

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM**

Woodrow Wilson Elementary School
Neptune City, NJ 07753

June 23, 2022
6:00 pm

Board Meeting Agenda

I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City Board of Education continues to transition back to in-person Board meetings from the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety:

- Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.
- As per the Governor’s lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the Gymnasium Door #13 is still required.
- As you enter door #13, please sign in for the meeting.
- Proceed to one of the socially distanced chairs and please do not move the chair selected.

Thank you for your cooperation with our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Brown _____ Ms. Lashley _____ Mrs. McCarthy _____

Ms. McGuigan _____ Ms. Mordaunt _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

Others Present:

Dr. Boccuti _____ Ms. Hellwig _____

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III. FLAG SALUTE

IV. PRESENTATION

Recognition of Ms. Cathy Williams, Speech Therapist, for her years of service in Education – Mr. Susino, Board President, and the Board of Education

V. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the May 26, 2022 Regular Board - Budget Public Hearing meeting and the June 6, 2022 Special Board Meeting.

Motion by _____ Seconded by _____

All in Favor: _____ Oppose: _____

VI. ADMINISTRATION AND COMMITTEE REPORTS

Chief School Administrator's Report

A. UPDATE

Enrollment – May 2022

111	Neptune Senior High School
15	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
9	Red Bank High School
20	Out of District Special Education
<u>232</u>	Neptune City May 30, 2021
394	Total Enrollment

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Fire Drills: May 24, 2022
Off Site Evacuation Drill: May 17, 2022
Bus Evacuation Drill: May 3, 2022
In-School Student Suspensions – May 2022: 0
Out of School Student Suspensions – May 2022: 2
Bullying Report – May 2022: 0
Missing Child Report - May 2022: 0
Nurse’s Monthly Report – May 2022

Motion to approve the Chief School Administrator's Report as presented.

Motion by _____ Seconded by _____

All in Favor: _____ Oppose: _____

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VIII. CORRESPONDENCE

There is no correspondence at this time.

IX. BOARD PRESIDENT AND COMMITTEE REPORTS:

BOARD PRESIDENT – Mr. Anthony Susino

**X. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni**

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A. COMMITTEE REPORTS – Mrs. Smith

XI. FINANCE AND OPERATIONS – Mr. Brown, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mr. Susino

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve attached Bills List
2. To approve the Payroll for the Month of May 2022
3. To approve attached Appropriations Adjustment Journal
4. To approve attached Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of May 31, 2022 no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of May 31, 2022 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year
6. To approve the Secretary’s Report and Treasurer’s Report for the month of May 31, 2022.
7. To approve the Report of Status on the 2020-2021 Annual Audit Corrective Action Plan with respect to Finding # 2021-001: Food Service revenues exceeded the three-month expenditure limit. Finding # 2021-002: The ASSA Report (Annual School State Aid) showed an over-sight in the number of On-Roll Students.
8. To approve the following contracts and agreements:
 - a. Monmouth Ocean Educational Services Commission Agreement for Child Study Team and/or Related Services for the 2022-2023 School Year
 - b. Regional Professional Development Academy (RPDA) Annual Membership Fee \$710.00 (400 students or less)
 - c. Frontline Education IEP – Direct, unlimited usage for internal employees 7/1/2022 through 6/30/2023. Cost is \$7,073.46.

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- d. Frontline Education Employee Evaluation Management with Evaluation Frameworks with Danielson 2011/2013 7/1/2022 through 6/30/2023. Cost is \$1,861.51.
- e. Frontline Education Absence & Substitute Management, unlimited usage for internal employees 7/1/2022 through 6/30/2023. Cost is \$3,723.02
- f. Powerschool Maintenance and Support for 2022-2023 School Year at the cost of \$3,787.48.
- g. LexisNexis: Matthew Bender & Company, Inc. Renewal Contract effective 6/22 through 5/23 at the cost of \$143.00.
- h. New Jersey Schools Insurance Group - Workers Compensation Insurance Renewal Premium 7/1/2022 through 7/1/2023 at the cost of \$2,617.86.
- i. SEARCH Day Program for One (1) student in the amount of \$81,840.00 effective July1, 2022 through June 30, 2023 for the 2022-2023 School Year
- j. Hawkswood School tuition contract for three (3) students: E.B. (\$82,139.40); M.B. (\$82,139.40); A.M. (82,139.40) plus Extraordinary Services (\$43,050.00) effective July 6, 2022 through June 30, 2023 for the 2022-2023 School Year
- k. Rugby School tuition contract for one (1) student, A.W. (\$72,888.90) effective September 7, 2022 through June 30, 2022 for the 2022-2023 School Year
- l. Coastal Learning Center Monmouth Corp tuition contract for one (1) student B.V. (\$37,324.00) effective July 1, 2022 - June 30, 2023 for the 2022-2023 School Year
- m. Collier School tuition contract for one (1) student I.P. (\$76,440.00) effective July 5, 2022 through June 30, 2023 for the 2022-2023 School Year.

Motion, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items 1-8 under Finance Operations as presented.

Motion: _____ Second: _____

Mr. Brown _____ Ms. Lashley _____ Mrs. McCarthy _____

Ms. McGuigan _____ Ms. Mordaunt _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

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**XII. HUMAN RESOURCES – Mr. Susino, Chairperson
Mr. McCarthy, Mrs. Mordaunt, Mrs. Smith**

A. COMMITTEE REPORTS –

B. RESOLUTIONS -

- 1) Motion, that the Board of Education, upon recommendation of the CSA, renew employment contracts for the following 10 month employees for the 2022-2023 school year, effective July 1, 2022 through June 30, 2023

TENURED TEACHERS		
Bacigalupi, Irene	\$ 57,730.00	BA 9
Bonney, Karen	\$ 64,605.00	BA 13
Clayton, Kaitlyn	\$ 56,330.00	BA 7
Gunderson, Carole	\$ 59,230.00	BA 10
Guthrie, Devin	\$ 56,330.00	BA 8
Jacomme, Claire	\$ 62,455.00	MA 11
Kassin, Rafael	\$ 59,230.00	BA 10
Larkins, Stacey	\$ 68,140.00	MA 14
Levy, Valerie	\$ 62,030.00	MA 10 + 30
Meyer, Lisa	\$ 64,605.00	BA 13
O'Brien, Bethany	\$ 57,930.00	MA 8
Porter, Katherine	\$ 56,330.00	BA 8
Reynolds, Barbara	\$ 82,590.00	BA 20
Rotem, Sherry	\$ 67,405.00	MA 13 + 30
Salamone, Nancy	\$ 64,605.00	BA 13
Salera, Kathleen	\$ 64,605.00	BA 13
Sansone, Elyse	\$ 56,330.00	BA 8
Tonzola, Susan	\$ 72,240.00	MA 16
Twiggs, Rachael	\$ 69,240.00	BA 15 + 30
White, Leigh	\$ 70,640.00	BA 16
White, Stephen	\$ 72,940.00	BA 17
Whitt, Tracy	\$ 66,205.00	MA 13 + 30
Speech Pathologist	TBD	TBD

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NON-TENURED TEACHERS		
Amato-Hughes, Alyssa	\$ 53,530.00	BA 4
Bernhard, Kristin	\$ 60,830.00	MA 10
Bouney, Michele	\$ 64,305.00	MA 12
Cernak, Brittany	\$ 53,530.00	BA 4
Henry, Kevin	\$ 53,530.00	BA 4
Paulowsky, Brianna	\$ 53,530.00	BA 4
Signorini, Brianna	\$ 52,530.00	BA 3
Wilson, Grizel	\$ 55,130.00	MA 4

PARAPROFESSIONALS	
Czajkowski, Michelle	\$ 21,591.00
Chiotelis, Lou Ann	\$ 20,352.00
Lyons, Karen	\$ 21,591.00
Mulroy, Haley	\$ 20,352.00
Stryker, Heather	\$ 22,133.00
Whitt, Megan	\$ 20,352.00
Washington, Adrienne	\$ 20,352.00
Willms, Douglas	\$ 20,352.00

- 2) Motion, that the Board of Education, upon recommendation of the CSA, renew employment contracts for the following 12 month employees for the 2022-2023 school year, effective July 1, 2022 through June 30, 2023

Keith Larson, IT Coordinator	54,621.00
Tracy Brand, Confidential Secretary to CSA	48,140.00
Stacey Lowe, Confidential Secretary to the SBA	46,350.00
Laurie McEvoy, Confidential Secretary, CST	43,000.00
Kevin Folk, Head Custodian	42,828.00
Charles Edmonds, Custodian	33,437.00
Michael Byers, Evening Custodian	31,579.00
Steven Reynolds, Maintenance	22,926.00

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2022 Summer Extended School Year (ESY) Program

- 3) To approve, upon recommendation of the CSA, the appointment of Ms. Mia Apostle as Speech Language Pathologist for the Neptune City ESY Summer Program effective June 28, 2022 through August 18, 2022 at the rate of \$44.31 per hour not to exceed 14 hours per week.
Account Code: 11.422.100.101.000.00
- 4) To approve, upon recommendation of the CSA, the appointment of Devin Guthrie Giarraffa as PreK Disabled Teacher for the Neptune City ESY Summer Program effective June 28, 2022 through August 18, 2022 at the rate of \$ 45.11 per hour, not to exceed 14 hours per week.
Account Code: 11.422.100.101.000.00
- 5) To approve, upon recommendation of the CSA, the appointment of Katelyn Saldutti as PreK Disabled Paraprofessional for the Neptune City ESY Summer Program effective June 28, 2022 through August 18, 2022 at the rate of \$ 16.76 per hour, not to exceed 14 hours per week.
Account Code: 11.422.100.101.000.00.
- 6) To approve, upon recommendation of the CSA, the appointment of Megan Whitt, as PreK Disabled Paraprofessional for the Neptune City ESY Summer Program effective June 28, 2022 through August 18, 2022 at the rate of \$ 16.76 per hour, not to exceed 14 hours per week.
Account Code: 11.422.100.101.000.00
- 7) To approve, upon recommendation of the CSA, a contract with Professional Therapy Associates, LLC to provide O/T, P/T, ABA and SLP services during the ESY (Extended School Year) Program effective June 28, 2022 through August 18, 2022
Account Code: 11.000.216.320.000.00
- 8) To approve, upon recommendation of the CSA, a contract with Trinitas Children's Therapy Services to provide O/T and P/T services for the Neptune City ESY Summer Program effective June 28, 2022 through August 18, 2022.
Account Code: 11.000.216.320.000.00
- 9) To approve, upon recommendation of the CSA, the appointment of Ms. Marissa Finch as a substitute for professional therapy services during the District's ESY (Extended School Year) Program. Hourly rate to be determined.
Account Code: 11.422.100.101.000.00

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2022 Summer Accelerated Learning and Remediation Program

- 10) To approve, upon recommendation of the CSA, the appointment of the following staff members to teach in the school district's first annual Summer Learning and Remediation Program, June 28, 2022 through July 28, 2022, 8:30 AM – 12:00 PM, Monday through Thursday with the exception of July 4, 2022, at their respective hourly rates.

Account Code: 20.484.100.423.000.00

- Amy Bennett \$ 42.07 per hour
- Brittany Cernak \$ 42.87 per hour
- Kevin Henry \$ 42.87 per hour
- Elyse Jankowski \$ 41.66 per hour
- Katie Porter \$ 45.11 per hour
- Kay Salera \$ 51.74 per hour
- Elyse Sansone \$ 45.11 per hour
- Sue Tonzola \$ 57.85 per hour
- Tracy Whitt \$ 53.02 per hour

- 11) To approve, upon recommendation of the CSA, the appointment of Ms. Amy Bennett as a Long Term Substitute Grade 1 Teacher for the 2022-2023 school year on BA Step 3 and salary of \$52,530 as per the NCEA Collective Bargaining Agreement.
Account Code: 11.120.100.101.000.0

- 12) To approve, upon recommendation of the CSA, the appointment of Ms. Haley Mulroy as a Long Term Substitute Grade 2 Teacher effective September 6, 2022 through December 23, 2022 on BA Step 3 and prorated salary of \$ 21,012 as per the NCEA Collective Bargaining Agreement.
Account Code: 11.120.100.101.000.00

- 13) To approve, upon recommendation of the CSA, the appointment of Mr. Douglas Willms as a Long Term Substitute Middle School Special Education Teacher on BA Step 3 and salary of \$ 52,530 as per the NCEA Collective Bargaining Agreement.
Account Code: 11.130.100.101.000.00

- 14) To approve, upon recommendation of the CSA, the appointment of Mrs. Brianna Signorini as School Nurse for the ESY (Extended School Year) and Summer Enrichment Programs effective July 11, 2022 through August 18, 2022 at the hourly rate of \$ 42.07.
Account Code: 11.422.100.101.000.00

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15) To approve, upon recommendation of the CSA, extending the current contract for Ms. Yvonne Hellwig, Interim School Business Administrator, effective July 1, 2022 through the transition of the permanent School Business Administrator appointed at the Special Board Meeting on June 6, 2022.
Account Code: 11.000.251.100.000.00

16) To approve, upon recommendation of the CSA, the reappointment of Ms. Lisa Emmons, Interim Supervisor of Special Services, effective July 1, 2022 at the current salary of \$350.00 per diem with end date TBD.
Account Code: 11.000.219.104.000.00

17) To approve, upon recommendation of the CSA, the appointment of the following individuals to work during summer hours but not to exceed a total of ten days each for the purpose of performing special education testing/meetings.

Grizel Wilson	11.000.216.100.000.00
Amanda Heller	11.000.216.100.320.00
Kathleen Connell	11.000.217.100.320.00

18) To approve, upon recommendation of the CSA, the addition of a full time paraprofessional position in the autism class for the start of the 2022-2023 school year.

19) To approve, upon the recommendation of the CSA, for any time the CSA is called out of the school district, to appoint the following employees for the 2022-2023 school year, in the following order of call, to serve as Acting Principals to handle emergencies in consultation with the CSA until his return; Interim Supervisor of Special Services – Mrs. Lisa Emmons and Special Education Teacher – Ms. Bethany O’Brien.

Let it further be resolved that both Mrs. Emmons and Ms. O’Brien hold the NJDOE Standard Supervisor Certificate.

Motion, upon recommendation of the CSA, that the Neptune City Board of Education approve Items 1-19 under Human Resources as presented.

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Motion: _____ Second: _____

Mr. Brown _____ Ms. Lashley _____ Mrs. McCarthy _____

Ms. McGuigan _____ Ms. Mordaunt _____ Mrs. Rummel _____

Mrs. Zanni _____ Mrs. Smith _____ Mr. Susino _____

XIII. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING
– Ms. Lashley

XIV. OLD BUSINESS

XV. NEW BUSINESS

XVI. PUBLIC FORUM NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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XVII. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Motion by _____ Second by _____

All in Favor _____ Oppose _____

Motion to return to Public Session.

Motion by _____ Second by _____

All in Favor _____ Oppose _____

Motion to open to Public Session

Motion by _____ Second by _____

All in Favor _____ Oppose _____

XVIII. MOTION TO ADJOURN

Motion: _____ Second: _____

All in Favor: _____ Oppose: _____

Time: _____