

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

3579

December 18, 2012
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. AMENDMENT TO AGENDA

Resolution by C. Oppegaard and seconded by A. Susino to amend the agenda to include a resolution to approve Justice Houllier as a Volunteer Assistant Basketball Coach.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> Abstain </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

VI. MINUTES

MOTION, The Board of Education approves the Minutes of the Regular Meeting of November 13, 2012

Motion: A. Susino Second: E. Zakerowski

All in Favor X Oppose _____

VII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Mercora explained our security program

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: J. Gomez Second: R. Burr

All in Favor X Oppose _____

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: A. Susino Second: C. Oppegard

All in Favor X Oppose _____

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

- Wishes everyone a Happy Holiday Season
 - Re-elected training / fingerprinting
 - January 3rd at 7 pm will be a Reorganization Meeting
 - Thank you Wilson School for participation in the tree lighting.
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C. EDUCATION

RESOLVE, The Board of Education approve the items listed under
 Education as per Document C - 1

Motion: A. Rust Second: C. Oppegaard.

Mr. Sullivan	<u>__X__</u>	Mr. Zakerowski	<u>__X__</u>	Mrs. Houllier	<u>__X__</u>
Mrs. Oppegaard	<u>__X__</u>	Mr. Susino	<u>__X__</u>	Mrs. Gomez	<u>__X__</u>
Mr. Burr	<u>__X__</u>	Mrs. Rust	<u>__X__</u>	Mr. Albano	<u>__X__</u>

D. FINANCE

RESOLVE, The Board of Education approve the items listed under
 Finance as per Document C - 2

Motion: E. Zakerowski Second: A. Susino.

Mr. Sullivan	<u>__X__</u>	Mr. Zakerowski	<u>__X__</u>	Mrs. Houllier	<u>__X__</u>
Mrs. Oppegaard	<u>__X__</u>	Mr. Susino	<u>__X__</u>	Mrs. Gomez	<u>__X__</u>
Mr. Burr	<u>__X__</u>	Mrs. Rust	<u>__X__</u>	Mr. Albano	<u>__X__</u>

E. POLICY

DISCUSSION – There will soon be a policy meeting

MOTION – None

RESOLUTION – None

F. PUBLIC RELATIONS

DISCUSSION – There will soon be a public relations meeting

MOTION – None

RESOLUTION – None

G. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion: C. Oppegaard Second: R. Burr

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> Abstain #4 </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

H. FACILITIES

DISCUSSION – Meetings are being held. Installation of security cameras are being discussed.

MOTION – None

RESOLUTION – None

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

X. OLD BUSINESS

XI. NEW BUSINESS

XII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Melanie Duggan - feels there is a “big lack of communication” with the community

“ “ “ “ “ - Lockdown Procedure – wanted further clarification

“ “ “ “ “ - What kind of “drug activity” happened in the school?

Stephanie McAnee – Teachers websites have to be kept up to date

XIII. MOTION TO ADJOURN

Motion: A. Susino

Second: A. Rust

All in Favor X

Oppose _____

Time: 8:38 P.M.

Neptune City Board of Education
Tuesday December 18, 2012
Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>October</u>	<u>November</u>	<u>Schools</u>
127	126	Neptune Senior High School
12	12	Marine Academy (1); High Tech (3); Allied Health (2); Wall Communications (4); BioTechnology (2)
43	45	Red Bank High School For Performing Arts (15); Information Technology (7); Finance (7); Academy of Engineering (9) Graphic Communication (2); Pre-School Studies(1); Food Preparation (3); and Class Academy (1)
20	19	Special Education
400	403	Neptune City
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602	605	Total Enrollment

Fire Drills: 11/20/12 Lockdown Drill 11/30/12

Student Suspension Report: None - October
Student Suspension Report: None - November

Missing Child Report: None October
Missing Child Report: None - November

Enrollment Report for October: 400 Neptune City
Enrollment Report for November: 403 Neptune City

Discussion

Goals and objectives

Approval (s):

1. See Section C

Reports Filed:

Audit Summary - Summary of the information from the Auditor's Report FYE 6/30/12
Title I Comparability and Title I Performance Report
SMID and NJ Smart Staff Reports

Neptune City Board Of Education
Tuesday, December 18, 2012
Business Meeting 7:00 P.M.

Informational Material:

1. Enrollment as of November 30, 2012
2. The Pirate Press - November, 2012
3. Food Committee Meeting Minutes from October 25, 2012

CORRESPONDENCE

December 18, 2012

- 1) Letter from NJ School Boards Association regarding completion of Governance II training for Jeanine Gomez
- 2) Letter from NJ School Boards Association regarding completion of Governance III training for Lisa Frostick
- 3) Correspondence via Email from Melanie Duggan regarding display of Christmas trees in schools

Neptune City Board of Education
December 18, 2012
Business Meeting

1. EDUCATION

RESOLUTIONS

- 1. To approve workshop for Michelle Lynn, NJ State School Nurses Association March 2013 Conference on March 8, 2013, at a cost of \$229.00.
- 2. To approve workshop for Debra Mercora, Reading and Writing Project, January 23, 2013, at a cost of \$150.00.
- 3. To approve the Emergency Plan for Cardiac/Respiratory Arrest at Woodrow Wilson
- 4. To approve Neptune City BOE District Goals and Objectives and Action Plans
- 5. To approve the Bullying Report for November, 2012 as submitted by Lisa Emmons, Woodrow Wilson Anti-Bullying Specialist and October, 2012.

ACTION FOLLOWUP _____.

2. FINANCE

RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$477,670.50 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of November 30, 2012, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of November 30, 2012 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports per attached
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve tuition contract between Neptune City Board of Education and Tinton Falls School District for the 2012/2013 school year for one student commencing on October 3, 2012 at a charge of \$13,459.00/year.
- 9. To approve tuition contract between Neptune City Board of Education and Manchester Township Board of Education for the 2012/2013 school year for one student commencing on October 15, 2012 at a charge of \$55,650.00/year.
- 10. To accept the 2012 Audit Report:
Resolution by E. Zakerowski and seconded by A. Susino that the Board of Education has reviewed and accepted the Audit Report submitted by Mr. Shechter and hereby acknowledges that there are no recommendations and approves the submission of the Corrective Action Plan pertaining to the 2011-2012 audit.
On roll call, all members present voted Yes.

2. FINANCE – continued

- 11. To approve Agreement between Neptune City Board of Education and the Outreach Services at Children’s Center to provide services for one student at a rate of \$135/hour not to exceed 5 hours.
- 12. To approve 2012-2013 Joint Transportation Agreement between Neptune City Board of Education and Red Bank Regional as follows:

Red Bank Regional HS	V621	\$28162.68
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- 13. To approve Independent Contractor Agreement between Neptune City Board of Education and Nora Hyland for Professional Development Services for the period January 1, 2013 – June 30, 2013, consulting fee of \$1100/day not to exceed \$20,000.00.

ACTION FOLLOWUP _____.

3. POLICY

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

5. PERSONNEL

RESOLUTIONS

- 1. To approve fingerprinting process for Ellen Brody, an intern from Monmouth University participating in student counseling services
- 2. To approve extended unpaid sick leave of absence to February 5, 2013 from Michelle Podlaski
- 3. To approve Isaac Loveland as a substitute custodian for the 2012/2013 school year at a rate of \$10.75/hour pending completion of paperwork.
- 4. To approve Justice Houllier as Volunteer Assistant Basketball Coach.

ACTION FOLLOWUP _____.

6. FACILITIES

RESOLUTIONS

None

ACTION FOLLOWUP _____.