

**NEPTUNE CITY BOARD OF EDUCATION  
CAFETERIA**

Woodrow Wilson Elementary School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

November 23, 2021  
6:00 p.m.

**Board Meeting Minutes**

**I. CALL TO ORDER – 6:01pm**

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

*As the Neptune City School District Board of Education continues to follow CDC and NJDOH guidance in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety for everyone during in-person Board meeting:*

- *Board meetings will be held in the Cafeteria, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the Cafeteria through exterior door #11.*
- *As you enter door #11, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible. The QR code may not always be provided for special Board meetings due to the concise agenda.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #11 only.*

*Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.*

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**II. ROLL CALL**

Mr. Susino      X      Mrs. Smith      X      Mr. Brown      X  

Mrs. Lashley     X      Mrs. McCarthy     X      Ms. McGuigan     X  

Ms. Mordaunt     X      Mrs. Rummel      X      Mrs. Zanni      X  

Others Present:

Dr. Boccuti      X      Ms. Hellwig      X  

**QUORAM**

**III. FLAG SALUTE**

**IV. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

There was no presentation this evening.

**V. MINUTES**

**MOTION** that the Neptune City Board of Education approve the Minutes of the October 21, 2021 Regular Board Meeting

Motion by:   Ms. McGuigan      Seconded by:   Mr. Brown  

All in Favor:       Aye          Oppose:       None      

**Motion Carries**

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**VI. ADMINISTRATION REPORT  
Chief School Administrator's Report**

Enrollment – September 2021

106	Neptune Senior High School
15	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); Bio-Technology (2)
9	Red Bank Regional High School
17	Out of District Special Education
<u>227</u>	Neptune City – September 2021
381	

13/15 Students at ACELERO Head Start Enrollment

Fire Drills: October 15, 2021  
Shelter in Place: October 20, 2021  
In-School Suspensions October: 2  
Out of School Suspensions October: 3

Motion to approve the Chief School Administrator's Report as presented.

Motion by: \_\_\_\_\_Mrs. Zanni\_\_\_\_\_ Seconded by: \_\_\_\_\_Mrs. Smith\_\_\_\_\_

All in Favor: \_\_\_\_\_Aye\_\_\_\_\_ Oppose: \_\_\_\_\_None\_\_\_\_\_

**VII. CORRESPONDENCE**

Dr. Boccuti presented a letter regarding eligibility for representation at the Neptune high School Board meetings.

**VIII. POLICY**

A. RESOLUTIONS

**NEPTUNE CITY BOARD OF EDUCATION  
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1. Motion, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the First Reading and final approval of the Strauss Esmay 7000 Series of Board Policies and Regulations.

**BE IT RESOLVED**, to approve Item #1 listed under Policies as presented.

Motion by:     Mr. Susino          Seconded by:     Mrs. Smith    

Mr. Susino        X        Mrs. Smith        X        Mr. Brown        X  

Mrs. Lashley      X        Mrs. McCarthy   X        Ms. McGuigan   X  

Ms. Mordaunt     X        Mrs. Rummel     X        Mrs. Zanni        X  

**Motion Carries**

**IX. BOARD PRESIDENT AND COMMITTEE REPORTS**

**Board President's Report**

Mr. Susino, Board President, welcomed Ms. Lashley as a new Member of the Board

**X. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson  
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni**

**A. COMMITTEE REPORTS**

**B. RESOLUTIONS**

To approve, upon recommendation of the Chief School Administrator, and in accordance with Board Policy and Regulation #7230 – Gifts and Donations, the donation of a new trumpet from the Neptune City Police Department for the Neptune City School District Instrumental Music Program. Let it further be resolved that this generous donation will be provided to a Neptune City School District student who would like to learn and instrument but cannot afford one.

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**BE IT RESOLVED**, to approve Item # 1 listed under Curriculum as presented.

Motion by: \_\_\_\_\_Mrs. Smith\_\_\_\_\_      Seconded by: \_\_Mrs. Rummel\_\_\_\_\_

Mr. Susino      \_\_X\_\_      Mrs. Smith      \_\_X\_\_      Mr. Brown      \_\_X\_\_

Mrs. Lashley      \_\_X\_\_      Mrs. McCarthy      \_\_X\_\_      Ms. McGuigan      \_\_X\_\_

Ms. Mordaunt      \_\_X\_\_      Mrs. Rummel      \_\_X\_\_      Mrs. Zanni      \_\_X\_\_

**Motion Carries**

Dr. Boccuti stated that he will send the Neptune City Police Department a ‘Thank you’ letter for the donated trumpet.

**XI. FINANCE AND OPERATIONS – Mr. Brown, Chairperson**  
Mrs. McCarthy, Ms. Mordaunt

**A. COMMITTEE REPORTS**

**B. RESOLUTIONS**

1. To approve the Bills List per attached
2. To approve Payroll for the month of October 2021
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of October 31, 2021, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of October 31, 2021 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year
6. To approve the Secretary’s and Treasurer’s Reports for the month of October 31, 2021.

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7. To approve, upon recommendation of the School Business Administrator, the implementation of Policy # 6511 – DIRECT DEPOSIT for all employees as per N.J.S.A. 52:14-15h, effective for the January 15, 2022 payroll.
8. To approve, upon recommendation of the School Business Administrator, entering into a contract with NASPO Value Point for the purchase and installation of new telephone equipment districtwide due to ATT’s sun setting of the current plan the district has been using for years. The District will upgrade to a fully digital cloud based phone system.
9. To approve, upon recommendation of the School Business Administrator, submission of the CAP Report - Corrective Action Plan as requested by the Federal Monitors upon their review and analysis of a previous visit.
10. To approve, upon recommendation of the School Business Administrator, submission of the 2022-2023 PEA Pre-School Operational Plan Update.
11. To approve, upon recommendation of the School Business Administrator, submission of the DRTRS Report – District Report on Transportation of Resident Students to the NJDOE.
12. To approve, upon recommendation of the School Business Administrator, submission of the ASSA Report – Application for School State Aid to the NJDOE.
13. To approve, upon recommendation of the School Business Administrator, submission of the CMP and M 1 Reports - Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet to the NJDOE.
14. To approve, upon recommendation of the School Business Administrator, an agreement that the District will compensate MCAL Referees \$68.00 per game.
15. To approve, upon recommendation of the School Business Administrator, a tuition contract with the Collier School of Marlboro, NJ for one student O.M.M., effective September 23, 2021 through the remainder of the 2021-2022 school year at a cost of \$58,311.00.
16. To approve, upon recommendation of the School Business Administrator, entering into a contract with Professional Therapy Associates, LLC, 2557 Hooper Avenue, Brick Township, NJ 08723, to provide therapeutic services to district students effective for the 2021-2022 school year.
17. To approve, upon recommendation of the School Business Administrator, entering into a contract agreement with Preferred Nursing Home Health for the purpose of providing nursing services at a rate of \$85/hour for LPN, for one (1) student or \$60/hr for RN or \$52/hr for LPN, for one (1) student, A.M., for the 2021-2022 school year.

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**BE IT RESOLVED**, upon recommendation of the Interim School Business Administrator, that the Neptune City Board of Education approve Items 1-17 listed under Finance and Operations as presented.

Motion by: Mr. Brown Seconded by: Mrs. McCarthy

Mr. Susino X Mrs. Smith X Mr. Brown X

Mrs. Lashley X Mrs. McCarthy X Ms. McGuigan X

Ms. Mordaunt X Mrs. Rummel X Mrs. Zanni X

**Motion Carries**

**XII. HUMAN RESOURCES** – Mr. Susino, Chairperson  
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. Be it resolved, upon recommendation of the Chief School Administrator, that the daily substitute rate of pay for Bridgid Loveland be increased from \$85 to \$100 for the remainder of the 2021-2022 school year. Let it further be resolved that will prevent the loss of entitled substitute compensation when Mrs. Loveland voluntarily assists the school district by covering a long term paraprofessional substitute position.  
Account Code: 11.190.100.106.000.00
2. Be it resolved, upon recommendation of the Chief School Administrator, that the daily substitute rate of pay for Katelyn Saldutti be increased from \$85 to \$100 for the remainder of the 2021-2022 school year. Let it further be resolved that will prevent the loss of entitled substitute compensation when Ms. Saldutti voluntarily assists the school district by covering a long term paraprofessional substitute position.  
Account Code: 11.130.100.101.000.00

**BE IT RESOLVED**, to approve Items 1 – 2 listed under Human Resources as presented.

Motion by: Mr. Susino Seconded by: Mrs. Smith

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Mr. Susino      X      Mrs. Smith      X      Mr. Brown      X    
Mrs. Lashley   X      Mrs. McCarthy   X      Ms. McGuigan   X    
Ms. Mordaunt   X      Mrs. Rummel      X      Mrs. Zanni      X  

**Motion Carries**

**XIII. PUBLIC FORUM ON NON-AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Mr. Bruce Wescott asked what the status is on having our own buses for student transportation.

Board Member Ms. McGuigan requested to see each Custodians Certificate for Black Seals.

Ms. Cathy Williams asked about the Professional Therapy organization on tonight's agenda.

**XIV. EXECUTIVE SESSION**

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- X   Personnel Matters (Action will not be taken in Executive Session)
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Motion by   Ms. Mordaunt          Second by       Mrs. Smith          

All in Favor        Aye               Oppose        None           

Motion to go into Executive Session   6:50  pm.



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Motion to return to Public Session \_\_\_\_7:05pm\_\_\_\_

Motion by \_\_\_\_Mr. Susino\_\_\_\_ Seconded by \_\_Mrs. Smith\_\_\_\_

All in Favor\_\_\_\_Aye\_\_\_\_ Oppose\_\_\_\_None\_\_\_\_

**XV. ADJOURMENT**

Motion to Adjourn Executive Session and Public Session at \_\_\_\_\_pm.

Motion by \_\_\_\_Mrs. McCarthy\_\_\_\_ Seconded \_\_\_\_Ms. Mordaunt\_\_\_\_

All in Favor \_\_\_\_\_Aye \_\_\_\_\_ Oppose \_\_\_\_None\_\_\_\_\_