



Neptune City Board of Education

GYMNASIUM

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

September 22, 2022
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

As the Neptune City Board of Education continues to transition back to in-person Board meetings from the pandemic, it is important that everyone adhere to the following guidelines in the interests of maintaining health and safety:

- Board meetings will be held in the gymnasium with no access to the rest of the building.
- As per the Governor's lifting of the universal mask mandate on March 7, 2022, masks are now optional for attendees but entrance into and exit out of the Gymnasium Door #13 is still required.
As you enter door #13, please sign in for the meeting.
- At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation with our health and safety guidelines and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Brown P Ms. Lashley P Mrs. McCarthy A

Ms. McGuigan P Ms. Mordaunt P Mrs. Rummel P

Mrs. Zanni P Mrs. Smith A Mr. Susino P

Others Present: Dr. Boccuti P Ms. Green P

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III. FLAG SALUTE - President Susino led the Flag Salute

IV. PRESENTATION

Review of New Jersey Quality Single Accountability Continuum (NJQSAC) review document dated September 9, 2022 - Dr. Boccuti - Chief School Administrator, Principal

V. PUBLIC FORUM ON AGENDA ITEMS

There were no public comments.

VI. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the August 18, 2022 Regular Board Meeting.

Motion by: Mr. Brown Seconded by: Mrs. Mordaunt

All in Favor: Aye - 6 Oppose: None

Abstain: Mrs. McGuigan

MOTION, that the Neptune City Board of Education approve the Minutes of the September 15, 2022 Special Meeting.

Motion by: Mrs. Mordaunt Seconded by: Ms. Lashley

All in Favor: Aye - 5 Oppose: None

Abstain: Mrs. McGuigan, Mrs. Zanni

VII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - September 2022

106 Neptune High School

17 Poseidon

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1	Allied Health
1	BioTechnology
0	High Tech
12	Red Bank
2	Wall Communications
14	Accelerero PreK Center
17	Out of District Special Education
252	Neptune City - September 2022
421	Total Enrollment - September 2022

Fire Drill - August 6, 2022

Shelter in Place Drill - August 7, 2022

In-School Student Suspensions - August 2022 - 0

Out of School Student Suspensions - August 2022 - 0

Harassment, Intimidation, and Bullying Report - August 2022 - 0

Missing Child Report - August 2022 - 0

Nurse's Monthly Report - August 2022 (School Nurse Plan for 2022-2023)

Student #202257 remains on long term suspension out of the school district.

A. RESOLUTIONS

1. To approve the following changes to the 2022-2023 School Calendar:
 - a. Monday, January 2, 2023, currently a full school day, will now be a day off for students and staff in recognition of the national holiday on that day.
 - b. Wednesday, November 9, 2022, currently a full professional development day for staff, will now be a half student day, half professional development day for staff.
 - c. With these changes, students will maintain a state mandated 180 day school year calendar and staff will have a 184 day school year calendar.
 - d. Let it further be resolved that these 2022-2023 School Calendar adjustments do not establish a past practice and do not set precedence for future decisions.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report and Item 1 listed under the report as presented.

Motion by: Mr. Susino Seconded by: Mrs. Rummel

Mr. Brown P Ms. Lashley P Mrs. McCarthy A

Ms. McGuigan P Ms. Mordaunt P Mrs. Rummel P

Mrs. Zanni P Mrs. Smith A Mr. Susino P

Carries

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VIII. CORRESPONDENCE

None at this time

IX. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report - Mr. Anthony Susino - none

X. CURRICULUM AND INSTRUCTION - Mrs. Smith, Chairperson

Ms. McGuigan, Mrs. Rummel, Mrs. Zanni

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Dr. Charlotte Danielson model of observation and evaluation for teaching staff in the 2022-2023 school year.
2. To approve the New Jersey Department of Education (NJDOE) Chapter 27 Emergency Virtual or Remote Program for the 2022-2023 school year.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1 and 2 listed under Curriculum and Instruction as presented.

Motion by: Mr. Susino Seconded by: Mrs. Mordaunt

Mr. Brown P Ms. Lashley P Mrs. McCarthy A

Ms. McGuigan P Ms. Mordaunt P Mrs. Rummel P

Mrs. Zanni P Mrs. Smith A Mr. Susino P

Carries

XI. FINANCE AND OPERATIONS - Mr. Brown, Chairperson

Mr. Brown, Mrs. McCarthy, Ms. Mordaunt

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the September Bills List in the amount of \$1,426,738.42
2. To approve Payroll for the month of August 2022

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3. To approve reimbursement to Lisa Meyer for back deduction payments in the amount of \$1,437.66 for pension payments missed in the period of 9/1/2003-6/30/2004.
4. To approve (1) Special Education Tuition contract with Children's Center of Monmouth County, Inc. for the 2022-2023 Regular School Year at the tuition cost of \$59,611.20
5. To approve a tuition contract with Red Bank Regional High School for (12) full time students at the cost of \$197,100 for the 2022-2023 school year.
6. To approve a tuition contract with Monmouth County Vocational School District for (3) AAHS, (1) BTHS, (3) CHS, (19) ST, (13) CC, (1) HTHS student(s) at a total cost \$156,102 for the 2022-2023 school year.
7. To approve a tuition contract with Neptune Township Board of Education for (3) MD students at the cost of \$99,000 (\$33,000 per pupil) and (1) 1:1 Paraprofessional at the cost of \$37.50 per hour.
8. To approve a tuition contract with Neptune Township Board of Education for (108) Full Time Regular Ed 9-12 students at a total cost of \$1,652,400 and (4) Shared Time Regular Ed 9-12 students at a total cost of \$30,600.
9. To approve an agreement for OT,PT,SLP,ABA Therapy Services with Professional Therapy Associates, LLC for the 2022-2023 school year at a rate of \$75 per hour.
10. To abolish the position of Treasurer and approve a contract with PANDA LLC to provide cash reconciliation services for the 2022-2023 school year at a rate of \$350 monthly for delivery of completed monthly reconciliations and summary reports, \$25 monthly for cash flow reports in accordance with NJSA 18A:17-9.
11. To approve a supplemental agreement with PANDA LLC to create a historical record for the opening balances of primary accounts in the 2022-2023 school year utilizing the records for the period of April, May and June 2022.
12. To approve travel expenses for Board Members and School District Staff as follows:

Name(s)	Date(s)	Description	Registration Fees	Travel Fees	Est. Total
Dr. Ray Boccuti Mindy Green Keith Larson Drisana Lashley Anthony Susino Sheryl Zanni	October 24-26, 2022	NJSBA Annual Conference Atlantic City, NJ	\$2,100	Borgata Hotel \$175 pp per night Hard Rock Hotel \$285 pp per night Mileage \$0.47 per mile Meals per GSA.gov per diem	\$3,100

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Dr. Ray Boccuti	2022-2023 school year	Monthly Superintendents Roundtable Meetings	\$0	\$0.35 mile	
Mindy Green	2022-2023 school year	Monthly NJASBO Meetings	\$0	\$0.35 mile	
Lisa Emmons	2022-2023 school year	Monthly Special Education Directors	\$0	\$0.35 mile	

MOTION, upon recommendation of the School Business Administrator, that the Neptune City Board of Education approve Items 1-12 listed under Finance and Operations as presented. (Enrollment/Tuition Students to be verified)

Motion by: Mr. Brown Seconded by: Mrs. Mordaunt

Mr. Brown P Ms. Lashley P Mrs. McCarthy A

Ms. McGuigan P Ms. Mordaunt P Mrs. Rummel P

Mrs. Zanni P Mrs. Smith A Mr. Susino P

Carries

XII. HUMAN RESOURCES - Mr. Susino, Chairperson Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the appointment of Douglas Willms to the full time special education position vacancy at the annual salary of \$52,530.
2. To approve the appointment of Bridgid Loveland to the long term substitute grade 2 teacher position retroactive to September 16, 2022 through December 23, 2022 compensated on the Schedule A, BA Step 1 annual salary of the NCEA collective bargaining unit agreement, \$52,030. Let it further be resolved that

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annual salary, personal days, and sick days will be prorated to the length of the actual long term leave.

3. To approve the appointment of Debra Kroupa, RN, BSN, CSN to the long term substitute school nurse position vacancy, start date and end date TBD but approximately November 2022 through April 2023 compensated on the Schedule A, BA, Step 1 annual salary of the NCEA collective bargaining unit agreement, \$52,030. Let it further be resolved that annual salary, personal days, and sick days will be prorated to the length of the actual long term leave.
4. To approve the following maternity leaves with the length of leaves approximate to be confirmed with actual dates:
 - a. Kristin Bernhard, October 2022 through August 2023.
 - b. Elyse Sansone, September 2022 through August 2023.
 - c. Brianna Signorino, December 2022 through April 2023.
5. To approve the following appointments to the following Schedule B positions and stipends in the Neptune City Education Association (NCEA) collective bargaining unit agreement:

a. Arts and Crafts	Kevin Henry	\$1,157.42
b. Band Lessons	Stacey Larkins	\$39.05 per hour
c. Breakfast Supervisor	Barbara Reynolds	\$37.69 per hour
d. Creative Writing	Leigh White	\$1,157.42
e. Grade 8 Advisor	Carol Gunderson	\$1,157.42
f. Grade 8 Advisor	Tracy Whitt	\$1,157.42
g. NJHS Advisor	Bethany O'Brien	\$1,289.00
h. Pirate Press	Katie Porter	\$1,157.42
i. Yearbook	Tracy Whitt	\$1,920.03
j. Boys Soccer Coach	Rafael Kassin	\$2,465.20
k. Girls Soccer Coach	Brittany Cernak	\$2,465.20
l. Boys Basketball Coach	Rafael Kassin	\$3,837.49
m. Girls Basketball Coach	Brittany Cernak	\$3,837.49
n. Cheerleading Coach	Devin Guthrie	\$3,837.49
o. Baseball Coach	Rafael Kassin	\$2,465.20
p. Softball Coach	Brittany Cernak	\$2,465.20
6. To approve Faith Williams to the paraprofessional substitute list pending completion of required clearances.
7. To approve the posting of an additional paraprofessional position for the autism class.
8. To approve the appointment of Jesse Chiotelis to the substitute list compensated at the substitute list rates of \$100 a day for a substitute teacher and \$85 a day for a substitute paraprofessional.
9. To approve the letter of resignation dated September 8, 2022 from autism class paraprofessional, Megan Whitt, effective December 23, 2022 for the purpose of Ms. Whitt to pursue her clinical rotations as an occupational therapy student. Let it further be resolved that the Chief School Administrator will post the position vacancy to seek a replacement to start on January 3, 2023.
10. To approve the letter of resignation dated September 13, 2022, effective September 14, 2022 from long term substitute grade 2 teacher, Karen Reuter .

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MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1 through 10 listed under Human Resources as presented.

Motion by: Mr. Susino Seconded by: Mrs. Mordaunt

Mr. Brown P Ms. Lashley P Mrs. McCarthy A

Ms. McGuigan P Ms. Mordaunt P Mrs. Rummel P

Mrs. Zanni P Mrs. Smith A Mr. Susino P

Carries

XIII. ENROLLMENT COMMITTEE - Mrs. McCarthy

Mr. Brown, Ms. Lashley, Mrs. McCarthy, Mrs. Zanni

A. COMMITTEE REPORTS - none

XIV. POLICY

A. RESOLUTIONS

1. To approve the list of Strauss Esmay Board of Education Policy and Regulation Alerts (222-228).

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Item 1 listed under Policy as presented.

Motion by: Mr. Susino Seconded by: Mr. Brown

Mr. Brown P Ms. Lashley P Mrs. McCarthy A

Ms. McGuigan P Ms. Mordaunt P Mrs. Rummel P

Mrs. Zanni P Mrs. Smith A Mr. Susino P

Carries

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING None

XVI. OLD BUSINESS None

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XVII. NEW BUSINESS

7th and 8th grade class trips were discussed.

Substitute pay - possibility of raising pay was discussed.

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS

Carole Gunderson - Teacher- Carole said she was happy to be back this year and thanked the Board and Administration for everything. Carole also responded to questions about school trips.

XIX. ADJOURNMENT

Motion to Adjourn

Motion by: Mrs. Mordaunt

Seconded by: Mrs. Zanni

All in Favor: Aye

Oppose: None

At: 6:48 pm