thursday	February 18	6:00 P.M.	Regular Meeting
Thursday	March 18	6:00 P.M.	Regular Meeting
Thursday	April 29	6:00 P.M.	Regular Meeting
Thursday	May 27	6:00 P.M.	Regular Meeting
Thursday	June 24	6:00 P.M.	Regular Meeting
Thursday	July 22	6:00 P.M.	Regular Meeting
Thursday	August 19	6:00 P.M.	Regular Meeting
Thursday	September 23	6:00 P.M.	Regular Meeting
Thursday	October 21	6:00 P.M.	Regular Meeting
Tuesday	November 23	6:00 P.M.	Regular Meeting
Thursday	December 16	6:00 P.M.	Regular Meeting
Thursday	January 6, 2022	6:00 P.M.	Re-org Meeting

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act

Motion: _____	Second: _____	
Mr. Susino _____	Mrs. Smith _____	Mr. Brown _____
Mr. Lopez _____	Ms. McCarthy _____	Ms. McGuigan _____
Mrs. Mordaunt _____	Mrs. Rummel _____	Mrs. Zanni _____

NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda

VIII. REQUEST THE FOLLOWING OPERATIONAL APPROVALS

The following Neptune City Board of Education items, terms and appointments are for calendar year, January 1, 2021 through December 31, 2021.

- 1) Request approval of Board of Education Committees to include Policy, Education, Finance Operations, Personnel, Negotiations and Public Relations. In addition, authorize the Board President to appoint representatives and alternates to the following: Monmouth/Ocean Educational Services Commission, Monmouth County School Boards Association, New Jersey School Boards Association, Urban School Boards Association.
- 2) Request approval for the use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger
- 3) Request approval of the following Bank Depositories:
 - Kearny Savings Bank
- 4) Request approval of the existing Board of Education Policies and Administrative Regulations subject to review and revision.
- 5) Request approval of the District's existing curriculums and textbooks subject to review and revision.
- 6) Request approval to authorize the appointments of the following:
 - Yvonne Hellwig, Interim Board Secretary/ School Business Administrator
 - Yvonne Hellwig, Public Agency Compliance Officer
 - Lonjete Nias, Affirmative Action/Gender Equity Officer/504 Officer
 - Lonjete Nias, Officer for Disabled Students
 - Kevin Folk, Right To Know contact person
 - Kevin Folk, AHERA Representative
 - Yvonne Hellwig, Treasurer
 - Lonjete Nias, ESEA contact person and Representative
 - Kevin Folk, Pest Management Coordinator
- 7) Request approval to appoint Anthony Sciarrillo of Sciarrillo, Cornell, Merlino, McKeever and Osbourne, LLC, Board Attorney at the rate of \$165.00 per hour.

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

- 8) Request approval to appoint Allen Shechter - Public School Accountant of Alvino & Shechter, CPAs, at the annual fee of \$16,000

- 9. Request approval to authorize the Business Office to maintain a change account not to exceed \$25.00

- 10. Request approval to authorize the Business Office to maintain a petty cash account not to exceed \$150.00

- 11. Request approval of Strauss-Esmay Associates as the district Policy Advisors

- 12. Approve that Board Member in-service training and conference sessions including the annual Fall Conference of the New Jersey School Boards Association not exceed \$ 8,000.00

- 13. Request approval of Siracusa, AXA Equitable and Lincoln Financial as the providers of Tax Shelter Annuities.

- 14. Request approval of Treadstone Risk Management, LLC as the Health Insurance Consultant and Property & Casualty Coverage Provider from January 1 – December 31, 2021

- 15. Request approval of Brown & Brown as Dental Insurance Consultant from January 1 – December 31, 2021.

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

Motion that the Board approve the Organizational Items as presented.

IX. REVISED DISTRICT IMPROVEMENT PLAN

BE IT RESOLVED, upon recommendation of the CSA, that the Board of Education approve the updated District Improvement Plan (DIP) from the original DIP approved on November 21, 2019;

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

BE IT FURTHER RESOLVED, that the original DIP was a requirement of the New Jersey Department of Education (NJDOE) following a Quality Single Accountability Continuum (QSAC) review process and, as the original DIP was developed by the previous two CSA's, an NJDOE QSAC follow up meeting determined it would be best for the current CSA to update the DIP;

THEREFORE, BE IT RESOLVED, that the Board of Education approve the revised District Improvement Plan.

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

X. REPRESENTATION AT NEPTUNE TOWNSHIP BOARD MEETINGS

WHEREAS, the sending school districts of Belmar, Bradley Beach, Lake Como and Neptune City must individually send at least 10% of Neptune Township High School enrollment for Board representation in Neptune Township;

WHEREAS, none of our four sending school districts currently send at least 10% of Neptune Township High School enrollment;

WHEREAS, the four sending school districts currently collectively send 15% of Neptune Township High School enrollment which entitles the four sending school districts to two Board representatives;

WHEREAS, upon consultation of the Chief School Administrators (CSA's) only Bradley Beach and Neptune City will each appoint a Board Member to represent the sending school districts in Neptune Township;

BE IT RESOLVED, as recommended by the CSA's, Bradley Beach and Neptune City will each appoint a Board Member to represent the sending school districts in Neptune Township.

BE IT FURTHER RESOLVED, that at any time Belmar and Lake Como are interested in Board representation, the CSA's will reconvene to develop a rotation schedule to be reviewed and approved by their respective Boards.

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

XI. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

XII. EXECUTIVE SESSION

Motion to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

No action will be taken.

Motion by _____ Second by _____

All in Favor _____ Oppose _____

Motion to Adjourn Executive and return to Public Session at _____ pm.

Motion by _____ Seconded by _____

All in Favor _____ Oppose _____

**NEPTUNE CITY BOARD OF EDUCATION
Reorganization Board Meeting Agenda**

XIII. MOTION TO ADJOURN RE-ENTER PUBLIC MEETING

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

XIV MOTION TO ADJOURN

Motion: _____ Second: _____

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____
Mr. Lopez	_____	Ms. McCarthy	_____	Ms. McGuigan	_____
Mrs. Mordaunt	_____	Mrs. Rummel	_____	Mrs. Zanni	_____

Time: _____