



Distri Lekòl Neptune City
210 West Sylvania Avenue
Neptune City, NJ 07753
732-775-5319
www.neptunecityschool.org

Ane lekòl 2024-2025

Pwogram Enstriksyon Viryèl oswa Adistans pou Ijans

Apèsi ak Entwodiksyon

Rechèch ak resous:

- Gouvènè Phil Murphy te siyen A-3904 an lwa (P.L.2020, c.27 oswa Chapit 27) an avril 2020 ki te egzije chak distri lekòl New Jersey pou soumèt chak ane yon Pwogram Enstriksyon Viryèl oswa Adistans pou Ijans.
- Distri Lekòl Neptune City a ak anpil atansyon swiv tout egzijans Biwo Gouvènè a, Depatman Edikasyon New Jersey, Depatman Sante New Jersey, ak Biwo Edikasyon Konte Monmouth.

Pandan ane eskolè 2020-2021 ak 2021-2022, Neptune City School District, yon distri lekòl PreK-8, te fyè pou l rete louvri senk jou pa semèn ak sèlman kat pivots pou ansèyman konplè vityèl a distans. Sa te akonpli nan swiv tout pwotokòl sante ak sekirite yo rekòmande, travay sou yon orè konprese uit peryòd yon jou evantyèlman retounen nan yon orè konplè uit peryòd yon jou, epi anseye an pèsòn ak elèv ki aleka senkronman an tan reyèl an menm tan lè yo pèmèt yo. fè sa. Se poutèt sa, pandan kat etap yo nan ansèyman konplè vityèl aleka, yo te itilize menm orè a avèk siksè ak elèv nan klas PreK - 1 ki itilize youn a youn tablèt Android ak elèv ki nan klas 2yèm - 8yèm ane ki itilize Chromebooks youn a youn pou jwenn aksè nan Google Classroom. Distri lekòl la te retounen nan operasyon nòmal an pèsòn pandan ane eskolè 2022-2023 la men li te rete prepare ak pwogram ansèyman ijans vityèl oswa aleka li.

An rezime, Pwogram Enstriksyon Viryèl oswa Adistans pou Ijans 2024-2025 distri eskolè a te devlope ak yon konbinezon de pratik siksè nan de premye ane lekòl yo ki te swiv pa kontinye ekspansyon, kwasans, ak aprantisaj nan ane lekòl 2023-2024 la. Pa egzanp, distri lekòl la kounye a itilize yon sèl Chromebooks nan klas 1-8 e li toujou ap eksplòre pi bon opsyon posib pou klas PreK ak Kindergarten. Pwogram ane lekòl sa a gen ladann orè ki ajou pou ane lekòl 2024-2025 sa a.

(kontinye nan paj 2)

2024-2025 Pwogram Enstriksyon Ijans Viryèl oswa Adistans

Orè

Orè konplè sis jou a konprese pou ansèyman vityèl aleka satisfè tout direktiv ak egzijans eta a pou konsidere kòm yon jounen lekòl konplè nan fason sa a:

Orè lekòl mwayen

- 8:30 - 8:38 AM - Homeroom
- 8:40 - 9:40 AM - Peryòd 1
- 9:42 - 10:42 AM - Peryòd 2
- 10:44 - 11:44 AM - Peryòd 3
- 11:46 AM - 12:46 PM - Peryòd 4
- 12:48 - 1:48 PM - Peryòd 5 - Manje midi/GYEN ("Sa mwen bezwen")
- 1:50 - 2:50 PM - Peryòd 6 (Enstriksyon vityèl aleka si sa nesesè)

Orè Lekòl Elemantè

- 8:30 - 8:38 AM - Homeroom
- 8:40 - 9:40 AM - Peryòd 1
- 9:42 - 10:42 AM - Peryòd 2
- 10:44 - 11:44 AM - Peryòd 3
- 11:46 AM - 12:46 PM - Peryòd 4 - Manje midi (K-2 11:46 AM - 12:16 PM, 3-5 12:16 - 12:46 PM)
- 12:48 - 1:48 PM - Peryòd 5
- 1:50 - 2:50 PM - Peryòd 6 (Enstriksyon vityèl aleka si sa nesesè)

Pwogram Edikasyon

Tout ansèyman yo pral synchrone an tan reyèl pou kenbe entèraksyon pwofesè/elèv.

Peryòd 1 jiska 5 gen ladan kat matyè debaz yo nan Art lang Angle (ELA), matematik, syans, syans sosyal, ki gen don ak talan, ak matyè espesyal (atis/STEAM, sante/edikasyon fizik, medya bibliyotèk, mizik, Panyòl) ak rekreyasyon pou primè, ak WIN/entèvansyon pou lekòl presegondè.

Yon peryòd chak semèn bloke pou pwogram aprantisaj sosyal emosyonèl (SEL) distri lekòl la, Leader in Me, pou chak elèv ak manm pèsònèl nan distri lekòl la.

Evalyasyon Pwogram Edikasyon

Plan pou evalye aprantisaj ak konpreyansyon elèv la p ap chanje pandan peryòd enstriksyon vityèl aleka. Se poutèt sa, li pral kontinye enkli evalyasyon sa yo:

- NJDOE NJSLA
- Twa (3) LinkIt! evalyasyon referans
- Evalyasyon iReady
- Evalyasyon fòmasyon lokal yo

- Tout lòt evalyasyon ki nan lis nan lèt evalyasyon 1ye oktòb 2023 afiche sou sitwèb la

Aksè Teknoloji ak Platfòm Edikasyon

- Elèv ki nan klas PreK ak Kindergarten gen yon sèl tablèt Android epi yo toujou ap eksplòre pi bon opsyon teknoloji posib pou pi piti elèv yo. Si teknoloji a nenpòt ki lè vin tounen yon defi pou pi piti elèv yo, aksè a teknoloji ap konplete ak pake travay prepare.
- Elèv ki nan klas 1-8yèm ane gen yon sèl Chromebooks.
- Platfòm edikasyonèl vityèl elwaye se Google Classroom.
- Distri lekòl la te bay elèv yo ak paran/gadyen yo aksè nan Entènèt lakay yo ki pa kapab peye yon koneksyon Entènèt lakay yo pandan de premye ane pandemi an.

Edikasyon espesyal ak pwogram federal finanse

Yo bay tout sa ki endike anwo a pou tout elèv ki gen bezwen espesyal. Tout demann IEP yo pral satisfè, tout reyinyon IEP yo pral nan orè yo, epi tout evalyasyon pou evalyasyon ekip etid timoun (CST) pral fini san pèdi tan. Sa a se tou pou pwogram federal finanse tankou Tit I.

Preferans distri eskolè a se pou bay tout evalyasyon pou evalyasyon bezwen espesyal ak tout reyinyon IEP yo fèt an pèsòn, kèlkeswa si distri eskolè a vire oswa non ansèyman vityèl aleka. Yo te kenbe preferans sa a nan tan lontan eksepte kèk moun ki te vityèl akòz trase kontak ak restriksyon karantèn. Anplis de sa, distri lekòl la pa te gen okenn litij edikasyon espesyal ki gen ladan ane pandemi an jiska dat.

Elèv k ap aprann lang angle (ELL)

Tout sa ki nan lis pi wo a yo bay pou gwo popilasyon elèv ELL distri lekòl la. Tout demann ELL yo pral satisfè, tout evalyasyon ELL yo pral fini, epi yo pral bay tout sèvis ELL yo.

Preferans distri eskolè a se pou bay tout evalyasyon ak sèvis ELL an pèsòn kèlkeswa si distri lekòl la oswa non. se pivote nan enstriksyon vityèl aleka. Yo te kenbe preferans sa a nan tan lontan eksepte kèk moun ki te vityèl akòz trase kontak ak restriksyon karantèn.

Plan Prezans

Plan prezans lan pa chanje pandan peryòd aprantisaj vityèl aleka. Distri lekòl la rele paran/gadyen chak elèv ki absan chak jou pou evalye poukisa elèv la andeyò lekòl la, an pèsòn oswa a distans vityèl. Nan peryòd enstriksyon vityèl aleka, pratik sa a ap kenbe minit nan yon elèv offline.

Administratè anchèf lekòl la, Direktè a te fè li yon objektif depi randevou li pou adrese fòmèlman absans ak reta. Entèvansyon ak disiplin enpoze nan divès nivo absans ak reta. Si entèvansyon an ak disiplin pa rezoud pwoblèm nan, Administratè anchèf lekòl la, Direktè a depoze yon plent fòmèl nan Tribinal Neptune City pou Absans Absans lan.

Pwogram andeyò pwogram akademik yo

Aprè retou pwogram atletik yo ak twa sezon atletik nan ane eskolè 2021-2022 la, tout pwogram ki pa nan kourikoulòm lan pral fonksyone nan ane eskolè 2024-2025 ak patisipasyon total nan Monmouth County Athletic League (MCAL):

- Otòn:
 - Ti gason foutbòl
 - Ti fi foutbòl
- Sezon ivè:
 - Ti gason baskètbòl
 - Ti fi baskètbòl
 - Cheerleading
- Prentan:
 - Bezbòl
 - Softball

Distri lekòl la tou kenbe yon bon pwogram òf Orè B ki gen ladann, men se pa sa sèlman, aktivite anrichisman tankou klib atizay, gwoup, koral, ak yearbook.

Pwogram Swen Apre

Aprè yo te pèdi pwogram apre lekòl distri lekòl la te kontrakte nan kòmansman pandemi an, distri lekòl la te louvri pwogram dwa nan lekòl la pou swen apre nan ane lekòl 2022-2023 epi li pral kontinye nan ane lekòl 2024-2025 la. Kounye a yo ap konsidere agrandi nan yon pwogram swen anvan sou analiz de enterè ase.

Dejene ak Manje midi

Anpil nan elèv distri lekòl la nan pwogram dejene ak manje midi gratis ak redui. Lè yo vire sou ansèyman elwaye vityèl, distri eskolè a kontra ak machann sèvis manje, Maschio a, pou kowòdone yon jou ranmasaj chak semèn nan kafeterya distri lekòl la lè paran/gadyen yo chwazi rezèv manje maten ak manje midi pou yon semèn.

Plan enstalasyon yo

Depi kòmansman pandemi an ak premye plan pou retounen an sekirite, distri lekòl la te etabli epi kenbe yon pwogram rijid pou netwaye ak dezenfekte chak chanm nan distri lekòl la chak jou. An reyalye, plan enstalasyon an te kontribye anpil pou distri eskolè a rete ouvri senk jou pa semèn pandan pandemi an, paske li te ede kontwòle kontajyon an nan pwen kote distri lekòl la te genyen COVID-19 san okenn epidemi pi lwen pase nivo klas sèl la.

Kote Travay yo

Nan peryòd enstriksyon vityèl aleka, anplwaye 12 mwa ki gen ladan administrasyon an, anplwaye biwo ki gen ladan enfimyè lekòl la, gadyen yo, ak anplwaye sèvis manje yo travay nan distri lekòl la selon trase kontak ak karantèn. Pwofesè ak parapwofesyonèl, selon trase kontra ak karantèn, ka travay nan distri lekòl la oswa lakay yo. Aprè yon tan, yon majorite pwofesè ak parapwofesyonèl kontinye grandi an referans a ki moun ki te chwazi travay nan distri lekòl la.

Anplwaye esansyèl

- Administratè anchèf lekòl la, Direktè
- Administratè Biznis Lekòl la, Sekretè Konsèy Administrasyon (Atan pasyèl ak andeyò sit an 2024-2025)
- Sipèvizè Sèvis Espesyal yo
- Enfimyè lekòl la
- Sekretè Konfidansyèl yo
- Chèf Gadyen, Direktè Etablisman, CEFM
- Gadyen
- Manm anplwaye sèvis manje yo

Peryòd Pwolonje Fèmti

Nan ka sa a ki ra, anplwaye esansyèl yo pral kontinye travay nan distri lekòl la jan yo te kenbe pandan peryòd anvan ansèyman vityèl aleka.

Konsèy Edikasyon

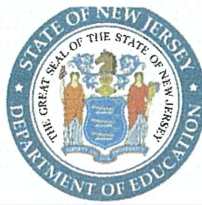
- Administratè anchèf lekòl la te revize Pwogram Enstriksyon Viryèl oswa Adistans pou ljans 2024-2025 ak Konsèy Edikasyon an nan reyinyon piblik ki te 18 jiyè 2024.
- Konsèy Edikasyon an te apwouve Pwogram Ansèyman ljans Viryèl oswa Adistans 2024-2025 apre revizyon prezantasyon an.

Soumèt avèk respè,

Raymond J. Boccuti, Ed.D.

Doktè Raymond J. Boccuti
Administratè anchèf lekòl la, Direktè
Distri Lekòl Neptune City
19 jiyè 2024

Cc: Konsèy Edikasyon



Local Education Agency Guidance for Virtual or Remote Instruction Plan

The New Jersey Department of Education (Department) is providing the following guidance pursuant to N.J.S.A. 18A:7F-9(c) and N.J.A.C. 6A:32-13.1 and 13.2, to assist LEAs in the development of their annual virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to enhance elements of the prior year's plan to provide the most substantive education, and including, but not limited to, related services, for all students in the event of an LEA closure.

For each of the areas below, the chief school administrator or lead person will either mark "yes," confirming that the information is in the Plan and list the corresponding Plan page number, or mark "no" if the information is not contained in the Plan. The chief school administrator or lead person is expected to provide an explanation to the County Office of Education for all areas marked "no."

By July 31 annually, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for the coming school year, along with this form to their County Office of Education. At the time of submission to the county office of education, the plan must be posted on the LEA's website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

LEA Checklist for Virtual or Remote Instruction Programs

LEAs must enter the page number where each checklist item may be found in the virtual or remote instruction program submitted to the [County Office of Education](#).

School Year: 2024-2025

Contact Information

County: Monmouth

Name of District, Charter School, APSSD or Renaissance School Project:

Neptune City School District

Chief School Administrator/Charter or Renaissance Leader Name/APSSD Leader:

Dr. Raymond J. Boccuti

Phone Number of Contact: (732) 775-5319

Equitable Access and Opportunity to Instruction

Question	LEA Yes or No
1. Is the LEA ensuring equitable access and opportunity to instruction for all students?	Yes <input type="checkbox"/>



Question	Page Number	LEA Yes or No	County Yes or No
2. Does the program ensure that all students' varied and age-appropriate needs are addressed?	2	Yes <input type="checkbox"/>	
3. Is the program designed to maximize student growth and learning to the greatest extent possible? Synchronous and/or asynchronous virtual or remote learning plans which will maximize student growth and learning.	2	Yes <input type="checkbox"/>	
4. Does the program describe how the LEA will continuously measure student growth and learning in a virtual or remote instruction environment?	2	Yes <input type="checkbox"/>	
5. Does the program describe how the LEA will measure and address any ongoing digital divide issues, including a lack of internet access, network access and/or sufficient access to devices?	3	Yes <input type="checkbox"/>	

Notes on Equitable Access to Instruction

While the Neptune City School District has it financial challenges, providing for the needs of every single student has always been the focus of all stakeholders including Board of Education, staff members, parents/guardians, and the community.



Addressing Special Education Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the provision of virtual or remote instruction to implement Individual Education Programs (IEPs) for students with disabilities to the greatest extent possible, including accessible materials and platforms?	3	Yes <input type="checkbox"/>	
2. Does the program address methods to document IEP implementation including the tracking of services, student progress, as well as provision of accommodations and modifications?	3	Yes <input type="checkbox"/>	
3. Does the program describe how case managers will follow up with families to ensure services are implemented in accordance with IEPs to the greatest extent possible?	3	Yes <input type="checkbox"/>	
4. Does the program address procedures to conduct IEP meetings, evaluations and other meetings to identify, evaluate and/or reevaluate students with disabilities?	3	Yes <input type="checkbox"/>	

Notes on Special Education Needs

Even in the first two school years impacted by the pandemic, the Neptune City School District remained diligent and vigilant in addressing every student with special needs. All IEP demands have been met, all IEP meetings have been held on schedule, and all child study team (CST) evaluations have been promptly completed.



Addressing English language learners (ELL) Plan Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program include an English as a Second Language and/or bilingual education program aligned with State and Federal requirements to meet the needs of ELLs?	3	Yes <input type="checkbox"/>	
2. Does the program describe how the LEA communicates with families of ELLs including providing translation materials, interpretative services, and literacy level appropriate information?	3	Yes <input type="checkbox"/>	
3. Does the program include the use of alternate methods of instruction (that is, differentiation, sheltered instruction, Universal Design for Learning), access to technology and strategies to ensure ELLs access the same standard of education as non-ELL peers?	3	Yes <input type="checkbox"/>	
4. Does the program include training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee)?	3	Yes <input type="checkbox"/>	

Notes on Supporting ELL Educational Needs

The ELL student population in the Neptune City School District continues to grow and the school district continues to address the increasing needs. As an initial consideration, the school district prepares all communications in English, Spanish, and Haitian Creole and has also launched a new translation service that provides for over 50 languages to make every ELL parent and student feel warmly welcomed. During the 2023-2024 school year increased its ELL staff from one ELL teacher to 1.5 ELL teachers. In the 2024-2025 school year, that ELL staff will be increased from 1.5 to two ELL teachers. The increased ELL staffing will dramatically improve direct instruction to ELL students to best address their needs.



Attendance Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the LEA's attendance policies, including how the LEA will determine whether a student is present or absent, how a student's attendance will factor into promotion, retention, graduation, discipline, and any other decisions that will reflect the student's performance?	3	Yes <input type="checkbox"/>	
2. Does the program describe how the LEA communicates with the family when a student is not participating in online instruction and/or submitting assignments?	3	Yes <input type="checkbox"/>	

Notes on Attendance Plan

The attendance plan of the Neptune City School District does not change during periods of virtual or remote instruction. The school district continues to contact the parents/guardians of each student who is absent every day to ensure the student is safe and to ensure student is properly engaged in the educational program.

Safe Delivery of Meals Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain how the LEA will provide continued safe delivery of meals to eligible students?	4	Yes <input type="checkbox"/>	

Notes on Safe Delivery of Meals

The Neptune City School District provides breakfast and lunch to a large number of students on the free and reduced program. Breakfast and lunch continues to be provided during periods of virtual or remote instruction.



Facilities Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain an outline of how buildings will be maintained throughout an extended period of closure?	4	Yes <input type="checkbox"/>	

Notes on the Facilities Plan Other

The Neptune City School District continues to maintain its facilities during periods of virtual or remote instruction as those periods have provided instruction to in person students and remote students synchronously in real time.

Other Considerations

Does the program contain the following considerations?	Page Number	LEA Yes or No	County Yes or No
a. Accelerated learning opportunities	2	Yes <input type="checkbox"/>	
b. Social and emotional health of staff and students	2	Yes <input type="checkbox"/>	
c. Title I Extended Learning Programs	3	Yes <input type="checkbox"/>	
d. 21 st Century Community Learning Center Programs		No <input type="checkbox"/>	
e. Credit recovery		No <input type="checkbox"/>	
f. Other extended student learning opportunities	2	Yes <input type="checkbox"/>	
g. Transportation		No <input type="checkbox"/>	
h. Extra-curricular programs	4	Yes <input type="checkbox"/>	
i. Childcare	4	Yes <input type="checkbox"/>	
j. Community programming		No <input type="checkbox"/>	

Notes on Other Considerations

The Neptune City School District is very proud of the quantity and quality of maintained student opportunities during periods of virtual or remote instruction. An example includes, but is not limited to, four years of providing a Summer Enrichment, Remediation, and Fine Arts Program through the assistance of ESSER funding during the pandemic. Over 60 students have been served in this summer program.

**APSSD Applicable Only: Sharing Plans**

Was the program shared with all sending districts? Yes ☐ No ☒

Notes on APSSD Sharing Plans

The Neptune City School District is a one school, PreK-8 school district.

Essential Employees

Question	Page Number	LEA Yes or No	County Yes or No
1. The LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA's transition to remote or virtual instruction.	5	Yes <input type="checkbox"/>	

Notes on Essential Employees

Chief School Administrator, Principal
Business Administrator, Board Secretary (Part time and off site in 2024-2025)
Supervisor of Special Services
School Nurse
Confidential Secretaries
Head Custodian, Director of Facilities, CEFM
Custodians
Food services staff members

Board Approval

Date of board approval (mm/dd/yyyy): 07/18/2024

Notes on Board Approval**Posted on Website**

1. Is the program posted on the school district/APSSD/Charter/Renaissance School Project Website? Yes ☒ No ☐

2. Link to website: <https://www.neptunecityschool.org>



Neptune City Board of Education

*210 West Sylvania Avenue
Neptune City, N.J. 07753-6236
732-775-5319
Fax 732-775-4335*

*Anthony Susino, President
Kimberly Bale
David Calhoun
Erica Connor
Sharon Dellett*

*Dr. Raymond J. Boccuti
Chief School Administrator*

*George M. Gahles
Business Administrator, Board Secretary*

*Drisana Lashley, Vice President
Michele McGuigan
Bruce Wescott
Sheri Zanni*

OFFICIAL CERTIFIED EXTRACT FROM THE MEETING MINUTES RECORDED IN THE OFFICIAL MINUTE BOOK

The Neptune City Board of Education in Monmouth County, NJ convened for a public meeting of the Board on July 18, 2025, at 7:00 PM, in the Science Room of the Woodrow Wilson School, 210 West Sylvania Avenue, Neptune City, NJ 07753.

The following members of the Board of Education were present:

Mrs. Bale, Mr. Calhoun, Mrs. Connor, Mrs. Dellett, Ms. Lashley, Mrs. McGuigan, Mr. Susino, Mr. Wescott, Mrs. Zanni

The following members of the Board of Education were absent:

None

The following resolution was offered by Mr. Calhoun, seconded by Mr. Wescott, and approved by the Neptune City Board of Education by the following roll call vote:

Ayes: 9 Nays: 0 Abstained: 0

VII. ADMINISTRATION REPORT

A. RESOLUTIONS

2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the NJDOE required 2024-2025 Emergency Virtual or Remote Program.

Raymond J. Boccuti, Ed.D.

Dr. Raymond J. Boccuti
Chief School Administrator, Principal



Dr. Raymond Boccuti <rboccuti@neptunecityschool.org>

2024-2025 Chapter 27 Amendment

1 message

Dr. Raymond J. Boccuti <rboccuti@neptunecityschool.org>

Thu, Jul 25, 2024 at 9:08 AM

To: "Richens, Lester W." <Lester.Richens@doe.nj.gov>

Cc: "Hansen, Hatice" <Hatice.Hansen@doe.nj.gov>

Dr. Richens,

Please accept this email as the 2024-2025 Chapter 27 Amendment you requested.

On page 2 of our 2024-2025 Chapter 27 Emergency Virtual of Remote Instruction Program, please add the following Grades K-5 recess times:

- Grades 3-5 recess - 11:46 AM - 12:16 PM
- Grades K-2 recess - 12:16 - 12:46 PM

Thank you,

Dr. Raymond J. Boccuti
Chief School Administrator, Principal
Neptune City School District
www.neptunecityschool.org
rboccuti@neptunecityschool.org
732-775-5319



Dr. Raymond Boccuti <rboccuti@neptunecityschool.org>

Approval Letter for 24/25 Virtual/Remote

1 message

Richens, Lester W. <Lester.Richens@doe.nj.gov>
To: Raymond Boccuti <rboccuti@neptunecityschool.org>
Cc: "Richens, Lester W." <Lester.Richens@doe.nj.gov>

Fri, Jul 26, 2024 at 2:57 PM

Good Afternoon Dr. Boccuti:

My office has reviewed your district's plan for virtual or remote instruction for the 2024/25 school year as per P.L. 2020 c.27 and has found it to be compliant with the required checklist elements.

In the event that a school facility in your Local Education Agency (LEA) must close due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, you may use virtual or remote instruction to satisfy the 180-day requirement if the closure is for more than three (3) consecutive days.

You must post the approved plan on your LEA website. If revisions are made to this plan, please resubmit it to this office accompanied by the board approval and a new signed and dated checklist, which can be found at: [Guidance and Checklist: Virtual or Remote Instruction Programs \(nj.gov\)](https://www.nj.gov/education/Guidance-and-Checklist-Virtual-or-Remote-Instruction-Programs).

Thank you and best wishes for a successful school year.

Sincerely,

Lester W. Richens Ed.D.
Dr. Lester W. Richens
Interim Executive County Superintendent
Monmouth County Office
4000 Kosloski Road
P.O. Box 1264
Freehold, New Jersey 07728-1264
Office Phone – 732-431-7810
Fax – 732-776-7237

Email: Lester.Richens@doe.nj.gov
<https://www.nj.gov/education/>

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