

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

April 30, 2013
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

Earth Day Presentation by Damien Johnson, Author, and Alexis Rosado-Berkman, Illustrator. The students presented their book to the Board.

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

**NEPTUNE CITY BOARD OF EDUCATION
AGENDA FORMAT FOR REGULAR MEETINGS**

- I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)
- II. ROLL CALL
- III. SALUTE TO THE FLAG
- IV. PRESENTATIONS
- V. PUBLIC FORUM ON AGENDA ITEMS
- VI. MINUTES
- VII. ADMINISTRATION
 - A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)
 - B. CORRESPONDENCE (Document B)
- VIII. PRESIDENT'S AND COMMITTEES REPORTS
- IX. NEPTUNE TOWNSHIP BOARD OF EDUCATION LIASON REPORT
- X. OLD BUSINESS
- XI. NEW BUSINESS
- XII. PUBLIC FORUM (See note below)
- XIII. MOTION TO ADJOURN

Note: No formal action is taken at work sessions. Public participation is limited to items on the agenda. Formal action is limited to regular and special meetings, at which time the public may participate.

Neptune City Board of Education Organizational Items

The following Neptune City Board of Education items/terms/appointments are for the Fiscal year, July 1, 2013 through June 30, 2014.

1. Request approval for the use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger
2. Request approval of the following Bank Depositories:
 - Bank of America
 - Sovereign Bank
 - New Jersey Cash Management
 - PNC Bank
 - Wells Fargo Bank
 - Investors Savings & Loan
 - Central Jersey Bank (Division of Kearney Federal Savings)
 - TD Bank
 - New Jersey Community
3. Request approval of the existing Board of Education Policies and Administrative Regulations subject to review and revision.
4. Request approval of the District's existing curriculums and textbooks subject to review and revision.
5. Request approval to authorize the appointments of the following:
 - William L. Folk - Board Secretary
 - William L. Folk - Public Agency Compliance Officer
 - William L. Folk - Qualified Purchasing Agent
 - Lisa A. Emmons - Affirmative Action/Gender Equity Officer/504 Officer
 - Lisa A. Emmons - NCLB contact person and representative
6. Request approval to appoint Sanford Brown - Board Attorney at a rate of \$ 150.00 /hr.
7. Request approval to appoint Allen Shechter - Public School Accountant (Of Alvino & Shechter, CPAs) at an annual fee of \$ 13,375.00.
8. Request approval to appoint Lisa Emmons - Officer for Disabled Students.
9. Request approval to appoint Dennis Cottrell - Right To Know contact person.
10. Request approval to appoint Dennis Cottrell - AHERA Representative.

11. Request approval to authorize the Business Office to maintain a petty cash account not to exceed \$150.00.
12. Request approval of Strauss-Esmay Associates as the Policy Advisor.
13. Approve Board Member in service, training and conference session including the annual Fall Conference of the New Jersey School Boards Association not to exceed \$5,000.00.
14. Request approval of Siracusa and AXA/Equitable as providers of tax shelter annuities.
15. Request of approval of E & K Agency and Grinspec as insurance consultants.

X. RESOLUTION

Resolution by C. Oppegaard and seconded by A. Susino to remove #2 and #3 from the agenda under Document C, 1. Education.

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1, #1

Motion: A. Rust Second: L. Houllier

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

D. FINANCE

RESOLVE, The Board of Education approve the items listed under Finance as per Document C - 2, #1-11

Motion: E. Zakerowski Second: R. Burr

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

E. POLICY

DISCUSSION - None

MOTION - None

RESOLUTION - None

F. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTION - None

G. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5, #1

Motion: C. Oppegaard Second: R. Burr

Mr. Sullivan X Mr. Zakerowski X Mrs. Houllier X

Mrs. Oppegaard X Mr. Susino X Mr. Albano X

Mr. Burr X Mrs. Rust X

H. FACILITIES

DISCUSSION - None

MOTION - None

RESOLUTION - None

XI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Anthony Susino will attend April's meeting; Ed Zakerowski will attend May's meeting.

XII. OLD BUSINESS

At the next meeting, we will recognize the Teacher of the Year and National Junior Honor Society

XIII. NEW BUSINESS

Resolution by A. Susino and seconded by R. Burr to accept the resignation of Jeanine Gomez as a board member.

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

XIV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Kelly Moran - 82 Lincoln Avenue - reference to bullying incidents. She also indicated that Student Council President, Megan Moran and Mr. White have not been able to meet with Dr. Mercora.

XV. CAUCUS

Motion by E. Zakerowski and seconded by C. Oppegaard to go into caucus at 7:59 p.m. to discuss personnel.

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>		<u> </u>

Neptune City Board of Education
Tuesday, April 30, 2013
Business Meeting 7:00 P.M

Chief School Administrator’s Report:

Agenda:

Enrollment

<u>February</u>	<u>March</u>	<u>Schools</u>
129	128	Neptune Senior High School
12	12	Marine Academy (1); High Tech (3); Allied Health (2); Wall Communications (4); BioTechnology (2)
42	42	Red Bank High School For Performing Arts (15); Information Technology (6); Finance (7); Academy of Engineering (8) Graphic Communication (2); and Pre-School Studies (1); Food Preparation (3)
20	19	Special Education: Private (19)
1	1	State Placed Student – Neptune Middle School
1	1	State Placed Student – Neptune High School
408	407	Neptune City
<hr/>		
613	610	Total Enrollment

Fire Drill: Shelter in Place 3/25/13

Student Suspension Report: Four - February
Student Suspension Report: Two - March

Missing Child Report: None - February
Missing Child Report: None - March

Enrollment Report for February: 408 Neptune City
Enrollment Report for March: 407 Neptune City

Discussion

- Earth Day Presentation – Damien Johnson and Alexis Berkman
- Jester-Read-A-Thon Update
- NJASK Update. The NJASK dates are:
 - Grade 3 Testing: May 13,14,15,16
 - Grade 4 Testing: May 13, 14, 15, 16
 - Grade 5 Testing: May 6, 7, 8, 9
 - Grade 6 Testing: May 6,7,8, 9
 - Grade 7 Testing: April 29, 30, May1, 2
 - Grade 8 Testing: April 29,30 May ,1, 2
- PTO Carla Stern Award
- Paint the Town Pink on May 24, 2013

DOCUMENT A - completed

3657

Discussion - continued

New Jersey School Performance Report for Neptune City School District
Mobile Dentist Program
New Neptune High School new registration process
Update of Neptune City registration process
Kindergarten Registration packets was available on February 1, 2013.
Registration is scheduled for Wednesday, May 1 and Thursday, May 2, 2013
Count as of April 30th is 24 students

Approval (s):

1. See Section C

Staff Inservice

None

Reports Filed

Extraordinary Aid Application

Neptune City Board Of Education
Tuesday, April 30, 2013
Business Meeting 7:00 P.M.

Informational Material:

1. Enrollment as of March 28, 2013

CORRESPONDENCE

April 30, 2013

1. Invitation to the Wilson School PTO Variety Show
2. Letter of resignation from Jeanine Gomez, Board Member, effective immediately
3. Letter from NJ Department of Education regarding representation of sending district board of education
4. Letter from Corlies Chong regarding the founding of the *Society for Civic Education*

Neptune City Board of Education
April 30, 2013
Business Meeting

1. EDUCATION
RESOLUTIONS

- 1. To approve new PTO graduation award named after Carla Stern.

ACTION FOLLOWUP _____.

2. FINANCE
RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$477,670.50 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of March 31, 2013, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of March 31, 2013 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports per attached
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve Contract between Neptune City Board of Education and Trinitas Children's Therapy Services for occupational therapy at a rate of \$82/hour for the 2012-2013 school year.
- 9. To approve Tuition Contract for the 2012-2013 school year between Neptune Township Board of Education and Neptune City Board of Education for one student at a per diem rate of \$91.17/day per student.
- 10. To approve Tuition Contract for the 2012-2013 school year between Neptune Township Board of Education and Neptune City Board of Education for one student at a rate of \$1,290.20/month.
- 11. To approve Jointure Transportation Contracts between Neptune City Board of Education and Neptune Township Board of Education regarding transportation services for the 2012-2013 school year:

	<u>Route</u>	
Academy Charter High School	H010	\$ 631.80
Allenwood School	EAS2	\$ 13,023.00
Allenwood School - Summer	EAS1	\$ 2,567.60
Best Academy	KMB5	\$ 127.32

	<u>Route</u>	
Biotechnology High School	VCFA42	\$ 652.62
BiotEchnology High School	VCFP42	\$ 946.60
Career Center AM	VCFA42	\$ 3,010.48
Career Center MD	VCM	\$ 957.43
Career Center PM	V7093	\$ 1,618.20
Career Center PM	VCFP42	\$ 5,256.55
Children's Center	CC13AM	\$ 7,200.00
Children's Center	CC5	\$ 1,483.56
Children's Center - Summer	CC13	\$ 1,560.00
Children's Center - Summer	CC5	\$ 428.58
Collier	CPC/Collier AM MRH	\$ 686.61
Communications High School	VCH6	\$ 4,641.33
Deal Elementary School	NP64	\$ 1,150.82
Freehold Learning Center	EFLC1	\$ 2,291.00
Freehold Vocational School PM	VCFP42	\$ 1,195.81
Harbor School	HB49	\$ 4,970.20
Harbor School - Summer	HB49	\$ 1,233.64
Hawkswood School	HWS59	\$ 18,694.68
Hawkswood School - Summer	HWS59	\$ 3,042.45
High Tech High School	HTS9	\$ 2,259.54
Jackson Regional Day School	NJ27	\$ 4,498.52
Ladacin	SHRS	\$ 14,107.28
Ladacin - Summer	SHRS	\$ 3,025.06
MAECOM	KMB5	\$ 1,390.71
MAST	MST63	\$ 1,381.63
Midtown Community School	DMT2	\$ 596.33
Neptune High School	DHM2	\$ 2,084.10
Neptune High School	KDG2	\$ 4,718.35
Neptune High School	VCFP42	\$ 331.67
New Road School	NJ27	\$ 5,082.20
New Road School - Summer	NJ27	\$ 1,686.19
Rugby School	RGB2	\$ 6,358.78
Rugby School - Summer	RGB2	\$ 1,223.14
Search Day Program	SDP	\$ 5,065.93
Search Day Program - Summer	SDP	\$ 1,003.75
Woodcliff Academy	WA48	\$ 1,567.60
Woodrow Wilson School	HM16	\$ 4,317.75
		\$138,068.81

3. POLICY

RESOLUTIONS

None

ACTION FOLLOWUP_____.

4. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP_____.

5. PERSONNEL

RESOLUTIONS

1. To approve Lauren Zales as a substitute teacher for the 2012-2013 school year upon completion of paperwork.

ACTION FOLLOWUP_____.

6. FACILITIES

RESOLUTIONS

None

ACTION FOLLOWUP_____.