

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM**

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

March 18, 2021
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER – 6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City School District Board of Education transitions back to in person Board meetings in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety:

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*
- *Every attempt will be made to provide a "view only" Zoom option for the meeting. For those viewing the meeting through Zoom, you may email any comments/questions to the Interim Board Secretary, Ms. Yvonne Hellwig, at yhellwig@neptunecityschool.org or mail to 210 West Sylvania Avenue, Neptune City, NJ 07753 by 5:00 PM on the day of the meeting.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.4820

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II. ROLL CALL

Mr. Susino A Mrs. Smith X Mr. Brown X

Mr. Lopez X Ms. McCarthy X Ms. McGuigan A

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Others Present:

Dr. Boccuti X Ms. Hellwig X **QUORUM**

III. FLAG SALUTE

IV. PRESENTATION

- 1) Presentation – 2019-2020 Audit by Mr. Allen Schecter, CPA, Auditor of Record
- 2) Presentation – Leader in Me Program by Ms. O’Brien and Mrs. Whitt

Mrs. O’Brien explained that the Leader in Me Program is a result of a 5-year Grant for SGO’s. Dr. Boccuti thanked Mrs. O’Brien for her presentation. Ms. Mordaunt asked if the District will need to re-apply for another grant.

V. MINUTES

BE IT RESOLVED, that the Neptune City Board of Education approve the Minutes of February, 2021 Board Meeting.

Motion by Ms. Mordaunt Seconded by Mr. Brown

All in Favor: Aye Oppose: None

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VI. ADMINISTRATION AND COMMITTEE REPORTS

Chief School Administrator’s Report

Enrollment – February 28, 2021

111	Neptune Senior High School
10	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
9	Red Bank High School
21	Out of District Special Education
<u>225</u>	Neptune City (February 28,2021: 156 in building, 69 remote)
383	Total Enrollment

Audible Fire Drills: February 23, 2021

Non Fire Evacuation: February 25, 2021

In-School Student Suspensions – February 2021: 0

Out of School Student Suspensions - February 2021: 4

Bullying Report - February 2021: 0

Missing Child Report - February 2021: 0

Nurse’s Monthly Report – February 2021

Dr. Boccuti and the Board of Education would like to express sincere gratitude to the Neptune City Education Association and the Neptune Police Department for jointly facilitating the “Feeding our Community” charitable event on March 13, 2021 and March 15, 2021.

Motion to approve the Chief School Administrator's Report as presented.

Motion by ___Mrs. Rummel_____ Seconded by ___Mr. Brown_____

All in Favor: ___Aye_____ Oppose: ___None_____

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Ms. Cathy Williams stated that 130 bags of food were distributed. She thanked the BOE, local business, the Mayor and City Council Members, the Chief of Police and the District SRO for their assistance. It was a big success.

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VIII. CORRESPONDENCE

Dr. Boccuti will share correspondence

IX. POLCY

A. RESOLUTIONS

1. BE IT RESOLVED, upon recommendation of the CSA, that the Board of Education approve a Second Reading and approval of the Strauss Esmay 1000 Series of Board Policies and Regulations.

2. BE IT RESOLVED, upon recommendation of the CSA, that the Board of Education approve a First Reading of the Strauss Esmay 2000 Series of Board Policies and Regulations.

Motion: Ms. Mordaunt Second: Mr. Brown

Mr. Susino A Mrs. Smith X Mr. Brown X

Mr. Lopez X Ms. McCarthy X Ms. McGuigan A

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Motion Carries

X. BOARD PRESIDENT AND COMMITTEE REPORTS:

BOARD PRESIDENT

Mr. Susino had nothing new to report.

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CURRICULUM AND INSTRUCTION

A. COMMITTEE REPORTS – The Committee did not meet.

B. RESOLUTIONS

- 1) To approve, upon recommendation of the CSA, the in-person 2021 Summer Enrichment Program from Tuesday, July 6, 2021 – Thursday, August 5, 2021, four days per week, 8:30 – 11:30 for students and 8:00 – 12:00 for staff. The first week will run Monday through Friday and all remaining weeks will run Monday – Thursday.
- 2) To approve, upon recommendation of the CSA, the 2021-2022 School Calendar – Option 3

Motion, that the Neptune City Board of Education approve the Items 1-2 listed under Curriculum and Instruction as presented.

Motion: Mrs. Smith Second: Mr. Lopez

Mr. Susino A Mrs. Smith X Mr. Brown X

Mr. Lopez X Ms. McCarthy X Ms. McGuigan A

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Motion Carries

XI. FINANCE AND OPERATIONS

A. COMMITTEE REPORTS

The Committee met on March 11, 2021 to discuss the preliminary budget and the loss of state funding.

B. RESOLUTIONS

1. To approve attached Bills List
2. To approve the Payroll for the Month of February 2021
3. To approve attached Appropriations Adjustment Journal
4. To approve attached Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of February 28, 2021 no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this

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resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of February 28, 2021 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. To approve the Secretary’s and Treasurer’s Reports for the month of February 28, 2021.
7. Resolve that the Neptune City Board of Education approve submission of the Pre-School Education Expansion Aid Operations Plan and the Budgeting Plan for the 2021-2022 school year.

Be It Resolved, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items 1-7 under Finance Operations as presented.

Motion: Mr. Lopez Second: Ms. Mordaunt

Mr. Susino A Mrs. Smith X Mr. Brown X

Mr. Lopez X Ms. McCarthy X Ms. McGuigan A

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Motion Carries

- C-1.** Resolution to approve the 2021-2022 Tentative Budget and related staff travel.

**ADOPTION OF THE 2021-2022 TENTATIVE BUDGET
of the Neptune City Board of Education**

BE IT RESOLVED, that the tentative budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2021-2022 Total Expenditures	9,384,124	419,000	654,525	10,457,649
Less: Anticipated Revenues	2,428,691	419,000	163,376	3,011,067
Taxes to be Raised	6,955,433	- 0-	491,149	7,446,582

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BE IT FURTHER RESOLVED, that a public hearing be held at the Woodrow Wilson School, 210 West Sylvania Avenue, Neptune City, New Jersey on April 29, 2021 at 6:00 PM for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

BE IT FURTHER RESOLVED, that the General Fund Tax Levy as described above results in a tax levy of \$6,955,433, and

BE IT FURTHER RESOLVED, that the debt service tax levy as described above results in a tax levy of \$491,149, and

BE IT FURTHER RESOLVED, to advertise said tentative budget in the Asbury Press or the Coaster on April 25, 2021.

C.2 Related Staff Travel

WHEREAS, the Neptune City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or Board Member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Neptune City Board of Education established \$8,000 as the maximum travel amount for the current school year; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$8,000 for all staff and Board Members for the 2021-2022 school year.

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Be It Resolved that the Neptune City Board of Education approve Adoption of the 2021-2022 Tentative Budget and related staff travel resolution.

Motion: Mrs. Smith Second: Mr. Brown

Mr. Susino A Mrs. Smith X Mr. Brown X

Mr. Lopez X Ms. McCarthy X Ms. McGuigan A

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Motion Carries

HUMAN RESOURCES

A. COMMITTEE REPORTS – The Committee did not meet.

B. RESOLUTIONS

- 1) RESOLVE that the Neptune City Board of Education approve the anticipated staff needs required for the operation of the 2021 Summer Enrichment Program as follows:
 - One (1) Teacher
 - Two (2) Paraprofessionals
 - Speech Therapist 2-3 days per week
 - Occupational Therapist 2-3 days per week
 - Physical Therapist not to exceed four (4) hours

- 2) Resolve, upon recommendation of the CSA, that the Neptune City Board of Education approve the appointment of Haley J. Milroy to fill the position of Paraprofessional effective March 19, 2021 at the pro-rated annual rate of \$19.054 for the 2020-2021 school year.

- 3) Resolve, upon recommendation of the CSA, that the Neptune City Board of Education approve Lissette Ruiz, from Monmouth University’s School of Education for the purpose of completing the observation hours required of her collegiate program. Ms. Ruiz will be mentored by Ms. Karen Bonney.

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Motion, that the Neptune City Board of Education approve Items 1-3 listed under Human Resources as presented.

Motion: _____ Mrs. Smith _____ Second: _____ Mrs. Rummel _____

Mr. Susino A Mrs. Smith X Mr. Brown X

Mr. Lopez X Ms. McCarthy X Ms. McGuigan A

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni A

Motion Carries

REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Mr. Lopez reported that the vaccinations were going very well at the high school. A large number of staff members have been vaccinated. Dr. Boccuti reported that the Monmouth County vaccination system was working well in all 53 districts of the County.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

PUBLIC FORUM NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

There were no public comments.

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MOTION TO ADJOURN

Motion: _____ Ms. Mordaunt _____ Second: _____ Mrs. McCarthy _____

All in Favor: _____ Aye _____ Oppose: _____ None _____

Time: 6:49 P.M.