

NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753

August 28, 2012
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
-------------	--------------	----------	--------------

III. FLAG SALUTE

IV. PRESENTATIONS

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VI. MINUTES

MOTION, The Board of Education approves the Minutes of the Regular Meeting of July 24, 2012.

Motion: A. Susino Second: C. Oppegaard .

All in Favor X Oppose .

VII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: A. Susino Second: J. Albano .

All in Favor X Oppose .

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: A. Susino Second: J. Gomez .

All in Favor X Oppose .

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

 Thank you for Neptune City Day

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under
Education as per Document C - 1

Motion: C. Oppegaard Second: A. Susino.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

D. FINANCE

RESOLVE, The Board of Education approve the items listed under
Finance as per Document C - 2

Motion: E. Zakerowski Second: A. Susino.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

E. POLICY

RESOLVE, The Board of Education approve the items listed under
Policy as per Document C - 3

Motion: C. Oppegaard Second: J. Gomez.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

F. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTION - None

G. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion: C. Oppegaard Second: J. Albano.

Mr. Sullivan __X__ Mr. Zakerowski __X__ Ms. Frostick __A__

Mrs. Oppegaard __X__ Mr. Susino __X__ Mrs. Gomez __X__

Mr. Burr __A__ Mrs. Rust __A__ Mr. Albano __X__

H. FACILITIES

DISCUSSION - None

MOTION - None

RESOLUTION - None

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

X. OLD BUSINESS

None

XI. NEW BUSINESS

None

XII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

XIII. CAUCUS

Motion by E. Zakerowski and seconded by A. Susino to go into caucus at 8:38 p.m. to discuss correspondence letter.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

Motion by E. Zakerowski and seconded by A. Susino to reconvene from caucus at 9 p.m.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

XIV. MOTION TO ADJOURN

Motion: A. Susino Second: J. Gomez .

All in Favor X Oppose _____.

Time: 9:01 P.M.

Neptune City Board of Education
Monday, August 28, 2012
Business Meeting 7:00 P.M

Chief School Administrator’s Report:

Agenda:

Discussion

- School Summer Activities and thank you to the Staff and Monmouth University Students
- School Opening Activities - In-Service
- New Schedule Highlights
- Professional Development Plan for 2012-2013
- Classroom Facelifts

New School Year Information

- New Student Orientation- Thursday, August 30, 2012 at 9 a.m.
- Professional Days - Tuesday, Sept. 4; Wednesday, Sept 5; Thursday, Sept. 6, 2012
- Kindergarten Orientation - Thursday, September 6, 2012 at 9 a.m.
- First Day of School - Friday, September 7, 2012
- 8th Grade Magazine Fundraiser to begin September 11, 2012
- Picture Day - All Grades on September 18, 2012; picture retake - in November
- Back-to-School Night - Thursday, September 13, 2012 - 7 p.m.
- First PTO meeting - September 26, 2012 - 7 p.m.

Approval (s):

See Section C

DOCUMENT A-1

Informational Material:

1. Enrollment Projections for School Year 2012-2013 as of August 24, 2012:

Preschool	11
Kindergarten	42
1st Grade	41
2nd Grade	49
3rd Grade	44
4th Grade	50
5th Grade	38
6th Grade	44
7th Grade	38
8th Grade	<u>49</u>

406

2. Standing Orders for 2012-2013

CORRESPONDENCE

August 28, 2012

- 1) Letter from Monmouth County Clerk regarding order of ballot positions for November 6, 2012 General Election.
- 2) Letter of retirement from Diane Capron, 1st Grade Teacher, effective on or before January 1, 2013.
- 3) Letter of rescindment from Kourtney Dillon, a Long-Term Substitute for a maternity leave for the 2012-2013 school year.
- 4) Letter from NJ School Boards Association Insurance Group regarding NJSBAIG/MOCSSIF 2012 Safety Grant Program Award
- 5) Letter of resignation from Laurie Beachem, Speech Language Pathologist

Neptune City Board of Education
August 28, 2012
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To approve Neptune City Board of Education Standing Orders for 2012-2013 pending approval of Dr. Bernard Adler, School Physician.
2. To approve contract with Regional Professional Development Academy to provide professional development at a cost of \$675/year for 2012-2013.
3. To approve New Grading System
4. To approve New Academic Honor Roll Criteria
5. To approve implementation of Wilson Reading Systems, Foundations - K, 1, 2

*ACTION FOLLOWUP*_____.

2. FINANCE

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$477,670.50 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of July 31, 2012, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of July 31, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations
8. To approve Dowling Food Service as Food Service Vendor for 2012-2013 School Year Management fee \$8,878 + \$2,562 (Administration fee). Charge is \$2.75 for lunch and \$1.25 for breakfast.
9. To approve Board Members and Administration to attend the New Jersey School Boards Conference held in Atlantic City, NJ on October 23, 24, & 25, 2012.
10. To approve the Tuition Contract between the Neptune City Board of Education and Wall Township Board of Education for an ESY 6 Week Summer Program including speech for one student at a cost of \$3,000 excluding cost for speech, for the period 7/9/12 - 8/16/12.

- 11. To approve Special Education Tuition Contract for the 2012-2013 school year between Neptune City Board of Education and LADACIN (Schroth) for one student commencing on July 1, 2012 at a tuition charge based upon a per diem rate of \$267.00/day per student.
- 12. To approve the Tuition Contract between the Neptune City Board of Education and Neptune Township for the 2012-2013 School Year at a tentative tuition charge of \$10,500.00 per student based upon an estimated average daily enrollment of 112 full-time students. Also included in contract is Approved/Agreed Adjustment in the amount of \$94,000.00.
- 13. To approve the Tuition Contract between the Neptune City Board of Education and Neptune Township for the 2012-2013 School Year at a tentative tuition charge of \$5,250.00 per student based upon an estimated average daily enrollment of 12 shared-time students.
- 14. To approve Independent Contractor Agreement with Nora Hyland for Professional Development Services for the year 2012-2013; consulting fee of \$1100.00 per day, not to exceed \$30,000.00.
- 15. To approve Service Agreement with Systems Sales - 10/1/12 - 9/30/13 at a cost of \$1,250.00.
- 16. To approve contract between Preferred Home Health Care and Neptune City Board of Education for professional nursing services for two students for the 2012-2013 school year for the period 9/1/2012 - 10/31/2012 at a rate of \$52/hour for RN services or \$42/hour for LPN services.
- 17. To approve tuition contract with Monmouth County Vocational School for the 2012-2013 school year as follows:

Academy of Allied Health & Science	\$5,900.00
Biotechnology High School	\$5,900.00
Career Center	\$5,900.00
Class Academy	\$5,600.00
Communications High School	\$5,900.00
High Technology High School	\$5,900.00
KIVA High School	\$10,200.00
Marine Academy of Science & Technology	\$5,900.00
Shared-Time Regular Education	\$ 800.00
Law Enforcement	\$5,900.00

- 18. To approve 2-year contract between Action Data Services, Inc. and Neptune City Board of Education for payroll services. Cost is \$11,025.00 for first year; 4% increase for second.

ACTION FOLLOWUP _____.

3. POLICIES

- 1. To approve second reading and adoption on the following Policies and Regulations:

0151	Organization Meeting
0153	Annual Appointments
0167	Public Participation in Board Meetings
1631	Residency Requirement for Person Holding School District Office, Employment, or Position
2361	Acceptable Use of Computer Network/Computers and Resources
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
2622	Pupil Assessment
3282	Use of Social Networking Sites - Teaching Staff Members

3. POLICIES - continued

- 3324 Right of Privacy - Teaching Staff Members
- 4282 Use of Social Networking Sites - Support Staff
- 4324 Right of Privacy - Support Staff Members
- 5117 Interdistrict Public School Choice
- 5600 Pupil Discipline/Code of Conduct
- R2361 Acceptable Use of Computer Network/Computers and Resources
- R2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

ACTION FOLLOWUP_____.

4. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP_____.

5. PERSONNEL

RESOLUTIONS

1. a. To approve the hiring of the following as substitute teachers (with Teaching License) for the 2012-2013 school year:
Molly Ahern, Michaele Balzarano, Kyle Delia, Camie Eldridge, Candice Kobil (Arango), Jennifer Jaworski, Taryn McCrink, Joy Puzino, Samantha Riveria (Miller) and Lindsey Romao and Tara McMorrow.
- b. To approve the hiring of the following as substitute teachers (with Substitute Certificate) for the 2012-2013 school year:
Erica Bard, Donna Boris, Robert Brown, Megan Jardine, Bridgid Loveland, and Louis Trocchio. Also to approve Elyse Sansone as a substitute teacher pending completion of paperwork.
2. To approve Kathleen Curto, Marianne Gokberk, Patricia Mannion, and Kimberly Misner as substitute nurses for the school year 2012-2013.
3. To approve Charles Tidd as a Technology Consultant at a rate of \$74.50/hour.
4. To approve the following volunteers for the 2012-2013 school year:
Lori McEvoy and Dolores Ayers
5. To rescind appointment of Kourtney Dillon as a Long-Term Substitute for a maternity leave for the 2012-2013 school year
6. To adjust rate of Breakfast Monitor (Tracy Whitt) from \$34.65 to \$35.98 to reflect correct rate.
7. To approve appointment of Bernard Adler - School Physician at an annual fee of \$6,700.00
8. To accept the retirement of Diane Capron, 1st Gr Teacher, effective on or about January 1, 2013.
9. To approve appointment of Michael Lawson as Boys Soccer Coach, pending completion of paperwork, for the 2012/2013 school year at a fee of \$2,218.50
10. To approve the hiring of a Long-Term Substitute for a Maternity Leave as per attached addendum
11. To approve the appointment of Detention Monitor, Carol Gunderson, for the fee of \$34.65/hour
12. To approve the resignation of Laurie Beachem, Speech Language Pathologist/Specialist, effective September 1, 2012

ACTION FOLLOWUP_____.

6. FACILITIES

RESOLUTIONS

None

ACTION FOLLOWUP _____.