

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM
210 West Sylvania Avenue
Neptune City, New Jersey 07753**

**October 22, 2020
6:00 p.m. meeting**

BOARD MEETING MINUTES

I. CALL TO ORDER – 6:03pm

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City School District Board of Education transitions back to in person Board meetings in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety:

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*
- *Every attempt will be made to provide a "view only" Zoom option for the meeting. For those viewing the meeting through Zoom, you may email any comments/questions to the Interim Board Secretary, Ms. Yvonne Hellwig, at yhellwig@neptunecityschool.org or mail to 210 West Sylvania Avenue, Neptune City, NJ 07753 by 5:00 PM on the day of the meeting.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.

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II. ROLL CALL

Mr. Susino	__P__	Mrs. Smith	__P__	Mr. Brown	__P__
Mr. Lopez	__A__	Mrs. McGuigan	__P__	Ms. Mordaunt	__P__
Mrs. Rummel	__A__	Mr. Whalen	__A__	Mrs. Zanni	__P__
Others Present					
Dr. Boccuti	__P__	Ms. Hellwig	__P__		

III. FLAG SALUTE

IV. PRESENTATIONS

Dr. Boccuti presented a review of new Board of Education meeting guidelines. He also thanked everyone for following the new stated required guidelines.

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

There were no public comments presented.

VI. MOTION TO GO INTO EXECUTIVE SESSION

Motion was made to go into Executive Session at 6:14pm

Motion by __Mrs. Smith____ Seconded by __Mrs. McGuigan____

All in Favor: __Aye____ Oppose: __None____

MOTION TO RETURN TO PUBLIC SESSION

Motion was made to go into Executive Session at 6:14pm

Motion by __Mrs. Smith____ Seconded by __Ms. Mordaunt____

All in Favor: __Aye____ Oppose: __None____

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VII. MINUTES

BE IT RESOLVED, that the Neptune City Board of Education approve the Minutes of September 24, 2020 Board Meeting and the Minutes of the September 29, 2020 Board Retreat as presented.

Motion by ____Ms. Mordaunt____ Seconded by ____Mr. Brown____

All in Favor: ____Yes____ Oppose: ____None____

Motion Carries

VIII. ADMINISTRATION AND COMMITTEE REPORTS

Chief School Administrator's Report

Enrollment - September 2020

113	Neptune Senior High School
10	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
9	Red Bank High School
0	Class Academy
22	Out of District Special Education
____212	Neptune City (As of September 30, 2020)
____373	Total Enrollment

Audible Fire Drills: September 18, 2020

Communications Drill: September 29, 2020

Student In-School Suspensions September: Two

Motion to approve the Chief School Administrator's Report as presented.

Motion by ____Mrs. Smith____ Seconded by ____Mrs. Zanni____

All in Favor: ____Yes____ Oppose: ____None____

Informational Material:

Enrollment September 30, 2020 - 212 students (138 in building and 74 remote)

Bullying Report for October, 2020 – There were no incidents reported

Motion Carries

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IX. CORRESPONDENCE

There was no correspondence to report.

X. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President – Mr. Susino

Mr. Susino stated that he had nothing to report.

XI. POLICY – Dr. Boccuti

Dr. Boccuti stated that the old version of policies is still on the website. However, a new tab has been added which will house the updated version of policies. That tab will grow as more and more updated polices are added.

Dr. Boccuti also presented a brief review of each policy along with his recommendations for the Board to consider before the Second Reading at the November Board Meeting.

BE IT RESOLVED, upon recommendation of the CSA, that the Board of Education approve the first reading of:

- Policy and Regulation 2361 – Acceptable Use of Technology
- Policy and Regulation 5111 – Eligibility of Resident/Non-Resident Students
- Policy 6150 – Tuition Income

BE IT RESOLVED, that the Board of Education approve the items listed under Policy as presented.

Motion by _____Mrs. Smith_____ Seconded by _____Mr. Brown_____

Mr. Susino __Y__ Mrs. Smith __Y__ Mr. Brown __Y__

Mr. Lopez __A__ Mrs. McGuigan __Y__ Ms. Mordaunt __Y__

Mrs. Rummel __A__ Mr. Whalen __A__ Mrs. Zanni __Y__

Motion Carries

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XII. CURRICULUM AND INSTRUCTION

A. Committee Reports – Mrs. Smith

B. Resolutions

To approve, upon the recommendation of the CSA, the following Professional Development workshops for:

- Lonjete Nias to attend the Mental Health First Aid USA on October 3, 2020 at a cost of \$150.00
- Kaitlyn Pantaleone Clayton to attend the Early Intervention Strategies to Help Young Children with Developmental Delays and Challenging Behavior, on October 23, 2020, sponsored by the Bureau of Education & Research, at a cost of \$279.00.
- Kevin Folk to attend the Hazard Communication/Right to Know for Annual Training on November 17, 2020 at a cost of \$56.00

BE IT RESOLVED, upon recommendation of the CSA, that the Board of Education approve the items listed under Curriculum and Instruction as presented.

Motion by _____ Mrs. Smith _____ Seconded by _____ Ms. Mordaunt _____

Mr. Susino __Y__ Mrs. Smith __Y__ Mr. Brown __Y__

Mr. Lopez __A__ Mrs. McGuigan __Y__ Ms. Mordaunt __Y__

Mrs. Rummel __A__ Mr. Whalen __A__ Mrs. Zanni __Y__

XIII. FINANCE AND OPERATIONS

A. Committee Reports – Ms. Mordaunt

Ms. Mordaunt reported that there was an Operations Committee Meeting on October 20, 2020. However, since Mr. Lopez was unable to attend the present meeting, he will probably report at the next meeting.

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FINANCE AND OPERATIONS – Cont.

B. Resolutions

1. To approve attached Bills List
2. To approve attached Payroll for the Month of September
3. To approve attached Appropriations Adjustment Journal
4. To approve attached Monthly Transfer Report
5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of September 30, 2020, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of September 30, 2020 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. To approve the Secretary’s and Treasurer’s Reports for the month of September 30, 2020.
7. To approve submission of the **2020 Bridging the Digital Divide Grant** Application to the NJDOE for approval. The purpose of the grant is to provide students and teachers access to remote learning devices.
8. To approved a contract lease with Stewart Business Systems, 6000 Irwin Road, Mount Laurel, NJ 08054, for the purpose of replacing two copier machines in the Business Office and Faculty Lounge due to the frequent malfunction of the previous copiers. The lease contract is for five years.

BE IT RESOLVED, upon recommendation of the Interim School Business Administrator, that the Board of Education approve the items listed under Finance and Operations as presented.

Motion by ___ Ms. Mordaunt ___ Seconded by _____ Mrs. Zanni _____

Mr. Susino ___ Y ___ Mrs. Smith ___ Y ___ Mr. Brown ___ Y ___

Mr. Lopez ___ A ___ Mrs. McGuigan ___ Y ___ Ms. Mordaunt ___ Y ___

Mrs. Rummel ___ A ___ Mr. Whalen ___ A ___ Mrs. Zanni ___ Y ___

Motion Carries

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XIV. HUMAN RESOURCES

A. Committee Reports – Mr. Susino

Mr. Susino stated that the Human Resources Committee did not meet.

B. Resolutions

1. To approve, upon the recommendation of the CSA, for any time the CSA is called out of the school district, to appoint the following employees for the 2020-2021 school year, in the following order of call, to serve as Acting Principals to handle emergencies in consultation with the CSA until his return; Supervisor of Special Services – Lonjete Nias and Special Education Teacher – Bethany O’Brien. Let it further be resolved that both Mrs. Nias and Ms. O’Brien hold the NJDOE Standard 0106 Supervisor Certificate.
2. To approve, upon the recommendation of the CSA, the employment of Ms. Lisa Emmons Interim Supervisor of Special Education Services during Mrs. Nias’ leave of absence, effective October 15, 2020. End date TBD.
3. To approve, upon recommendation of the CSA, the employment of Mr. Michael Byers as Evening Custodian, at the pro-rated annual salary of \$30,000, effective October 26, 2020, pending completion of state required paperwork.
4. To approve, upon recommendation of the CSA, the employment of Josephine Gargiulo, Substitute Teachers for the 2020-2021 school year pending completion of paperwork.

BE IT RESOLVED, upon recommendation of the CSA, that the Board of Education approve the items listed under Human Resources as presented

Motion by _____ Mr. Susino _____ Seconded by _____ Ms. Mordaunt _____

Mr. Susino __Y__ Mrs. Smith __Y__ Mr. Brown __Y__

Mr. Lopez __A__ Mrs. McGuigan __Y__ Ms. Mordaunt __Y__

Mrs. Rummel __A__ Mr. Whalen __A__ Mrs. Zanni __Y__

Motion Carries

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

There was no report to share.

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XVI. OLD BUSINESS

Dr. Boccuti spoke on the remote learning process for PreK – 1. All tablets were ordered but have not arrived

Mrs. Smith stated that her children are ‘so happy’ to be in school. Teacher are doing a great job. Dr. Boccuti agreed and congratulated the teachers and all staff.

XVII. NEW BUSINESS

There was no new business to discuss.

XVIII. PUBLIC FORUM ON NON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation. Mrs. Andrea McCullum stated that her grandson is in Kindergarten and that he has not received instructions as of yet. Dr. Boccuti explained that those students receive paper take home instructions on Fridays. However, he will look into the matter and will follow up with her with a response.

XIX. MOTION TO ADJOURN

Motion by ___Mrs. Mordaunt___ Seconded by ___Mrs. McGuigan___

All in Favor: _____Yes_____ Oppose: _____None_____

Time: ___7:19___ P.M.