



# Neptune City Board of Education

## GYMNASIUM

Woodrow Wilson School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

October 20, 2022  
6:00 p.m.

### Board Meeting Minutes

#### I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

As the Neptune City Board of Education continues to transition back to in-person Board meetings from the pandemic, it is important that everyone adhere to the following guidelines in the interests of maintaining health and safety:

- Board meetings will be held in the gymnasium with no access to the rest of the building.
- As per the Governor's lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the Gymnasium Door #13 is still required.  
As you enter door #13, please sign in for the meeting.
- At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation with our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

#### II. ROLL CALL

|                 |              |              |              |               |              |
|-----------------|--------------|--------------|--------------|---------------|--------------|
| Mr. Brown       | <u>  P  </u> | Ms. Lashley  | <u>  P  </u> | Mrs. McCarthy | <u>  P  </u> |
| Ms. McGuigan    | <u>  P  </u> | Ms. Mordaunt | <u>  P  </u> | Mrs. Rummel   | <u>  P  </u> |
| Mrs. Zanni      | <u>  A  </u> | Mrs. Smith   | <u>  A  </u> | Mr. Susino    | <u>  P  </u> |
| Others Present: |              | Dr. Boccuti  | <u>  P  </u> | Ms. Green     | <u>  P  </u> |

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**III. FLAG SALUTE** - President Susino led the Flag Salute

### **IV. PRESENTATION**

none

### **V. PUBLIC FORUM ON AGENDA ITEMS**

There were no public comments.

### **VI. MINUTES**

**MOTION**, that the Neptune City Board of Education approve the Minutes of the September 22, 2022 Regular Board Meeting.

Motion by: Mrs. Mordaunt                      Seconded by: Mr. Brown

All in Favor: Aye - 7                      Oppose: None

Abstain: \_\_\_\_\_

### **VII. ADMINISTRATION REPORT**

Chief School Administrator's Report

Enrollment - October 2022

|     |                                   |
|-----|-----------------------------------|
| 97  | Neptune High School               |
| 17  | Poseidon                          |
| 2   | Allied Health                     |
| 1   | BioTechnology                     |
| 0   | High Tech                         |
| 12  | Red Bank                          |
| 2   | Wall Communications               |
| 14  | Accelero PreK Center              |
| 17  | Out of District Special Education |
| 251 | Neptune City - October 2022       |
| 413 | Total Enrollment - October 2022   |

Fire Drill - September 15, 2022

Shelter in Place Drill - September 21, 2022

In-School Student Suspensions - September 2022 - 0

Out of School Student Suspensions - September 2022 - 4

Harassment, Intimidation, and Bullying Report - September 2022 - 0

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Missing Child Report - September 2022 - o  
Nurse's Monthly Report - September 2022

Student #202257 remains on long term suspension out of the school district.

### A. PRESENTATIONS, RESOLUTIONS

1. NJDOE QSAC Review District Improvement Plan (DIP) - Dr. Boccuti
2. 2021-2022 New Jersey Student Learning Assessment (NJSLA) Results - Mrs. Emmons
  - a.

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report and Items 1 and 2 listed under the report as presented.

Motion by: Mrs. Rummel Seconded by: Mr. Brown

Mr. Brown X Ms. Lashley X Mrs. McCarthy X

Ms. McGuigan X Ms. Mordaunt X Mrs. Rummel X

Mrs. Zanni A Mrs. Smith A Mr. Susino X

### Carries

## VIII. CORRESPONDENCE

None at this time

## IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino - Mr. Susino commented that he was pleased with the Library Opening and that the Library looks great.

## X. CURRICULUM AND INSTRUCTION - Mrs. Smith, Chairperson

Ms. McGuigan, Mrs. Rummel, Mrs. Zanni

### A. COMMITTEE REPORTS

### B. RESOLUTIONS

1. To approve the addition of a second Grade 2 Teacher position effective January 3, 2023 to address increasing enrollment and additional educational needs.

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**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Item 1 listed under Curriculum and Instruction as presented.

Motion by: Mrs. Mordaunt Seconded by: Mr. Brown

Mr. Brown X Ms. Lashley X Mrs. McCarthy X

Ms. McGuigan X Ms. Mordaunt X Mrs. Rummel A (at 6:55 pm)

Mrs. Zanni A Mrs. Smith A Mr. Susino X

### Carries

## **XI. FINANCE AND OPERATIONS - Mr. Brown, Chairperson**

Mr. Brown, Mrs. McCarthy, Ms. Mordaunt

### **A. COMMITTEE REPORTS**

### **B. RESOLUTIONS**

1. To approve the October Bills List in the amount of \$475,894.60
2. To approve Payroll for the month of September 2022:
  - a. September 15, 2022 \$153,899.71
  - b. September 30, 2022 \$149,728.61
3. To approve Matthew Brand for website architecture and maintenance services at a rate of \$20 per hour. Services include website overhaul and updates as well as weekly maintenance. **SEPARATE VOTE**
4. To accept donations to the Library from various community organizations with an approx total value of \$1,200:
  - 1-The Women's Club of Neptune City:  
Wall Art
  - 2- Anonymous Donor:  
Scanner Gun compatible with Follett, Destiny Software
  - 3- The Neptune City PBA:  
Sceptre 24" LED Monitor  
Dell Inspiron Desktop Computer
  - 4-PBA 50:  
Epson Eco-tank Printer
5. To approve the agreement for interim professional services with Delta-T Group including psychological evaluations at the hourly rate listed in the 2022-2023 Educational Rate Sheet ranging from \$26 - \$620 for the 2022-2023 school year.
6. To approve (1) Special Education Tuition contract with Search Day Program for the 2022-2023 Regular School Year at the tuition cost of \$60,264.

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7. To approve (1) Regular Education Tuition contract with Neptune Township Board of Education for the 2022-2023 Regular School Year at the tuition cost of \$15,300.
8. To approve the signatories on each bank account in Kearny Bank:  
Neptune City Board of Education Accounts ending #1616, #1624, #7362, #7396
  - Anthony Susino, Board President
  - Dr. Raymond Boccuti, Superintendent
  - Mindy Green, BA/Board SecretaryNeptune City Board of Education Accounts ending #7339, #7370
  - Anthony Susino, Board President
  - Mindy Green, BA/Board Secretary
9. **WHEREAS**, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached documents for the various school facilities of the Neptune City School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW, THEREFORE, BE IT RESOLVED**, that the Neptune City School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Neptune City School district in compliance with Department of Education requirements.

**MOTION**, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items **1-2; 4-9** listed under Finance and Operations as presented.

Motion by: Mr. Brown Seconded by: Mrs. McCarthy

Mr. Brown X Ms. Lashley X Mrs. McCarthy X

Ms. McGuigan X Ms. Mordaunt X Mrs. Rummel A (at 6:55 pm)

Mrs. Zanni A Mrs. Smith A Mr. Susino X

### Carries

#### **#3 SEPARATE VOTE:**

To approve Matthew Brand for website architecture and maintenance services at a rate of \$20 per hour. Services include website overhaul and updates as well as weekly maintenance.

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Motion by: Mr. Brown Seconded by: Mr. Susino

Mr. Brown X Ms. Lashley No Mrs. McCarthy X

Ms. McGuigan No Ms. Mordaunt X Mrs. Rummel A (at 6:55 pm)

Mrs. Zanni A Mrs. Smith A Mr. Susino X

### Carries

## **XII. HUMAN RESOURCES** - Mr. Susino, Chairperson Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

### A. COMMITTEE REPORTS

### B. RESOLUTIONS

1. To approve the appointment of Kelly Harczuk to the position paraprofessional for the autism class at the annual salary of \$20,352 prorated to the start date upon clearances completed as per the Monmouth County Education Office.
2. To approve the position status change of Middle School Science, Social Studies from long term paraprofessional to full time and to promote Sarah Amador from long term substitute to full time in that position maintaining the annual salary of \$20,352.
3. To approve the appointment of Kathleen Baird to the substitute list pending clearance completed as per the Monmouth County Education Office.
4. To approve the position status change of the Grade 1 teacher position from long term substitute to full time and to appropriately post that position with the new status.

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1 and 4 listed under Human Resources as presented.

Motion by: Ms. Lashley Seconded by: Mrs. McCarthy

Mr. Brown X Ms. Lashley X Mrs. McCarthy X

Ms. McGuigan X Ms. Mordaunt X Mrs. Rummel A (at 6:55 pm)

Mrs. Zanni A Mrs. Smith A Mr. Susino X

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### Carries

#### **XIII. ENROLLMENT COMMITTEE - Mrs. McCarthy**

Mr. Brown, Ms. Lashley, Mrs. McCarthy, Mrs. Zanni

A. COMMITTEE REPORTS - none

#### **XIV. POLICY**

##### **A. RESOLUTIONS**

1. To approve a first reading of Strauss Esmay Policy #3216 - Dress and Grooming, Policy #4216 - Dress and Grooming, Policy #5517 - School District Issued Student Identification Cards, and Regulation #7425 - Lead Testing of Water in Schools.

**MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Item 1 listed under Policy as presented.

Motion by: Mr. Mordaunt Seconded by: Mrs. McCarthy

Mr. Brown X Ms. Lashley X Mrs. McCarthy X

Ms. McGuigan X Ms. Mordaunt X Mrs. Rummel A (at 6:55 pm)

Mrs. Zanni A Mrs. Smith A Mr. Susino X

### Carries

#### **XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

None

#### **XVI. OLD BUSINESS**

Board discussed the \$100,000 additional state aid that funded the re-opened Library.

#### **XVII. NEW BUSINESS**

Dr. Boccuti reminded Board members to provide Agenda questions to Administration before the meeting so we have the information ready for the meeting.

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### XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

Carole Gunderson - Teacher- Carole commented that Keith Larson, IT, is very responsive to her needs and appreciates his work.

Carole asked if a raise in substitute pay was considered by the Board.

Carole announced that Poinsettias will be a fundraiser soon.

Sherry Rotem - Teacher - Sherry asked how the \$100,000 funding was spent for the Library.

Sherry asked if the M1 Maintenance reports were public.

Sherry commented that she considers the school website user friendly.

John Gunderson - 123 Woodland Avenue, Neptune City

John commented that he thinks the Library was a huge accomplishment.

John commented that he felt the Board had good, constructive discussions tonight.

John commented that he would like to see the Board discuss the funding formula and adequacy budget in future meetings.

### XIX. ADJOURNMENT

Motion to Adjourn

Motion by: Mrs. McCarthy

Seconded by: Ms. Lashley

All in Favor: Aye

Oppose: None

At: 7:50 pm