

**NEPTUNE CITY BOARD OF EDUCATION
CAFETERIA**

Woodrow Wilson Elementary School
210 West Sylvania Avenue
Neptune City, NJ 07753

December 16, 2021
7:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City School District Board of Education continues to follow CDC and NJDOH guidance in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety for everyone during in-person Board meeting:

- *Board meetings will be held in the Cafeteria, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the Cafeteria through exterior door #11.*
- *As you enter door #11, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible. The QR code may not always be provided for special Board meetings due to the concise agenda.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #11 only.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.

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II. ROLL CALL

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____
Mrs. Lashley _____ Mrs. McCarthy _____ Ms. McGuigan _____
Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____
Others Present:
Dr. Boccuti _____ Ms. Hellwig _____

III. FLAG SALUTE

VI. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters (Action will not be taken in Executive Session)
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Motion by _____ Second by _____

All in Favor _____ Oppose _____

Motion to Adjourn Executive and return to Public Session at _____ pm.

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____
Mrs. Lashley _____ Mrs. McCarthy _____ Ms. McGuigan _____
Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

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Motion to Re-Open Public Session at _____ pm.

Motion by _____ Seconded by _____

All in Favor _____ Oppose _____

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

VI. MINUTES

MOTION that the Neptune City Board of Education approve the Minutes of the November 23, 2021 Regular Board Meeting

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

VII. ADMINISTRATION REPORT

Chief School Administrator’s Report

Enrollment – September 2021
109 Neptune Senior High School
15 Poseidon
7 High Tech (0); Allied Health (2); Wall Communications (3);
Bio-Technology (2)
9 Red Bank Regional High School
19 Out of District Special Education
229 Neptune City – September 2021
388

15/15 Students at ACELERO Head Start Enrollment

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Fire Drills: November 16, 2021
Non-Fire Evacuation: November 8 2021
In-School Suspensions November: 0
Out of School Suspensions November: 4
School Nurse Report: November 30, 2021

RESOLUTION

Be it resolved, as per the Chief School Administrator, to approve submission of the 2021 - 2022 QSAC District Performance Document to the New Jersey Department of Education.

Motion to approve the Chief School Administrator's Report as presented.

Motion by: _____ Seconded by: _____

All in Favor: _____ Oppose: _____

VIII. CORRESPONDENCE

IX. POLICY

A. RESOLUTIONS

1. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the First Reading and final approval of the Strauss Esmay 8000 Series of Board Policies and Regulations.

BE IT RESOLVED, to approve Item#1 listed under Policies as presented.

Motion by: _____ Seconded by: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mrs. Lashley _____ Mrs. McCarthy _____ Ms. McGuigan _____

Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

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X. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report

XI. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zann

A. COMMITTEE REPORTS

XII. FINANCE AND OPERATIONS – Mr. Brown, Chairperson
Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of November 2021
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of November 30, 2021, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of November 30, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
6. To approve the Secretary's Report for the month of November 30, 2021.

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- 7. To approve, upon recommendation of the Interim School Business Administrator, to enter into a jointure contract for transportation services with the Neptune Township School District for the 2021-2022 school year.
- 8. To approve, upon recommendation of the Interim School Business Administrator, to enter into a tuition contract with the Collier School for student I.P. at the daily rate of \$341.00 or \$61,380.00 from July 2021 through June 2022.
- 9. To approve, upon recommendation of the Interim School Business Administrator, to enter into a tuition contract with the Hackensack School District for student T.B., effective 11/24/2021 through June 2022 and the tuition rate of \$17,349/year.
- 10. To approve, upon recommendation of the Interim School Business Administrator
Entering into a contract with Richard Worth, Psychiatrist, for the purpose of providing student consultations and evaluations for one student at the total cost of \$650.00.
- 11. To approve, upon recommendation of the Interim School Business Administrator, to award KAPPA Construction of Ocean Township, as the lowest qualified bidder, in the aggregate amount of \$1,493,000.00 for the HVAC Mechanical Ventilation & Ionization Upgrades at Woodrow Wilson Elementary School.

<u>Company</u>	<u>Bid Base</u>	<u>Alt 1</u>	<u>Alt 2</u>	<u>Total</u>
Kappa Constructions	1,013,000	290,000	190,000	\$1,493,000
Thassian Mechanical	1,055,000	321,000	232,000	\$1,608,000
LGB Mechanical	1,160,000	319,000	208,000	\$1,687,000

- 12. To approve, upon recommendation of the Interim School Business Administrator, the amended/updated Long Range Facilities Plan (LRFP) in accordance with the reporting requirements per N.J.S.A. 18A:7G-4(a), in which the District is required to amend its LRFP at least once every five years to update enrollment projections, building capacities, and health and safety conditions.

Be it further resolved that the Neptune City Board of Education approve Settembrino Architects to electronically submit the LRFP to the NJDOE School Facilities Planning for review and approval in accordance with the with the LRFP Major Amendment Guidelines.

BE IT RESOLVED, upon recommendation of the Interim School Business Administrator, that the Neptune City Board of Education approve Items 1-12 listed under Finance and Operations as presented.

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Motion by: _____ Seconded by: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mrs. Lashley _____ Mrs. McCarthy _____ Ms. McGuigan _____

Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

XIII. HUMAN RESOURCES – Mr. Susino, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. Be it resolved, upon recommendation of the Chief School Administrator, to appoint Ms. Haley Mulroy as a Long Term substitute effective December 16, 2021 through June 30, 2022 at BA Step I of the 2021-2024 Association Contract Agreement.
2. Be it resolved, upon recommendation of the Chief School Administrator, to appoint Mr. Doug Willms as a Long Term substitute effective January 3, 2022 through June 30, 2022 at BA Step I of the 2021-2024 Association Contract Agreement.

BE IT RESOLVED, to approve Items 1 – 2 listed under Human Resources as presented.

Motion by: _____ Seconded by: _____

Mr. Susino _____ Mrs. Smith _____ Mr. Brown _____

Mrs. Lashley _____ Mrs. McCarthy _____ Ms. McGuigan _____

Ms. Mordaunt _____ Mrs. Rummel _____ Mrs. Zanni _____

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XIV. ENROLLMENT COMMITTEE –Mrs.McCarthy, Chairperson
Mr. Brown, Mrs. Zanni

Committee Report

XV. PUBLIC FORUM ON NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

XVI. OLD BUSINESS

XVII NEW BUSINESS

XVIII ADJOURMENT

Motion to Adjourn Executive Session and Public Session at _____ pm.

Motion by _____ Seconded _____

All in Favor _____ Oppose _____