

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM**

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

August 18, 2022
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER – 6:00PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City Board of Education continues to transition back to in-person Board meetings from the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety:

- Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.
- As per the Governor’s lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the Gymnasium Door #13 is still required.
- As you enter door #13, please sign in for the meeting.
- Proceed to one of the socially distanced chairs and please do not move the chair selected.

Thank you for your cooperation with our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Brown __P__ Ms. Lashley __P__ Mrs. McCarthy __P__

Ms. McGuigan __A__ Ms. Mordaunt __P__ Mrs. Rummel __P__

Mrs. Zanni __P__ Mrs. Smith __P__ Mr. Susino __P__

Others Present: Dr. Boccuti __P__ Ms. Hellwig __P__

Ms. Mindy Green (New F/T SBA/BS) __P__

QUORUM

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

III. FLAG SALUTE

IV. PRESENTATION

On behalf of the Board, Mr. Susino read a Resolution thanking Ms. Yvonne Hellwig, Interim School Business Administrator/Board Secretary, for her service and dedication as an Administrator for the Neptune City BOE. Dr. Boccuti also spoke highly of her and thanked Ms. Hellwig for her service.

V. PUBLIC FORUM ON AGENDA ITEMS

There were no public comments.

VI. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the July 6, 2022 Special Board Meeting and the July 21, 2022 Regular Board Meeting.

Motion by: _____Mr. Brown_____ Seconded by: ___Mrs. McCarthy___

All in Favor: _____Aye_____ Oppose: _____None_____

VII. ADMINISTRATION REPORT

Chief School Administrator's Report

New School Year Information

Professional Days – 9/6, 9/7 and 11/9/2022; 2/17/2023, 3/17/2023

Pre-K Orientation – 9/7/2022 at 8:30 am

Kindergarten Orientation – 9/7/2022 at 8:30 am

New Student Orientation – 9/7/2022 at 8:30 am

NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes

First Day of School – 9/8/2022
Back to School Night – 9/14/2022 at 7:00pm
Picture Day – 9/28/2022

Informational Material

Enrollment projections for the 2022-2023 School Year

Autism Class	06
Preschool	22
Kindergarten	19
1 st Grade	28
2 nd Grade	22
3 rd Grade	23
4 th Grade	25
5 th Grade	18
6 th Grade	28
7 th Grade	20
8 th Grade	18
Self-Contained	<u>05</u>
	234

Brief COVID-19 Update

2022-2023 School Calendar Discussion

Motion to approve the Chief School Administrator’s Report as presented.

Motion by: _____ Ms. Mordaunt _____ Seconded by: _____ Mrs. Rummel _____

All in Favor: _____ Aye _____ Oppose: _____ None _____

VIII. CORRESPONDENCE

There is no Correspondence at this time.

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President’s Report – Mr. Anthony Susino

Nothing to report.

**X. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni**

A. COMMITTEE REPORTS

The Committee did not meet. Nothing to report.

B. RESOLUTIONS

- 1. MOTION**, upon recommendation of the Chief School Administrator, to approve the K-8 curricula received to date from the Neptune Township School District that will be utilized by the Neptune City School District for the 2022-2023 school year that has been reviewed by the Board Curriculum and Instruction Committee and full Board. Let it further be resolved that the Neptune City School District genuinely appreciates our new collaboration and alignment with the Neptune Township School District to best prepare our students for their high school experience and to provide new professional development opportunities for our staff.

MOTION, upon recommendation of the Chief School Administrator, to approve Item # 1 listed under Curriculum as presented.

Motion by: _____Mrs. Smith_____ Seconded by: _____Mr. Susino_____

Mr. Brown ___P___ Ms. Lashley ___P___ Mrs. McCarthy ___P___

Ms. McGuigan ___A___ Ms. Mordaunt ___P___ Mrs. Rummel ___P___

Mrs. Zanni ___P___ Mrs. Smith ___P___ Mr. Susino ___P___

Carries

NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes

XI. FINANCE AND OPERATIONS – Mr. Brown, Chairperson

Mr. Brown, Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of July 2022
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C. 6A:23-2.11(c)3,
I, Yvonne Hellwig, Board Secretary certify that as of July 31, 2022, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of July 31, 2022 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b)
and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the Board Secretary and Treasurer's Reports for the month of July 31, 2022.
7. To approve a Delivery Service Agreement with Maschio's Trucking, LLC, for pick-up and delivery services including the pick-up and delivery of USDA Commodities for the 2022-2023 school year.
8. To approve submission of the Alternate Method of Compliance pursuant to N.J.A.C. 6A:26-6.3(H)4ii for Pre-K and Kindergarten Toilet Facilities Accessibility for the 2022-2023 school year.
9. To approve a Special Education Tuition contract with the Bayshore Jointure Neptune City students: JB, LC, BJ and JT at the tuition cost of \$52,000 for each student.

MOTION, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items 1-9 listed under Finance and Operations as presented

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

Motion by: _____ Mr. Brown _____ Seconded by: _____ Mrs. Smith _____

Mr. Brown ___ P ___ Ms. Lashley ___ P ___ Mrs. McCarthy ___ P ___

Ms. McGuigan ___ A ___ Ms. Mordaunt ___ P ___ Mrs. Rummel ___ P ___

Mrs. Zanni ___ P ___ Mrs. Smith ___ P ___ Mr. Susino ___ P ___

Carries

XII. HUMAN RESOURCES – Mr. Susino, Chairperson

Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. **MOTION**, upon recommendation of the Chief School Administrator, to approval the renewal of a contract with Alexis Marissa Oram, M.D., M.B.A., to continue in the position of School District Physician at the annual stipend of \$6,700 for the 2022-2023 school year.

2. **MOTION**, upon the recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Sara Amador to the position of long term substitute paraprofessional at the annual salary of \$20,352 for the 2022-2023 school year.

Let it further, be resolved that salary will be prorated to four days a week for the first half of the school year to accommodate Ms. Amador completing a Brookdale Community College student teaching requirement out of the school district one day a week through the end of December.

3. **MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the full time middle school teacher position vacancy to be posted as a special education certified teaching position.

4. **MOTION**, upon the recommendation of the Chief School Administrator, that the Neptune City Board of Education approve William McEvoy to provide technology support at the hourly rate of \$13.50 not to exceed 24 per week for the month of August 2022.

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

5. **MOTION**, upon recommendation of the Chief School Administrator, to approve the letter of resignation from Lonjete T. Nias dated August 11, 2022 to resign from her employment and position of Supervisor of Special Services effective August 12, 2022

6. **MOTION**, upon recommendation of the Chief School Administrator, to approve the appointment of Shea J. Fitzpatrick to the position of long term substitute autism teacher, start date TBD through the end of the 2022-2023 school year pending completion of NJDOE certification requirements. Let it further be resolved that Ms. Fitzpatrick’s compensation will be \$100 a day for the first 21 consecutive days followed by placement on the MA, step 2 level in the NCEA collective bargaining agreement at the annual salary of \$54,130 prorated to the start date.

7. **MOTION**, upon recommendation of the Chief School Administrator, to approve the appointment of Karen Reuter to the position of long term substitute grade 2 teacher, start date September 6, 2022 through December 23, 2022. Let it further be resolved that Ms. Reuter’s compensation will be \$100 a day for the first 21 consecutive days followed by placement on the BA, step 1 level in the NCEA collective bargaining agreement at the annual salary of \$52,030 prorated to the start date.

8. **MOTION**, upon recommendation of the CSA, to approve an addendum added to the 12-Month employee contracts allowing 12-Month employees to carry up to 5 vacation days into the new school year. Let it be further resolved, that the addendum be incorporated into, and part of, future 12-Month contracts.

BE IT RESOLVED, that the Neptune City Board of Education approve Items 1-9 listed under Human Resources as presented.

Motion by: _____ Mr. Susino _____ Seconded by: _____ Mrs. Smith _____

Mr. Brown ___P___ Ms. Lashley ___P___ Mrs. McCarthy ___P___

Ms. McGuigan ___A___ Ms. Mordaunt ___P___ Mrs. Rummel ___P___

Mrs. Zanni ___P___ Mrs. Smith ___P___ Mr. Susino ___P___

Carries

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

XIII. ENROLLMENT COMMITTEE – Mrs. McCarthy
Mr. Brown, Ms. Lashley, Mrs. McCarthy, Mrs. Zanni

COMMITTEE REPORT – Did not meet.

XIV. POLICY

1. **MOTION**, upon the recommendation of the Chief School Administrator, to approve the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.
2. **MOTION**, upon recommendation of the Chief School Administrator, to approve the 2022-2023 School Health Services Manual, School Nurse Plan prepared by the School Nurse and reviewed and approved by the school district Physician.
3. **MOTION**, upon recommendation of the Chief School Administrator, to approve the 2022-2023 School District Mentoring Plan reviewed and approved by the Data, School Improvement Panel (ScIP) Committee.
4. **MOTION**, upon recommendation of the Chief School Administrator, to approve the 2022-2023 School District Professional Development Plan as directed by the NJDOE QSAC review team and reviewed and approved by the Data, School Improvement Panel (ScIP) Committee.

Let it further be resolved that this assessment covers the period of July 1, 2021 through June 30, 2022.

BE IT RESOLVED, that the Neptune City Board of Education approve Items 1 - 2 listed under Policy as presented.

Motion by: Mr. Susino Seconded by: Mrs. Smith

Mr. Brown P Ms. Lashley P Mrs. McCarthy P

Ms. McGuigan A Ms. Mordaunt P Mrs. Rummel P
Mrs. Zanni P Mrs. Smith P Mr. Susino P

Carries

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING –

Ms. Lashley stated the meeting was very short.

XVI. OLD BUSINESS

None

XVII. NEW BUSINESS

Mr. Susino offered the Board’s condolences to the family of Rachel Twigg.
Mr. Susino also gave an update on the Library/Media Center stating that it was moving along.

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

There were no public comments.

XIX. EXECUTIVE SESSION – (No Action will be Taken) -

MOTION,to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

 X Personnel Matters
 Student Matters

____ Matters of Attorney/Client Privilege
____ Pending or Anticipated Contract Negotiations

**NEPTUNE CITY BOARD OF EDUCATION
Board Meeting Minutes**

Motion by Mrs. Smith Second by Ms. Lashley

All in Favor Aye Oppose None

Motion to return to Public Session.

Motion by Mrs. Rummel Second by Mrs. Smith

All in Favor Aye Oppose None

Motion to open to Public Session

Motion by Mr. Susino Second by Mrs. Zanni

All in Favor Aye Oppose None

XX. ADJOURNMENT

Motion to Adjourn

Motion by Mr. Brown Seconded Mr. Susino

All in Favor Aye Oppose None

At: 7:55 pm.