

**NEPTUNE CITY BOARD OF EDUCATION  
GYMNASIUM**

Woodrow Wilson School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

September 23, 2021  
6:00 p.m.

**Board Meeting Agenda**

**I. CALL TO ORDER**

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

*As the Neptune City School District Board of Education continues to follow CDC and NJDOH guidance in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety for everyone during in-person Board meeting:*

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible. The QR code may not always be provided for special Board meetings due to the concise agenda.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*

*Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.*

**NEPTUNE CITY BOARD OF EDUCATION  
Board Meeting Agenda**

**II. ROLL CALL**

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Brown \_\_\_\_\_

Mr. Lopez \_\_\_\_\_ Mrs. McCarthy \_\_\_\_\_ Ms. McGuigan \_\_\_\_\_

Ms. Mordaunt \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_

Others Present:

Dr. Boccuti \_\_\_\_\_ Ms. Hellwig \_\_\_\_\_

**III. FLAG SALUTE**

**IV. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

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**V. MINUTES**

**MOTION** that the Neptune City Board of Education approve the Minutes of the August 3, 2021 Special Board Meeting; August 19, 2021 Regular Board Meeting and the August 31, 2021 Annual Board Retreat Meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in Favor: \_\_\_\_\_ Oppose: \_\_\_\_\_

**NEPTUNE CITY BOARD OF EDUCATION  
Board Meeting Agenda**

**VI. ADMINISTRATION REPORT  
Chief School Administrator’s Report**

Enrollment – September 2021

105 Neptune Senior High School  
13 Poseidon  
7 High Tech (0); Allied Health (2); Wall Communications (3);  
Bio-Technology (2)  
9 Red Bank Regional High School  
18 Out of District Special Education  
227 Neptune City – September 2021  
379

14/15 Students at ACELERO Head Start Enrollment

Fire Drills: August 3, 2021  
Shelter In Place: August 5, 2021  
Picture day – September 29, 2021

Report on the start of the school year on a full day schedule – Dr. Boccuti

Motion to approve the Chief School Administrator’s Report as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

All in Favor: \_\_\_\_\_ Oppose: \_\_\_\_\_

**VII. CORRESPONDENCE**

There is no correspondence at this time.

**VIII. POLICY**

**NEPTUNE CITY BOARD OF EDUCATION  
Board Meeting Agenda**

**A. RESOLUTIONS**

1. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the previously Tabled First Reading of the Strauss Esmay 6000 Series of Board Policies and Regulations.

**BE IT RESOLVED**, to approve Item 1 listed under Policies as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Brown \_\_\_\_\_

Mr. Lopez \_\_\_\_\_ Mrs. McCarthy \_\_\_\_\_ Ms. McGuigan \_\_\_\_\_

Ms. Mordaunt \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_

**IX. BOARD PRESIDENT AND COMMITTEE REPORTS**

**Board President's Report**

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- X. CURRICULUM AND INSTRUCTION** – Mrs. Smith, Chairperson  
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni

**A. COMMITTEE REPORTS**

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**NEPTUNE CITY BOARD OF EDUCATION**  
**Board Meeting Agenda**

**XI. FINANCE AND OPERATIONS**

Mr. Brown, Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of August 2021
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of August 31, 2021, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of August 31, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the Secretary's and Treasurer's Reports for the month of August 31, 2021.
7. To approve a tuition contract with the Manchester Township Board of Education for 1 full time students at their Regional Day School at the cost of \$72,000.00 for the 2021-2022 school year.
8. To approve a tuition contract with the Neptune Township Board of Education for 103 full time students at the cost of \$1,545,000.00 and 5 shared students at a cost of \$37,500.00 for the 2021-2022 school year.
9. To approve a tuition contract with the Neptune Township Board of Education for 2 full time students in their MD Program at the cost of \$70,000.00 and 1 full time student in the MD Special Program at a cost of \$35,000.00 plus an Aide at the hourly rate of \$36.26 for the 2021-2022 school year.
10. To approve a tuition contract with Red Bank Regional High School for nine (9) full time students at the cost of \$144,900.00 for the 2021-2022 school year.
11. To approve submission of the Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms K-A124 and K-A125 as required in N.J.S.A. 6A:26-6.3 for the 2021-2022 School Year
12. To approve, upon recommendation of the Interim School Business Administrator, the non-renewal of a contract with Action Data Services for payroll services effective January 1, 2022.

**NEPTUNE CITY BOARD OF EDUCATION  
Board Meeting Agenda**

13. To approve, upon recommendation of the Interim School Business Administrator, to enter into a contract with SYSTEMS3000 for payroll services. The district currently has a contract with SYSTEMS3000 for the budgeting software and licensing of their Budgeting Module.
14. To approve, upon recommendation of the Interim School Business Administrator, the increase of substitutes daily rates from \$90.00 to \$100.00 for Teachers and from \$75.00 to \$85.00 for Paraprofessionals to keep in line with the overall substitute pay scale in Monmouth County.
15. To approve, upon recommendation of the Interim School Business Administrator, the following Resolution as Other Capital – Non Educational Project: 2021 HVAC Upgrades:

**Be it resolved** that the Neptune City Board of Education authorizes Settembrino Architects, 37 East Washington Avenue, Atlantic Highlands, NJ 07716 to submit a capital improvement project for Woodrow Wilson Elementary School to the State of New Jersey Department of Education for review and approval:

<u>School Project</u>	<u>DOE Project Number</u>
HVAC upgrades at Woodrow Wilson School	3500-060-22-1000

The project shall include replacement and upgrades to the existing HVAC in the school. This project shall include replacement of unit ventilators and rooftop compressors and associated controls. It shall also include the installation of a new plasma ionization device in each of the main supply ducts of the three (3) Roof Top Units (RTUs) complete with all required controls.

Five existing (5) ductless, mini split systems without fresh air shall be replaced with new HVAC with plasma ionization.

This is an Other Capital Project for which the Neptune City Board of Education will use ESSER II and ESSER III funding to complete.

**Be it further** resolved that the Neptune City Board of Education authorizes an amendment to the District’s approved LRFP to include the following as a capital improvement project:

<u>School Project</u>	<u>DOE Project Number</u>
HVAC upgrades at Woodrow Wilson School	3500-060-22-1000

**Be it further resolved** that the Neptune City Board of Education authorizes the Interim Business Administrator to advertise the project as per the New Jersey Public School Contracts Law N.J.S.A. 18A:18A-1 et seq.

**NEPTUNE CITY BOARD OF EDUCATION  
Board Meeting Agenda**

**BE IT RESOLVED**, upon recommendation of the Interim School Business Administrator, that the Neptune City Board of Education approve Items 1-15 listed under Finance and Operations as presented

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Brown \_\_\_\_\_

Mr. Lopez \_\_\_\_\_ Mrs. McCarthy \_\_\_\_\_ Ms. McGuigan \_\_\_\_\_

Ms. Mordaunt \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_

**XII. HUMAN RESOURCES** – Mr. Susino, Chairperson  
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve, upon the recommendation of the CSA, for any time the CSA is called out of the school district, to appoint the following employees for the 2021-2022 school year, in the following order of call, to serve as Acting Principals to handle emergencies in consultation with the CSA until his return; Interim Supervisor of Special Services – Mrs. Lisa Emmons and Special Education Teacher – Ms. Bethany O’Brien. Let it further be resolved that both Mrs. Emmons and Ms. O’Brien hold the NJDOE Standard 0106 Supervisor Certificate.

**BE IT RESOLVED**, that the Neptune City Board of Education approve Item 1 listed under Human Resources as presented.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Brown \_\_\_\_\_

Mr. Lopez \_\_\_\_\_ Mrs. McCarthy \_\_\_\_\_ Ms. McGuigan \_\_\_\_\_

Ms. Mordaunt \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_

**NEPTUNE CITY BOARD OF EDUCATION  
Board Meeting Agenda**

**XIV. ENROLLMENT COMMITTEE**

Mr. Brown, Mrs. McCarthy, Mrs. Zanni

COMMITTEE REPORT

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**XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

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**XVI. OLD BUSINESS**

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**XVII. NEW BUSINESS**

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**NEPTUNE CITY BOARD OF EDUCATION  
Board Meeting Agenda**

**XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

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**XIX. ADJOURNMENT**

Motion to Adjourn Executive Session and Public Session at \_\_\_\_\_ pm.

Motion by \_\_\_\_\_ Seconded \_\_\_\_\_

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_

\_\_\_\_\_ PM